

## Phelps County Commission Record

July 2, 2024 First Day of the July Term

Now at this 2<sup>nd</sup> day of July, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner  
Sherry Stites, District 1 Commissioner  
Gary Hicks, District 2 Commissioner  
Laura Johnson, County Clerk

Also present were Recorder Robin Kordes.

In the matter of  
LP gas bid solicitation:

Commission reviewed and Commissioner Hicks moved to approve the solicitation as presented, Commissioner Stites seconded, Motion carried.

Amy Asberry from Support Services entered at 9:09 am.

In the matter of  
MRPC Admin invoice:

Commissioner Hicks moved to approve the ARPA Admin fee invoice in the amount of \$141.19, Commissioner Stites seconded, motion carried.

In the matter of  
Release of claims form for RMU:

Asberry presents a release of claims form from RMU for payment of damages incurred to a county irrigation line. Commissioner Hicks moved to approve, Commissioner Stites seconded, motion carried.

Asberry left at 9:14 am.

In the matter of  
Overgrown trees on CR 6250:

Local resident Greg Case called commission and advised there are several trees that have overgrown off county road 6250 and are causing damage to his truck. Commission advised the boom mower is in the shop but they will contact the road department and see if they can come over with a pole saw and trim them back.

Kordes left at 9:23 am.

In the matter of  
Review of previous minutes:

Commission reviewed and approved minutes from the 6/25 and 6/27 minutes.

Local resident Chester Kojro entered at 9:26 am.  
Circuit Clerk Marlaina Wallace entered at 9:41 am.

In the matter of  
Circuit Clerk GFI Contract:

Commission reviewed the response from the County Prosecuting attorney that advised the contract looked good. Commissioner Hicks moved to approve the contract for the Circuit Clerks copiers with GFI, Commissioner Stites seconded, motion carried.

In the matter of  
Accounts Payable:

Commission reviewed and approved invoices in the amounts of \$27,949.36 for A - L, \$8,088.85 for M - Z and \$20,408.68 for July Contract Pay.

In the matter of  
Ozark Run Expansion Scenic Byway Proposal:

Discussions were had on the proposal received from MoDOT to include St. James in the Ozark Run Scenic Byway Expansion. This proposal would be called the "Meramec Sprint Extension" and has the potential to bring in more revenue from tourism to the St. James area located along Hwy 8. Commissioner Hicks moved to draft a letter of intent for the Ozark Run Scenic Byway Expansion, Commissioner Stites seconded, motion carried.

In the matter of  
Amended County Subdivision Regulations:

Commission reviewed the amendment made to the county Subdivision Regulations. Commissioner Hicks moved to approved and enact the amended version, Commissioner Stites seconded, motion carried.

Kojro left at 10:29 am.  
Treasurer Tipton entered at 10:30 am.

In the matter of  
CART Fund report:

Tipton presents commission with the CART fees report and explained the variances from last year to this year.

Collector Faith Barnes entered at 10:33 am followed by Bailiff Chris Reeder and Road Supervisor Mark Case at 10:47 am. Tipton left at 10:48 am followed by Barnes at 10:50 am.

In the matter of  
Slate and Quartz Road in Quarry Subdivision:

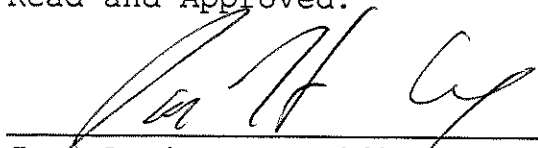
Case reviewed the video that was sent in to commission showing the improvements to the storm water drainage ditches. Discussions were had on if we accept what has been done to these 2 streets that is not following our specs then anyone in the future can say that we did it once why can't we do it again. Case advised the best thing to do is when it rains hard again they all need to make a trip over there and see how the storm water affects the roads. Stites advised these homeowners have done everything they possibly can to accommodate the necessary changes and she feels like we are nitpicking them. Hicks advised its no different than if a citizen on a Private Drive comes to the commission and asks for that road to become a county road then they have to follow what the county road specs are before commission will accept that as a county road. Auxier advised the county did not build this road and because it was not done to the county road specs it was not accepted as a county-maintained road. Hicks advised it is more than just storm water drainage that is the issue in this subdivision.

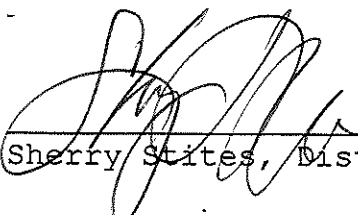
Reeder left at 11:19 am.

Hicks advised we need to be consistent and make sure the County Road Specs are being followed before accepting any new subdivision roads. Stites gave example of Elk Prairie that was not up to county specs but yet they were accepted. Hicks and Auxier advised that was done by the previous commissioners and that is prime example of why we must follow county road specs in order to not have another money pit the county has to upkeep. Auxier advised regardless of where your heart is you have to remember that we run off of tax payer money not our own money and we have to use the tax payer money in a sufficient manner. Hicks, Auxier and Case advised the HOA needs to come together and pay to have the sections of the roads that are not up to specs corrected and then commission will revisit the matter. All in attendance advised they do feel for the homeowners as this was not done to county specs by the developer and contractor but the county can not accept these roads until they are up to county specifications. Stites advised in order for commission to accept the roads there needs to be a berm placed at the top of Slate road to accommodate storm water drainage and the 2 sections of asphalt needing corrected then commission would revisit accepting these 2 roads.

Hearing no other business commission adjourned at 12:03 pm.

Read and Approved:

  
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Joey Auxier, Presiding Commissioner

  
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Sherry Stites, District 1 Commissioner

*Gary W. Hicks*

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Gary Hicks, District 2 Commissioner

## Phelps County Commission Record

July 9, 2024 Second Day of the July Term

Now at this 9<sup>th</sup> day of July, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner  
Sherry Stites, District 1 Commissioner  
Gary Hicks, District 2 Commissioner  
Laura Johnson, County Clerk

In the matter of  
Ozark Run Byway letter of intent:

Commission reviewed the prepared letter of intent for support of the Ozark Run Byway expansion. Commissioner Hicks moved to approve the letter of support, Commissioner Stites seconded, motion carried.

In the matter of  
No planning and zoning ordinance letter:

Commission reviewed the updated letter stating Phelps County does not have any planning and zoning ordinances. Commissioner Hicks moved to approve the letter, Commissioner Stites seconded, motion carried.

In the matter of  
Accounts Payable:

Commission reviewed and approved invoice in the amounts of \$7,785.51 for AFLAC, Greatwest and Allstate and \$11,736.81 for June Payroll benefits & deductions.

In the matter of  
New Road & Bridge Facility discussions:

Commission discussed the ongoing issue of the subbase that was laid in the parking lot and reviewed the test results that were conducted by an independent auditor.

In the matter of  
Review of last week's minutes:

Commission reviewed and approved the commission minutes from the 7/2 meeting.

Local resident Chester Kojro entered at 9:28 am followed by Kaitlynn Black from Fabick rentals.

In the matter of  
New Fabick rentals representative:

Kaitlynn Black introduced herself to the commission and advised she is the new sales rep for Fabick here in Rolla. Commission

advised Ms. Black to head over to the road and bridge department to speak with Michelle Bock.

Public Administrator Dana Sooter entered at 10:24 am.

In the matter of  
Death over the weekend:

Sooter advised she was called this weekend for a decedent that had been deceased for roughly 60 days and she had to make arrangements on the fly to find a place to put all of his belongings due to it being a biohazard. County Clerk asked commission if this invoice was going to be paid out of the commission fund or public administrator fund and commission advised it will be the public administrators. Discussions were had on the need for a Conex container that can be utilized in situations like this.

Sooter left at 10:49 am.

Local resident Dale Winemiller entered at 11:13 am.

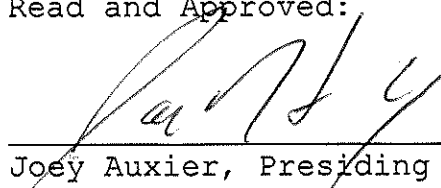
In the matter of  
SB 190 tax relief:

Mr. Winemiller advised he is wanting to know what the commission is planning to do about the SB 190 tax relief. Commission advised they are working with local taxing entities in Phelps County to see about implementing this bill. Discussions were had on the process and commission advised there are 3 lawsuits currently happening because of the bill not being properly write to provide guidance and uniformity from county to county. Mr. Winemiller asked if this is implemented, is the county going to add a tax to be able to maintain the roads when that property tax is lost due to SB 190 tax freeze. Mr. Winemiller advised he would love to have a .5% sales tax that would help with county maintenance.

Mr. Winemiller left at 11:54 am.

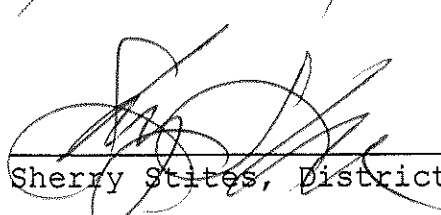
Hearing no other business commission adjourned at 12:06 pm.

Read and Approved:



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Joey Auxier, Presiding Commissioner



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Sherry Stites, District 1 Commissioner

*Gary W. Hicks*

Gary Hicks, District 2 Commissioner





## Phelps County Commission Record

July 11, 2024 Third Day of the July Term

Now at this 11<sup>th</sup> day of July, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner  
Sherry Stites, District 1 Commissioner  
Gary Hicks, District 2 Commissioner  
Laura Johnson, County Clerk

Also present were local resident Elizabeth Whitwell, Treasurer Cathy Tipton, and Opioid committee members Jaime Meyer, Judge Calvert, Deborah Frost, Samantha Sherman and Darren Facen.

In the matter of  
County Road 1130:

Ms. Whitwell advised commission she has an issue with dust on her property so she planted trees to cut down on it. Now she has been advised by Intercounty that they are going to come and cut down all her trees because they are on intercounty's easement.

Whitwell left at 9:07 am.

In the matter of  
Opioid Committee updates:

Meyer gave commission an update on what the committee has done in the last year. He provided Commission with a packet of what the proposed targeted areas for the community will consist of. He further explained the \* areas already have a program set up and the timelines set for these areas. Meyer advised he has requested a budget evaluation every 6 month to make sure the program is running efficiently and to see if there are any areas that need improved.

S & T Chief Doug Roberts entered at 9:13 am.

Judge Calvert advised he has been working on the resource center and is trying to get a 501C3 started for funding. He advised his goals for the center is for it to be the go to hub for a citizen in need could come and advise what assistance they are needing. This center would then be able to direct that citizen who to contact and where to go. This center would be in contact with all the services available in our community and hope that by having this center hub it would cut down multiple calls and frustration on the citizen in need.

Judge Calvert left at 9:20 am.

Chief Roberts touched base on what the TruNarc is. He explains it is a laser that would identify what drug is on the item or person. This would cut down on officer and citizen exposures and could assist in faster rescue services. Further discussions were had on the price of the equipment including hands on in person training and a 5-year warranty.

Discussions on the School program that they are attempting to put in place. This would be an in-school program that parents will have the option to opt out of the program if they do not want their child to attend.

Further discussions were had on the transportation options. Frost explains this program is in place to assist with overcrowding of jails and hospitals and to provide transportation to a crisis center. She explains when an officer is on scene and they can see the person is having a mental health crisis they can call and staff will send out transportation to assist that person to a crisis center where they can receive help. Further discussions were had on the crisis center in Rolla only housing Phelps county citizens as they make a point to get people back to where they are from with the potential of having family members closer to help. Discussions were had on when the opioid funds are expended Compass Health with continue the processes.

Commissioner Stites moved to approve funding in the amounts of \$289,754.00 for the bullet points provided, Commissioner Hicks seconded, Motion carried.

Commissioner Stites moved to set aside \$20,000 in the drug court fund for transportation, Commissioner Hicks seconded, motion carried.

In the matter of  
2024-2025 Floodplain Contract with MRPC:  
Commission reviewed the proposed 2024-2025 floodplain contract with MRPC. Commissioner Hicks moved to approve the contract, Commissioner Stites seconded, motion carried.


In the matter of  
Accounts Payable:

Commission reviewed and approved invoices in the amounts of \$39,660.39 for A - L, \$53,652.97 for M - Z and \$32,683.75 for UMB Bank Rolla Westside TIF.

Assessor Tim Kean entered at 11:20 am followed by Recorder Robin Kordes at 11:22 am.

Hearing no other business commission adjourned at 12:01 pm.

Read and Approved:

  
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Joey Auxier, Presiding Commissioner

  
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Sherry Stites, District 1 Commissioner

*Gary W. Hicks*

Gary Hicks, District 2 Commissioner



# Phelps County Commission Record

July 16, 2024 Fourth Day of the July Term

Now at this 16<sup>th</sup> day of July, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner  
Sherry Stites, District 1 Commissioner  
Gary Hicks, District 2 Commissioner  
Laura Johnson, County Clerk

Also present were the Treasurer Cathy Tipton.

In the matter of  
County Sales Tax Report:

Tipton presents commission with Sales Tax report. Discussions were had on sales being up compared to this time last year but we are down 3% from last month.

In the matter of  
Opioid Settlement Fund Requests:

Tipton provided commission with a fund request form that she has created. Discussions were had on how the process needs to have established guidelines to insure these funds are used for Phelps County residents before any funds are being used.

Sheriff Kirn, Admin Assistant Theresa Lasher and local resident Ray Schweikhardt entered at 9:11 am.  
Tipton left at 9:15 am.

In the matter of  
Jail Expansion Change order #18:

Kirn presents commission with change order #18 for the jail expansion project.

Schweikhardt left at 9:27 am.

In the matter of  
Accounts payable:

Commission reviewed and approved invoices in the amounts of \$2,458.45 for US Bank & Employee reimbursements, \$844,329.21 for Jail Expansion Draw Down, \$29,643.76 for Senior Companions Bills & Stipends and \$5,623.61 for Greatwest & Nationwide.

Ray Schweikhardt reentered at 9:55 am.  
Kirn and Lasher left at 10:15 am.

In the matter of  
Hammer head on CR 3340:

Commissioner Auxier called local citizen Bruce Ponzer and left a message for him to contact our County Surveyor to be able to place a Hammer Head on County Road 3340 located off the west side of Deans Ford.

In the matter of  
SB 190/756 discussions:

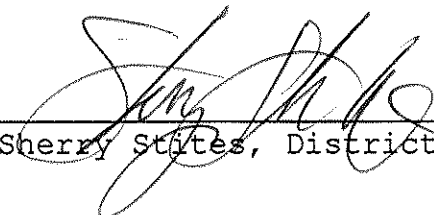
Commissioner Hicks provided an example of a good ordinance for enacting a SB 190/756 ordinance. Further discussions were had on the need to email the taxing entities to advise of the corrections and to provide the example from Boone county for them to review.

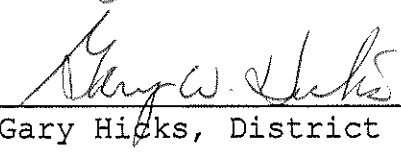
Commissioner Stites left at 10:45 am for a prior arrangement. Schweikhardt left at 11:44 am.

Hearing no other business commission adjourned at 12:00 pm.

Read and Approved:

  
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Joey Auxier, Presiding Commissioner

  
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Sherry Stites, District 1 Commissioner

  
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Gary Hicks, District 2 Commissioner

# Phelps County Commission Record

July 18, 2024 Fifth Day of the July Term

Now at this 18<sup>th</sup> day of July, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner  
Sherry Stites, District 1 Commissioner  
Gary Hicks, District 2 Commissioner

Deputy Clerk Lorraine Britt took minutes.

Also present was Carol Green with the Phelps County Senior Center.

In the Matter of  
Phelps County Senior Center:

Ms. Green asked the County for their sponsorship for the CDBG Block Grant. The Commission recommended to go to MRPC To get an estimated number of grant writing hours and get back with the commission.

Green left at 9:10 am.

Field Representative Grant Wilson from Congressman Jason Smith's office entered at 9:10 am followed by Road Supervisor Mark Case, Michelle Bock, and Scott Boyer from Viking Cives at 9:13am.

In the Matter of  
Road Department on Viking Cives Dump Truck:

Mr. Boyer presented commission with a quote for a new Dump Truck. Discussions were had on the timeline of the completed truck.

Case, Bock and Boyer left at 9:46am.

Recorder Robin Kordes entered at 9:42 am followed by Collector Faith Barnes at 9:48 am and Support Services Sissy Korich and Amy Asberry at 9:55 am.

Barnes and Kordes left at 10:04 am.

In the Matter of  
Monitoring System Upgrade Bid Opening:

One bid submitted from Central Security Alarms LLC for \$9,925.00. Commissioner Hicks moved to accept the bid, Commissioner Stites seconded, motion carried.

In the Matter of  
Extended Warranty for Stanley Doors:

Ms. Korich presented an extended warranty for 2 Stanley Doors that were installed with the security. The cost will be \$1,562.00 per year for 5 years. Commissioner Hicks motioned to approve warranty and Commission Stites seconded, motion carried.

Korich and Asberry left at 10:14 am.

In the Matter of  
Review of Previous minutes:

Commission reviewed and approved minutes from the 7/9 and 7/11 meetings.

In the Matter of  
Accounts Payable:

Commission reviewed and approved invoices in the amounts of \$155,546.03 for A - L, \$65,638.71 for M - Z and \$390.00 for Microsoft 0365 Email Licensing.

The Focus reporter entered at 10:33 am.

In the matter of  
New Phelps County Senior Center:

The Focus reporter advised he has been asked by the public if county money was used to purchase/implement the new Senior Center. The Commission advised ARPA money was used in the amount of \$500,000.00.

In the matter of

SB 190/756:

The Focus reporter asked commission if there are any plans in place to implementing SB190. The Commissioner explained they are actively working on the tax relief for Senior citizens since the legislation was passed. They further advised they are meeting a second time on September 5<sup>th</sup> with the other taxing entities in Phelps County to discuss how it will affect them.

The Focus reporter left at 11:23 am.

Public Administrator Dana Sooter entered at 11:43 am.

In the Matter of  
General discussions:


General discussions were had on employee timesheets and holidays.

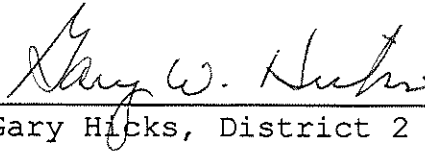
Hearing no other business commission adjourned at 12:02 pm.



Read and Approved:

  
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Joey Auxier, Presiding Commissioner

  
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Sherry Stites, District 1 Commissioner

  
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Gary Hicks, District 2 Commissioner



# Phelps County Commission Record

July 23, 2024 Sixth Day of the July Term

Now at this 23<sup>rd</sup> day of July, Commission met pursuant to adjournment and a quorum was present of the following members:

Sherry Stites, District 1 Commissioner  
Gary Hicks, District 2 Commissioner  
Laura Johnson, County Clerk

County clerk moved to appoint Commissioner Hicks as acting presiding commissioner.

In the matter of  
BRO-R081(14) invoice #10 and reimbursement:

Commission reviewed invoice and reimbursement for BRO-R081(14) in the amount of \$10,201.22. Commissioner Stites moved to approve payment and reimbursement, Commissioner Hicks seconded, motion carried.

Collector Faith Barnes entered at 9:09 am.

In the matter of  
Assessors Quarterly Report:

Commission reviewed and signed the Assessors Quarterly Report to submit to state tax commission for reimbursement.

In the matter of  
Accounts Payable:

Commission reviewed and approved invoices in the amounts of \$2,237.16 for Jail Expansion and \$132,978.73 for Self-Insured UMR & KC Life.

Barnes left at 9:39 am.

In the matter of  
Package from DNR:

Commission received from DNR the report of findings on the Phelps county road facility located at 204 fair grounds road.

Recorder Robin Kordes entered at 9:42 am.

In the matter of  
SB 190/756:

Kordes asked commission when they are going to implement the tax freeze. Commission advised they are in the process but will not make a final decision until the next meeting with the other political subdivisions within our county. Discussions were had

on the processes needed to be able to verify residence and ownership for the applicants. Kordes provided Commission with an application from Camden County that could be used as a template for what "to do" or "not to do". Further discussions were had on the need to hire some part time employees to help implement this process and potentially would have to keep these employees on as staff moving forward. Discussions were had on the commission's responsibility would be to implement and ordinance and to approve the additional funding for the staff that would be needed to implement this tax relief bill. Discussions were had on the potential of having multiple people listed on a deed and how would the county designate who that would apply to.

Barnes reentered at 10:24 am.

Further discussions were had on the need for advising the county will not send our renewals, it will be on the applicant to apply annually at a set date. Discussions were had on the potential of implementing this process by March 1, 2025. Further discussions were had on when to set the eligibility date for filing an application.

In the matter of  
Floating holidays:


Discussions were had on the potential of implementing floating holidays for employees to use for day after a holiday to extend their weekend with family & friends.

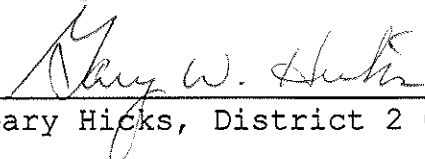
Barnes left at 10:55 am followed by Kordes at 11:10 am.

Bailiff Jamie Arnold entered at 11:46 am.

Hearing no other business commission adjourned at 12:02 pm.

Read and Approved:

  
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Sherry Stites, District 1 Commissioner

  
\_\_\_\_\_  
Gary Hicks, District 2 Commissioner

**Phelps County Commission Record**  
**July 25, 2024 Seventh Day of the July Term**

Now at this 25<sup>th</sup> day of July, Commission met pursuant to adjournment and a quorum was present of the following members:

Sherry Stites, District 1 Commissioner  
Gary Hicks, District 2 Commissioner  
Laura Johnson, County Clerk

County Clerk moved to appoint Commissioner Hicks as acting Presiding Commissioner.

Also present were local resident Hugh Bartlett and Road department admin assistant Michelle Bock.

In the matter of  
Shawnee Hills Rd:

Mr. Bartlett advised commission he and most of his neighbors are wanting to see if the county would maintain Shawnee Hills Rd. Commission advised if the subdivision was not recorded and built to county specs at that time it would not have been accepted so they would not be responsible for maintenance. Further discussions were had on the road department going out, when they have time, to that road to see if it is something that could be accepted in its current state or advise commission and the home owners what would need to be updated before the county would accept it for maintenance.

Mr. Bartlett left at 9:23 am.

In the matter of  
County Road 8260:

Road department advised they have a resident that advised part of the road at the entrance of her driveway is broke up and would like it fixed. Discussions were had on the road department going out and patching her driveway entrance that is tied to the road.

Local resident Don Riley entered at 9:35 am.

In the matter of  
New Dump Truck for Road Department:

Bock presents commission with the paperwork and title to the new 2024 Freightliner dump truck. Acting Presiding Commissioner Hicks signed and returned the paperwork to Ms. Bock.

In the matter of  
Fair board needing a Grader:

Bock advised Fabick has asked if the road department would lend a grader to the fairgrounds. Discussions were had that this can not happen do to statutes and liability reasons.

IECA representatives Tony Floyd & Kristin Sullins entered at 9:47 am.

Bock left at 9:48 am.

In the matter of  
IECA news:

Mr. Floyd & Ms. Sullins advised they are still working on looking at offers on the Bahr property. They also advised they have purchased the MFA property off Hwy 72 and are going to create a central location for Intercounty. Because of this they will be selling their current location properties in St. James and Rolla.

BPJ representatives Tonya Greven and Mike Scott entered at 9:57 am followed by The Focus Reporter at 9:58 am.

Floyd and Sullins left at 10:01 am.

In the matter of  
BPJ/UMR Quarterly Report:

Ms. Greven presents commission with the quarterly report for UMR insurance. Mr. Scott advised our claims have significantly decreased which is great. He explained we do have \$113,000 in stop loss claims that are pending at the moment. He further advised the prescription rebates program for 2023 is \$50,625 that go back into the partially self-funded account balance making the available balance at \$668,123.16 as of the end of June 2024.

The Focus Reporter left at 10:19 am.

Further discussions were had on the average discount percentage has increased from 39.2% last year to 50.2% as of June this year.

Discussions were had on the potential for next year to offer more than one plan for the employees to choose from. Ms. Greven advised she would suggest offering a lower cost plan with a higher deductible as the employee feed back she is receiving is that the cost is too expensive for families because the deductible is so low. Further discussions were had on finding the right options to implement more than one plan that wouldn't hurt the county or the employees.

Discussions were had on the wellness dollars that will be expiring soon. Ms. Greven advised other companies have a wellness committee that will take employees suggestions and find a potential solution for that utilizing the wellness dollars. Suggestions were had on having 1 person designated from Road department, Sheriff department, Health department and the Courthouse. We currently have \$5,000 available in wellness dollars that will expire at the end of the year.

Greven and Scott left at 11:16 am followed by Riley at 11:29 am.

In the matter of  
Personal Property Court Orders and Adjustments:

Commission reviewed and approved personal property court orders for #2211, 2212, 2213, 2214 and 2215. Commission reviewed and approved adjustments on certificate #'s 2023003445, 2023003446, 2023003447 and 2023003448.

In the matter of  
Real Property Court Orders and Adjustments:

Commission reviewed and approved real property court orders for #2216, 2217 and 2218. Commission reviewed and approved adjustments on certificate # 2023000087.

In the matter of  
Document Destruction Form:

Stites moved to accept the destruction of the below records, Hicks seconded, motion carried.

In the matter of  
Review of previous minutes:

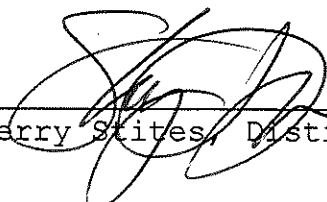
Commission reviewed and approved minutes from the 7/16 & 7/18 commission minutes.

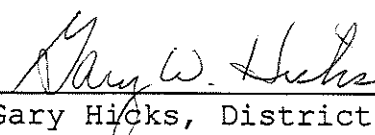
In the matter of  
Sunshine Law request for Private Dr 2305/Kenny Lane:

Commission received a written sunshine law request referencing surveys for Private Dr 2305/Kenny Lane. Discussions were had on the matter and legal counsel was forwarded the request. Further discussions were had that commission would respond on Tuesday which would be within the statutory deadline of 3 business days.

Hearing no other business commission adjourned at 12:04 pm.

Read and Approved:

  
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Sherry Stites, District 1 Commissioner

  
\_\_\_\_\_  
Gary Hicks, District 2 Commissioner





# Phelps County Commission Record

July 30, 2024 Eighth Day of the July Term

Now at this 30<sup>th</sup> day of July, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner  
Sherry Stites, District 1 Commissioner  
Gary Hicks, District 2 Commissioner  
Laura Johnson, County Clerk

Also present was the Treasurer Cathy Tipton.

In the matter of  
CDBG RFF 3:

Tipton presents commissioner Auxier with the final check for the Fees to Meramec regional on the CDBG project.

In the matter of  
CART Fund report:

Tipton presents commission with CART Fund report and advises we are up overall.

Local resident Chester Kojro at 9:07 am.  
Tipton left at 9:10 am.

In the matter of  
Duke Fire ARPA payment #5:

Commission reviewed and approved the invoice for payment #5 from ARPA funds to the Duke Fire Protection District.

Road department Admin Assist Michelle Bock entered at 9:39 am.

In the matter of  
SEMA report request:

Discussions were had on the funding being used to purchase road materials for repairs and not purchasing any equipment with it. Commissioner Auxier responded to the email requesting a report of funding spent advising the county did not purchase any equipment with these funds.

Support Services Amy Asberry entered at 9:58 am.

In the matter of  
Camera replacement:

Commissioner Stites moved to approve the invoice in the amount of \$330.00 to replace a Camera in the parking lot that was struck by lightning, Commissioner Hicks seconded, motion carried.

Asberry left at 10:05 am.

Sheriff Mike Kirn and Admin Assistant Theresa Lasher entered at 10:30 am.

Bock left at 10:34 am followed by Kojro at 10:35 am.

In the matter of  
Jail Expansion project:

Sheriff advised commission there is a principal payment due on phase 1 of the project and he was not expecting this until next year. Further discussions were had on the bank wiring money for bills with out those invoices coming to the county for approval and auditing trail. Discussions were had on potentially having the bank add this unexpected cost to the end of the bank note.

Senator Smiths field representative Grant Wilson, Rolla chapter FFA members Cord Jenkins, Kayla Ackland and Greta Vogel entered at 10:47 am followed by Newburg chapter FFA members Taylor Strain and Nicole Collier, MO Farmers Care intern Karson Calvin, MOFB member Nick Roberts, Pine Rock Farms resident Doyle Edwards, MU Extension Specialist Brandi Richardson and First State Community Bank member Ray Mowery at 10:51 am. Tipton, Lasher and Kirn left at 10:52 am.

MO State Representative Don Mayhew and the Focus Reporter entered at 10:53 am followed by District 143 Representative Bennie Cook at 10:57 am and Public Administrator Dana Sooter and District 122 Representative Tara Peters at 10:59 am.

In the matter of  
Agri Ready designation:

Bennie Cook thanked everyone in attendance of the Agri Ready program designation and turned the floor over to Carson Calvin. Carson Calvin, intern with Farmers care, gave presentation of the program and what it does for each county and its communities. He advised we currently have 71 counties that are involved in this program in the State of Missouri and Phelps County will be the 72<sup>nd</sup> county. Bennie Cook advised Maries County joined last week and the plan is to have Pulaski County join next week getting all of the 122 and 143 districts involved in the program. Commissioner Stites asked Cord Jenkins to work with the students of FFA from the Rolla, St. James and Newburg chapters to do a promotional video for Agri Ready. Jenkins accepted the task and advised he would work on it. Commissioner Hicks moved to approve the application to become an Agri Ready County, Commissioner Stites seconded, motion carried. Commission and all in attendance left the chambers at 11:13 am to take group photo out front of the courthouse. Commission, Bennie Cook, Carson Calvin and The Focus Reporter reentered at 11:21 am.

The Focus Reporter and Bennie Cook left at 11:24 am followed by Calvin at 11:28 am.

Commission pulled up GIS to look at county lines to see where we could place the Agri Ready signs along main highways for Phelps County.

In the matter of  
Sunshine law response for Kenny Lane/Pvt Dr 2305:

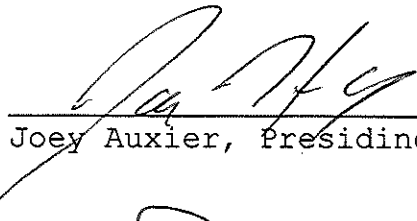
Commission emailed a reply to the requestor asking for a Survey  
on Kenny Lane/Pvt Dr 2305.

In the matter of  
Jail Expansion issue:

Discussions were had on what can be done for the payment issue  
on the phase 1 jail expansion project.

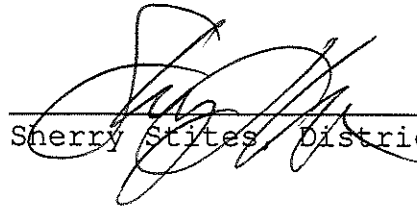
Hearing no Commission adjourned at 12:21 am.

Read and Approved:



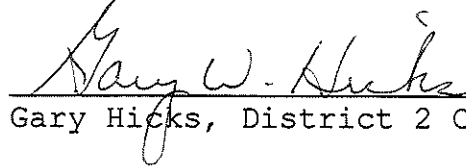
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Joey Auxier, Presiding Commissioner



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Sherry Stites, District 1 Commissioner



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Gary Hicks, District 2 Commissioner



**Phelps County Commission Special Meeting Record**  
**July 31, 2024 Nineth Day of the July Term**

Now at this 31<sup>st</sup> day of July, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner  
Sherry Stites, District 1 Commissioner  
Gary Hicks, District 2 Commissioner

Deputy clerk Bethany Hawkins took minutes.

Also present were Sheriff Mike Kirn and Admin Assistant Theresa Lasher.

Special meeting called to order at 1:30 pm by Presiding Commissioner Auxier.

In the matter of  
Jail Expansion loan discussion:

Auxier explains that the Sheriff would pay the interest on the jail loan using the general funds and then pay the county back if he does not have the funds in his budget.

Discussions were had about the Sheriff Dept funds and the issues with fund 410. Commissioner Stites asked why there are ongoing increases to payroll. After discussing with Payroll Clerk Dowdy she explained that there was a pay out for a transport officer that had passed away and a few raises. One to the Sheriff through the prosecutor's statutes and a few to other employees. In order to continue paying payroll it is suggested the Sheriffs Dept cut back on all of their regular spending.

Discussion was had regarding Phase 1 and Phase 2 of the jail expansion. The Commission discovered that they only have a book for Phase 2 and nothing with a payment schedule for Phase 1 and Phase 2. Commission advised they need to look at the contract book for Phase 1.

Commission asked where the paperwork for the Jail expansion is. Sheriff and Lasher explain what they have been paying and where the interest bills come from. Lasher adds that Gilmore and Bell had been taking money out of the Jail Loan without the knowledge of the Sheriff Dept. Treasurer Tipton is attempting to get the documentation for all of those requests from either First State or Gilmore.

Sheriff explained that the interest on the loan is due every 6 months. Tipton has decided and suggested that we start transferring the money for the interest into a separate account and then pay it every 6 months rather than paying it monthly. The principle payment is not due until Aug 1<sup>st</sup> of every year.

Stites asked about the federal inmate revenue and how long it will be before receiving additional inmates and revenue? Sheriff expects to see it coming back in around November. Sheriff has also reached out to other bigger organizations and asked about

taking over the flow to help increase that revenue. Discussions were had regarding the Pulaski County Jail may potentially be closing and Phelps County would take those inmates as well. Sheriff is thinking he will hear something about that at the end of August.

Commission asked the Sheriff how much he would be able to pay back to the County by January of 2025. Sheriff said he can pay the loan from general revenue back in January but that he will most likely have to revisit and need more money from the county.

Commission again requests the paperwork and the payment schedule for Phase 1 and Phase 2 of the Jail Expansion Loan. Sheriff called Ernie Kost and requested the paperwork. Lasher forwarded the payment schedule to Auxier for phase 1 and phase 2. Commission is waiting for a figure from First State Community Bank so we can cut a check for the interest of the loan today.

Discussions were had about what payments have been made towards this loan. Sheriff gets Ernie back on the phone to discuss what interest payment needs to be made today. Interest has been paid monthly so the balance to be paid by 8/1/2024 is \$53,299.61 per Ernie at First State.

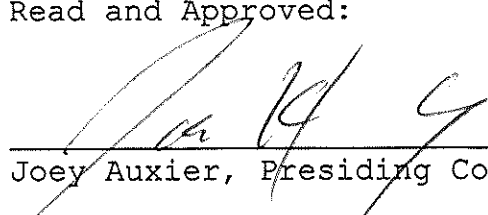
Ernie Kost with First State Community Bank entered at 2:15 pm. Kost explained the interest in Phase 1 (providing paperwork to the Commission showing the interest payments). Kost explains that the principle is being rolled into payments for the next 5 years. First State Community Bank will be making a new schedule and the payments for the next 5 years will be calculated based off of the principle of the loan.

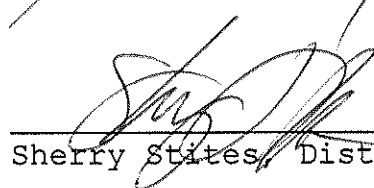
Kost provides paperwork for phase 2 of the loan. He goes on to explain the interest in Phase 2 including the amount that needs to be paid to make the interest current (\$53,299.61).


Hicks makes motion to transfer the amount of \$53,299.61 from 200 (General Revenue) to fund 420 (Jail Expansion) in order to cut a check for the interest on the loan. Sherry seconds the motion.

meeting adjourned at 2:53pm.

Read and Approved:

  
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Joey Auxier, Presiding Commissioner

  
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Sherry Stites, District 1 Commissioner

  
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Gary Hicks, District 2 Commissioner