

Phelps County Commission Record

November 7, 2024 Eleventh Day of the October Term

Now at this 7th day of November, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, County Clerk

Also present were County Surveyor Terris Cates, Dale Martin and local resident Benjamin Zalneraitis.

In the matter of
Corner re-monumentation contract:

Cates presented commission with a contract for re-monumentation of 5 county corners. Commissioner Hicks moved to approve the 5 corners and payment to Cates for this project, Commissioner Stites seconded, motion carried.

In the matter of
Flooding in the county:

Discussions were had on the amount of flooding our county has received in the last few days and whether the governor will declare a state of emergency so we can receive funding to help fix the damages.

Cates left at 9:13 am.

In the matter of
Storm water drainage proposal at Emerald Springs:

Commission reviewed the proposed storm water drainage Platte for the new Emerald Springs Subdivision. Discussions were had on several lots needing to have designated drainage easements that do not have any to account for the increase of elevation on the land.

Anne Freand and Jim Fleming from MRPC entered at 9:23 am followed by Bonnie Prigge from MRPC and Preston Kramer with MODot at 9:28 am and Darrin Prior with City of Rolla at 9:30 am.

In the matter of
County Transportation meeting:

Anne presented commission with a list of priority locations needing addressed in Phelps County. Prigge advised commission of some upcoming funding and projects that could assist the county. Kramer advised everyone to look at the state-wide transportation improvement program app. Kramer advised there are 3 projects

that have been approved by Governor Parsons. Westbound passing lanes in Doolittle will be addresses, Route V interchange and Interchange ramp at B hwy intersection is also on the list. Auxier advised they plan to tear down the old county shed located in St James off CR 1050/BB intersection and plan to give that property to modot so that intersection can be widened and reworked to make it safer. Discussions were had on the list and the following were recommended to remain on the list:

Sheriff Michael Kirn entered at 9:48 am followed by Admin Assistant Theresa Lasher at 10:18 am. Mike Scott and Tonya Greven from BPJ entered at 10:22 am followed by Recorder Robin Kordes at 10:25 am and local resident Chester Crider at 10:29 am.

Anne advised the projects listed for multimodal transportation and recommends leaving the following on the list:

Crider left at 10:32 am.

Prigge advised December 12th is the next TAC meeting and Anne advised she will need updated pictures of the priority #1, 2 and 3 for the Road improvements listed by the first week of December so she can gather documentation for the meeting.

Prigge, Anne, Prior, Fleming, Martin and Zalneraitis left at 10:44 am followed by Kirn at 10:59 am. Phelps Health CEO Jason Schenefield entered at 11:02 am.

In the matter of
Exxon Mobile bill:

Lasher advised she received a bill from Exxon Mobile that was higher than normal and she found out that the bill was paid at \$30 under what they advised so they issued a \$1200 surcharge to the account. She advised she has a ticket in place to rectify this matter and get it addressed.

Lasher left at 11:07 am.

In the matter of
BPJ Insurance renewal plans:

Greven and Scott present commission with documents to following along on the presentation of plan options. Kc Life held the rates for the county for next year so no changes. Discussions were had on the options from Aetna, Anthem and United Health Care. Discussions were had on the renewal with our current insurer to increase 15% and the rate cap being removed which they did not feel was a good move. Further discussions were had on SunLife submitting a 9% increase. Discussions were had on the increase of the out of pocket to 2500 would be a 15% decrease overall for county contribution. Discussions were had on the current plan not being sustainable long term. Further discussions were had that the current plan will stay in place but will have an increase of 15% on the up-front costs.

Discussions were had on the projected number of employees that would likely take the base plan would be roughly 40%. Commission advised they would take these options under advisement and make a decision next Tuesday at 10am.

Shenefield left at 12:08 am.

In the matter of
Accounts Payable:

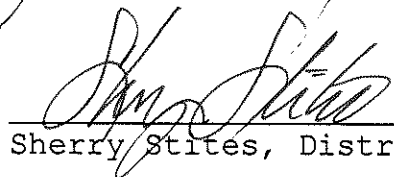
Commission reviewed and approved invoices in the amounts of \$87,162.42 for A - L, \$30,830.19 for M - Z, \$24,213.71 for Goldberg & US Mobile Kitchens, \$20,408.68 for November Contract Pay, \$13,735.34 for October PR Deductions & Benefits and \$141,258.54 for Self-Insured UMR & KC Life.

Hearing no other business commission adjourned at 12:08 pm.

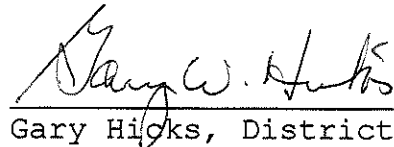
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record

November 12, 2024 Twelfth Day of the October Term

Now at this 12th day of November, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, County Clerk

Also present was Treasurer Cathy Tipton.

In the matter of
CART Fee report:

Tipton presents commission with Cart fees and explains we are up across the board on fuel tax, we are down on vehicle sales and down on vehicle fees. Discussions were had on the fuel tax being up enough to hold us up in the lack of the other 2 areas.

In the matter of
Sales tax:

Tipton presents commission with sales tax report and advises we are up across the board.

The Focus Reporter entered at 9:11 am.

In the matter of
Road & Bridge budget:

Tipton presents commission with a report of where the road and bridge department fund stands as of right now. Commission asked for this information so we can see what would be available to purchase some equipment for the department in next years budget. Discussions were had on some of the unexpected expenses that came in this year with equipment breaking and some additions to the new facility.

In the matter of
Fund 410 discussions:

Tipton presents commission with a budget report on fund 410. She explains to commission the line that references the reimbursements for the federal inmates. She further advised when you look at revenue and expenses she feels we are going to be good by the end of this year but we need to make note for the budget next year that we need to hold steady with 114 federal inmates a day to be able to break even on the budget. Further discussions were had that the loan payments due next year are going to total roughly 1.9 million. With that they would need to have an additional 62 federal inmates a day to the 114. Discussions were had that we feel the department will be ok on the first payment that is due in February but the August payment

will be the one that may not have enough in the fund. Further discussions were had that we will have to have a lean budget for the upcoming year with all the expenses coming.

Local resident Chester Kojro entered at 9:34 am.

In the matter of
Flooding in the county:

Discussions were had on the flooding in Phelps County and the need to start looking into FEMA funding for the damages.

In the matter of
ARPA funding discussions:

Tipton advised she has not heard from MRPC on what is happening with the Doolittle project and we need to know within 40 days of what the expense would be so it can be properly allocated. Kelly Sink called Commissioner Auxier and explained that Doolittle has obtained a contract with Archer Elgin to expend the full amount that was agreed upon previously.

In the matter of
LACTF funds:

Discussions were had on there being roughly \$52,000 available for expenses in the county.

Tipton left at 9:41 am.
Support Services Amy Asberry entered at 9:48 am followed by BPJ representative Tonya Greven at 9:55 am.

In the matter of
Invoice for replacing a partition:

Asberry presents commission with an invoice to replace the partition panel that was damaged at the security check point. Commissioner Hicks moved to approve the invoice in the amount of \$618.00 from the courthouse security fund, Commissioner Stites seconded, motion carried.

Health department director Ashley Campbell entered at 9:58 am.
Asberry left at 10:00 am.

In the matter of
Insurance renewal plan options:

Discussions were had on the proposals that are outlined as below:

Claims and Premium Rate Analysis using Current and Renewal rates, with 130 Employees on the plan.

2024 Plan			Nine Percent Increase, shared equally			15% from Renewal, with \$827.33 County Contribution			15% from Renewal, with \$950.33 County Contribution			
Current Funding	EE Cost	Recommended	Renewal Single Plan	EE Cost	Dual Option Plan	EE Cost Base	EE Cost Buy Up	Dual Option using Reserves	EE Cost	EE Cost Buy Up	Subsidize Rate	
\$992.16	126	\$125,012.16	\$99.00	\$1,087.98	126	\$137,085.48	\$114.44	\$924.33	126	\$116,465.90	\$97.00	\$260.60
\$1,918.34	2	\$3,836.68	\$1,025.00	\$2,103.38	2	\$4,206.76	\$1,129.84	\$1,787.87	2	\$3,575.75	\$960.54	\$1,276.00
\$1,704.36	2	\$3,408.72	\$811.00	\$1,869.83	2	\$3,739.66	\$896.29	\$1,588.61	2	\$3,177.22	\$761.28	\$1,042.50
\$2,851.58	0	\$0.00	\$1,958.00	\$3,126.98	0	\$0.00	\$2,153.44	\$2,657.93	0	\$0.00	\$1,830.60	\$2,299.60
Total Monthly Premium		\$132,257.56		\$145,031.90		\$132,218.86		\$123,218.86		\$123,218.86		
Total Annual Premium		1,587,090.72		1,740,382.80		1,478,626.27		1,478,626.27		1,478,626.27		
Minus EE Contribution		\$193,752.00		\$221,653.54		\$187,991.47		\$92,808.00		\$138.00		
County Contribution	130	\$893.16		\$973.54		\$827.33		\$919.33		\$950.33	\$1.00	\$92.40
		\$1,393,329.60		\$1,518,729.26		\$1,290,634.80		\$1,434,154.80		\$1,482,514.80	Factor	\$2,175.04

Line	FR-06	Reinsurance	Claims	Total	PEPM
Actual Claims 2023	\$77,703.64	\$251,023.44	\$1,835,565.00	\$1,406,232.07	\$901.43
Estimated Claims-2024	\$77,703.64	\$74,549.22	\$969,573.61	\$1,421,826.49	\$911.43
Expected Claims-2024	\$77,703.64	\$74,549.22	\$1,181,217.00	\$1,633,469.90	\$1,047.14
Expected Claims 2023	\$72,870.82	\$499,023.88	\$1,180,746.44	\$1,752,593.11	\$1,123.44

1 \$11575,322.80

Claims and Premium Rate Analysis using Current and Renewal rates, with 140 Employees on the plan for 2025.

2024 Plan			Nine Percent Increase, shared equally			15% from Renewal, with \$827.33 County Contribution			15% from Renewal, with \$950.33 County Contribution			
Current Funding	EE Cost	Recommended	Renewal Single Plan	EE Cost	Dual Option Plan	EE Cost Base	EE Cost Buy Up	Dual Option using Reserves	EE Cost	EE Cost Buy Up	Subsidize Rate	
\$992.16	136	\$134,933.76	\$99.00	\$1,087.98	136	\$147,965.28	\$114.44	\$924.33	136	\$125,709.22	\$97.00	\$260.60
\$1,918.34	2	\$3,836.68	\$1,025.00	\$2,103.38	2	\$4,206.76	\$1,129.84	\$1,787.87	2	\$3,575.75	\$960.54	\$1,276.00
\$1,704.36	2	\$3,408.72	\$811.00	\$1,869.83	2	\$3,739.66	\$896.29	\$1,588.61	2	\$3,177.22	\$761.28	\$1,042.50
\$2,851.58	0	\$0.00	\$1,958.00	\$3,126.98	0	\$0.00	\$2,153.44	\$2,657.93	0	\$0.00	\$1,830.60	\$2,299.60
Total Monthly Premium		\$142,179.16		\$155,911.70		\$132,462.18		\$132,462.18		\$132,462.18		
Total Annual Premium		\$1,706,149.92		\$1,870,940.40		\$1,589,546.17		\$1,589,546.17		\$1,589,546.17		
Minus EE Contribution		\$205,632.00		\$235,385.81		\$199,631.77		\$97,128.00		\$138.00		
County Contribution	140	\$893.16		\$973.54		\$827.33		\$919.33		\$950.33	\$1.00	\$92.40
		\$1,506,508.80		\$1,635,554.59		\$1,389,914.40		\$1,544,474.40		\$1,596,554.40	Factor	\$2,178.01

Further discussions were had on the need for the above options after analyzing the survey results from the employees. These provide options to the employees to take a base plan or a buy up plan depending on their budget. Commissioner Hicks moved to approve the above rates as presented, Commissioner Stites seconded, motion carried.

Discussions were had on the open enrollment starting November 18th and ending November 30th.

Greven left at 10:15 am.
 Sheriff Kirn entered at 10:16 am.

In the matter of
 Employee guidebook:

Campbell advised commission of some changes she would like to see made in the employee guidebook. Commission advised they are going to wait until the HR position is filled before sending the guidebook out so that person can have input on how the guidebook needs to be.

In the matter of
 Cedar ridge Ranch bridge:

Sheriff advised he finally reached the owner of the property. He further advised one of the residents ended up passing away due to emergency response not being able to get to the residents with the bridge being completely washed away. He advised the company is looking into doing a tanker car style bridge to provide access to the residents in that neighborhood off that private drive. He further advised he informed the property owners that they are liable for anything that happens to residents in that neighborhood as it is private property belonging to them. Discussions were had on the county lawyer needing to be involved in this as it is creating a huge issue with property owners coming in and purchasing large amounts of

property and then renting it out to people without doing any maintenance. The owners then come after the renters when they do not make payment and sell the property out to another person willing to make the rent payments and they have been referred to as predatory lending.

Kojro left at 10:27 am.

Recorder Robin Kordes entered at 10:27 am.

In the matter of
Accounts Payable:

Commission reviewed and approved invoices in the amounts of \$21,262.52 for Oct Senior Companions Stipends and \$25,874.87 for UMB EATS Rolla Westside TIF.

In the matter of
Review of previous minutes:

Commission reviewed and approved the minutes from the 10/31 and 11/7 commission meetings.

In the matter of
HR Position Description:

Commission reviewed the HR position description provided by BPJ and agreed to only change the reports to and department section to the County Commission. Discussions were had on the need for yearly evaluations of all employees. Further discussions were had on whether or not to implement the guidebook now or wait for the HR person to implement it. Hicks advised we need to wait as our insurance representative suggested letting the HR person handle it. Further discussions were had on whether or not to have someone with a degree or years of experience.

Sheriff Kirn left at 11:21 am.

In the matter of
Day after Thanksgiving:

Commissioner Stites moved to follow suit of the governor's executive order #24-15 closing the office the day after Thanksgiving for a holiday, Commissioner Hicks seconded, motion carried.

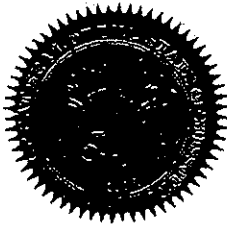
EXECUTIVE ORDER
24-15

TO ALL DEPARTMENTS AND AGENCIES:

This is to advise that state offices of the executive branch under the purview of the Governor will be closed on Friday, November 29, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Missouri, in the City of Jefferson, on this 7th day of November, 2024.


MICHAEL L. PARSON
GOVERNOR




ATTEST:

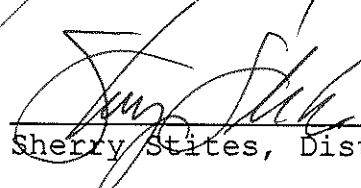

JOHN R. ASHCROFT
SECRETARY OF STATE

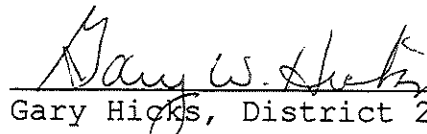
Campbell and Stites left at 11:43 am to attend the opioid settlement board meeting.
Kordes left at 11:51 am.

Hearing no other business commission adjourned at 12:05 pm.

Read and Approved:


Joey Auxier, Presiding Commissioner


Sherry Stites, District 1 Commissioner


Gary Hicks, District 2 Commissioner

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Phelps County Commission Record

November 14, 2024 Thirteenth Day of the October Term

Now at this 14th day of November, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner

Deputy Clerk Bethany Hawkins took minutes.

Also present were County Clerk Laura Johnson.

In the matter of
Budget Expense cutoff:

Discussions were had on a date to stop making payments on invoices for the end of the budget year. December 20th 2024 was proposed date by County Clerk and accepted by the Commission.

Johnson left at 9:06 am.

In the matter of
2025 Holidays and Pay dates:

Projected holidays and pay dates for 2025 were reviewed. Commissioner Stites moved to accept the dates provided, Commissioner Auxier seconded, motion carried.

Local resident Sherry Richardson entered at 9:38am.

In the matter of
Citizen Input:

Richardson advised she lives on county road 8420 and has concerns about the low water bridge located on county road 8410. Richardson is asking why the repairs on this bridge keep getting pushed back. Commissioner Stites explained that they have had River City Construction go out and do bids on several county bridges. Commissioner Stites explained that the County tries to apply for State funding for repairs on County bridges because the County cannot afford to repair all of the bridges in need. Commissioner Auxier explained that the bridge on 8410 is on the MODOT list for bridge repairs. MODOT reviews these bridges and then they fix the worst bridges first. Richardson is concerned of further damages regarding the amount of Semi trucks that are trying to utilize this bridge. She is wanting some signs put up to warn semis about the bridge. Commissioner Hicks explained that there are several bridges in the County that have this same issue and putting up signs have not helped at all with the traffic flow on these bridges. Closing the bridge is not being considered by Commission and the bridge is going to remain open. This repair would be more than just building a bridge and the property owners around the bridge would need to be involved if

the bridge were to be replaced. Commissioner Stites advised Richardson to reach out to MODOT and ask about MODOT posting signs on ST RT HH or A to deter some of the semi traffic.

Deputy Clerk Peter Cook entered at 9:59 am.

Richardson left at 10:09 am.

In the matter of
Real property court orders:

Cook presents a court order for Cynthia Childs that was already brought before the Commission previously. The assessor's office accidentally had the court order revised for 2021, however they realized it should have been for 2022 and 2023. If the court order is redone the citizen, who had already paid the taxes on the revised court order for 2021, would owe more than they already paid. Since this was a County error Commissioner Hicks moved to leave as is and not back date the order again, Commissioner Stites seconded, motion carried. Cook agreed to not proceed with the court order.

Commission reviewed and signed Real Property court order certificate #'s 2024000003, 2024000002, 2024000001, 2024000015, 2024000011, 2024000013, 2024000014, 2024000010, 2024000009, 2024000008, 2024000007, 2024000006, 2024000005 and 2024000004.

The Focus Reporter left at 10:20am.

In the matter of
Lagers Public Safety Actuary discussions:

Commission reviews documentation brought in by Cook regarding the costs of the Sheriff Dept implementing the new Public Safety Dept for Lagers. Sheriff has mentioned implementing this in 2026, however Commission is wanting to discuss this further with Sheriff Kirn now that they have the numbers in front of them.

County Clerk Johnson re-entered at 11:10 am to take minutes.
Deputy Clerk Hawkins left at 11:10 am.

In the matter of
Accounts Payable:

Commission reviewed and approved invoices in the amounts of \$562,767.41 for River City Construction, \$148,380.02 for M - Z and \$94,967.99 for A - L.

In the matter of
Citizen complaint:

Communication received from Matthew Hunt was reviewed and forwarded to the prosecuting attorney's office.

Sgt. Jaime Arnold entered at 11:18 am.

In the matter of
Marijuana tax questions:

Arnold asked commission what will happen with the marijuana tax now that there is case in the appellate court. Commission advised they are anticipating this to go to supreme court and they are not going to do anything until there is an order from supreme court ruling that the county can not collect the 3% tax.

In the matter of
Retirement criteria for employees:

Hicks moved to adopt a policy regarding the retirement criteria for age plus years of service total 90 for retirement eligibile employees effective December 1, 2024 and will be contained in the new employee guidelines book when formally adopted, Stites seconded, motion carried.

In the matter of
Employee Sick Leave:

Hicks moved to amend and establish a new sick leave policy from the amended 5 day policy due to covid and returning it back to 3 day sick leave requiring medical documentation, Stites seconded, motion carried.

Commissioners and the clerk left chambers at 11:38 am to view the new Court security Command Center.

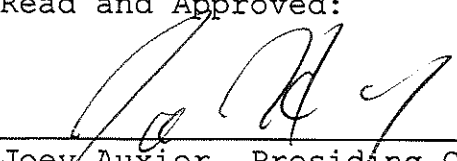
In the matter of
Court Security Command Center:

Bailiff Reeder gave overview of the updated court security command center and the cameras/systems they have now.

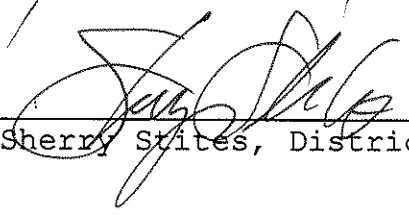
Commissioners and the Clerk re-entered chambers at 11:54 am.

Hearing no other business commission adjourned at 12:00 pm.

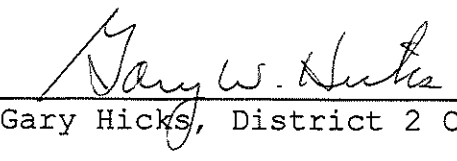
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

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Phelps County Commission Record

November 19, 2024 Fourteenth Day of the October Term

Now at this 19th day of November, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, County Clerk

Also present was Treasurer Cathy Tipton.

In the matter of
Closed session:

Commissioner Hicks moved to go into closed session pursuant to 610.021(14), Commissioner Stites seconded, motion carried and moved to closed session at 9:03 am.

Commissioner Hicks moved to return to open session, commissioner Stites seconded, motion carried and returned to open session at 9:20 am.

Deputy Clerk Lisa Dowdy entered at 9:30 am.

In the matter of
ADP elected officials reporting:

Discussions were had on ADP not properly reporting the gross salary on elected officials and the pretax wages aren't being reported correctly. Discussions were had on the possibility of stopping payments until all the issues we are having are corrected and the fact that we do not have the ability to call and ask for someone when we are paying for this service and no one is available or helping.

Dowdy left at 9:42 am.

Kent Bagnel from the Morning Mayor Show entered at 9:45 am.

Tipton left at 9:54 am.

In the matter of
MLEPD funding discussions:

Discussions were had on the Meramec local emergency planning division notice asking for funding of audits. Discussions were had on the duties of the MLEPD board being responsible for assisting with chemical spills from factories/businesses in the area. Further discussions were had on there being 8 counties that MLEPD is responsible for. Commission defers any action on this issue and Presiding Commissioner Auxier will send correspondence advising we will not be providing funding at this time.

In the matter of
John Deere tractor lease:

County Clerk presented commission with letter of intent to obtain a lease for the use of John Deere tractor. Commissioner Hicks moved to approve the letter of intent for a lease on a tractor for the road department, Commissioner Stites seconded, motion carried.

Bagnel left at 10:04 am.
Deputy Clerk Peter cook entered at 10:08 am.

In the matter of
Hartmann Personal Property Court Order:

Cook explains there are different phases of the Chapter 100 exempt status. He advised the city is responsible for overseeing this company to make sure they are abiding to the contract for Chapter 100 exempt status. He also advised he will provide commission with a copy of the contract listing the phases. Commission reviewed and approved the personal property court order #2024000461 for Hartmann US INC Chapter 100.

Cook left at 10:19 am.

In the matter of
Review of previous minutes:

Commission reviewed and approved minutes from the 11/12 and 11/14 commission meetings.

Local resident Chester Crider entered at 10:26 am.
Crider left at 10:30am.
Admin Assistant Theresa Lasher entered at 10:31 am.

In the matter of
Local resident praises:

Ben Zalneraitias emailed the commission and wanted to complement the commission for the transportation meeting recently held and for welcoming him in on the hearing. He also thanked the commission for looking diligently at engineering documents when considering the most needed projects in our county.

Lasher left at 10:58 am.
Support services Sissy Shults and Sheriff's Department Lt. Paul Lambert entered at 10:58 am.

In the matter of
Security presentation:

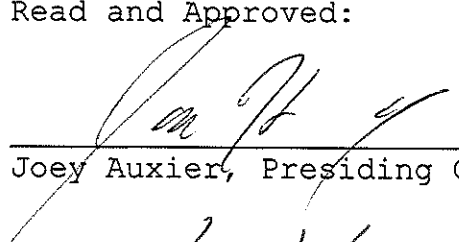
Christian Curtis and Quinn Stagg from RICATA called into commission via Zoom link at 11:00 am. Curtis advised he is working with several entities around our area to implement building security. Commission advised they are happy with our

current company Central Security and that Curtis would need to meet with Sissy Shults on this matter as she is the one over all of the building maintenance. Zoom ended at 11:09 am.

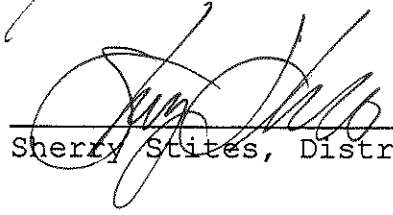
Shults and Lambert left at 11:13 am.

Hearing no other business commission adjourned at 12:00 pm.

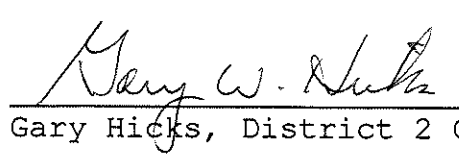
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record

November 21, 2024 Fifteenth Day of the October Term

Now at this 21st day of November, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, County Clerk

Also present were local resident Ray Schweikhardt.

In the matter of
Real Property Court Orders:

Commission reviewed and approved real property court order certificate #'s 2024000020, 2024000021, 2024000022 and 2024000017.

In the matter of
Personal Property Court Orders:

Commission reviewed and approved personal property court order certificate #'s 2024000542, 2024000546, 2024000547 and 2024000548.

Assessor Tim Kean entered at 9:23 am.

In the matter of
Citizen Input:

Schweikhardt advised he read an article talking about the tax freeze and wanted to know what exactly the ordinance advised. Commission advised the implemented an ordinance to freeze taxes for any eligible tax payer that fills out an application to freeze their taxes where they are at for the year. This is an application that has to be done every year for the eligible tax payers.

In the matter of
Court orders process:

Assessor Kean advised commission what he knows about the process for court orders. Kean advised the start of the process is when an owner comes in requesting values changed or exempt status the assessor has to create a court order because the tax book is already closed. Once the order is emailed to the county clerks office it is the commissions book to change that's why it is signed by the commission first. Discussions were had on the potential of changing the way the reviewing and signing of the documents are done. They would like to see the assessor review and sign first to make sure the numbers are correct, then have the collector review for accuracy again and then it comes to the

county clerk and county commission. Kean advised he sees the commissions dilemma and agrees to change the process if commission chooses to. Discussions were had on once the deputy clerk processes the order they have to take it to the assessor for review of accuracy, then to county clerk and commission for review and then the last person to sign and review would be the collector. All agreed on the discussed process above being the best checks and balances for these orders moving forward.

In the matter of
Duke Fire ARPA fund request:

Commission reviewed and approved request #7 for Duke Fire ARPA funds in the amount of \$7,380.00.

In the matter of
Accounts Payable:

Commission reviewed and approved invoices in the amounts of \$5,433.61 for Nationwide & Great-west, \$24,686.39 for A - L and \$40,127.87 for M - Z.

Recorder Robin Kordes entered at 10:00 am.
Kean left at 10:01 am.
Health department director Ashley Campbell entered at 10:10 am.

In the matter of
Health department agreements:

Campbell presents commission with a Business agreement with Phelps Health dba PCRMC for the TORCH grant. Commissioner Stites moved to approve the business agreement with the Hospital, Commissioner Hicks seconded, motion carried.
Campbell presents commission with a new DHSS contract for improvement of the internet line that was previously paid for by the state and the new contract now is going to a reimbursement from state method. Commissioner Hicks moved to approve the contract, Commissioner Stites seconded, motion carried.

Support Services Sissy Shults and Amy Asberry along with Allrise elevator company employees Joe and Dusty entered at 10:26 am.

In the matter of
Elevator project:

Dusty advised the vibration that is being heard by some employees is due to more horsepower. Suggestions were had on sound dampening paint for the hoist way walls and/or sound dampening ceiling tiles. Presiding commissioner advised on insulating the ceilings or creating a second layer wall (RC1 Channel) to create air barrier in the affected offices. Dusty and Joe advised this has been one of the best places to work and they thoroughly enjoyed working with everyone in the building.

Cameron Schweiss from Archer Elgin entered at 10:47 am followed by Assessor Tim Kean reentering at 10:48 am. Campbell, Shults, Asberry, Dusty and Joe left at 10:50 am. Followed by Kean and Kordes at 11:00 am. The Focus reporter and Collector Faith Barnes entered at 11:05 am.

In the matter of
Curtiss Manes Schulte Invoice:

Schweiss advised he told Jack Meadows to remove the \$20,000 less retainage off the bill that was previously dropped off for payment. Discussions were had on the radiant flooring, water testing, the wash bay heater, the curb around the exhaust fan leaking and some remaining equipment repairs. Further discussions were had on the concern of the insulation in the ceiling because of the leaks. Schweiss advised he will follow up on the exhaust fan that is leaking to see if he can get it corrected/replaced as he feels it should fall as a warranty item. Commission advised they will revisit this invoice on Tuesday November 26th @ 9am.

Schweiss left at 11:19 am.

In the matter of
Commission Tax Freeze Discussions:

Barnes advised commission we need to get on the same page with this tax freeze ordinance. Discussions were had on state statute 137.1050.5.


Barnes left at 11:45 am.
The focus reporter left at 11:56 am.

Hearing no other business commission adjourned at 12:00 pm.

Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record
November 26, 2024 Sixteenth Day of the October Term

Now at this 26th day of November, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, County Clerk

In the matter of
CMS Invoice:

Commissioner Hicks moved to approve the invoice in the amount of \$448,791.45, Commissioner Auxier seconded, motion carried.

In the matter of
Corner Remonumentation:

Commission reviewed and approved the invoice and reimbursement letter for 5 Corner Remonumentations in Phelps County in the amount of \$3,750.00.

In the matter of
Citizen Question:

Scott Wisdom called into commission to advise of a new process they are going to use to grind down the old roofing shingles. Commission advised they believe Capital Quarries can utilize that mixed into their asphalt.

In the matter of
Personal Property Court Orders:

Commission reviewed and approved Personal Property court order #'s 2024000023, 2024000025, 2024000024 and 2024000026.

In the matter of
Review of Previous Minutes:

Commission reviewed and approved minutes for the 11/19 and 11/21 commission meetings.

In the matter of
Accounts Payable:

Commission reviewed and approved invoices in the amounts of \$448,791.45 for Curtiss Manes Schulte, \$105,561.90 for A -L and \$47,390.58 for M - Z.

BPJ representative Kasey Smith entered at 9:57 am.

Local resident Chester Crider entered at 10:05am and left at 10:07 am.

In the matter of
Travelers insurance quote:

Zoom meeting was held at 10:05 am with representatives from Travelers Insurance. Discussions were had on the commissions worry of switching to travelers and then the rates being raised the next contract year. Further discussions were had on the premiums and the current economic rates that increased across the US for this next year by 25%. Travelers advised the have been in business for 160 years, have an A++ rating and are the largest public entity insurer in the US. Commission ended the zoom and decided to take the information under advisement for now.

Jeff Banderet from Great Rivers Engineering entered at 10:19 am. Smith left at 10:39 am.

In the matter of
BRO projects:

Discussions were had on the TEAP study that the county wants to have done with MODoT. Bandaret advised to compile a list of roads that need to have the focus on for the study. He suggested 8-10 roads with highest priority and then they can assist with a few more with their counter. Further discussions were had on possibility of hardening surfaces or widening the surfaces. Discussions were had on the studies needing to be submitted by May of 2025. Discussion was had on the possibility of applying for the HMGP (Hazardous Mitigation Grant Program) grant.

Assessor Tim Kean entered at 10:57 am.
Bandaret left at 11:04 am.
Kean left at 11:15 am.

Hearing no other business commission adjourned at 11:59 am.

Read and Approved:



Joey Auxier, Presiding Commissioner



Gary Hicks, District 2 Commissioner