

Phelps County Commission Record

July 6, 2023 First Day of the July Term

Now at this 6th day of July the commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, Phelps County Clerk

Also present was local resident John Watkins, Captain Rick Hope from the Sheriff's Department and The Focus Reporter.

In the matter of
Emergency Management agreeance:

Captain Hope presents commission with a Memorandum of Agreement for Emergency Management Director in Phelps County. Commissioner Hicks moved to approve acceptance, Commissioner Stites seconded, motion carried at 9:06 am.

Collector Faith Barnes entered at 9:15 am followed by Kent Bagnol from the Morning Mayor radio show.

In the matter of
Commission Minutes:

Commission reviewed and approved minutes for the June 27th and 29th commission meetings.

Congressman Jason Smiths Field Representative Grant Wilson entered at 9:28 am. Collector Faith Barnes left at 9:28 am.

In the matter of
County Sign Truck:

Commissioner Auxier advised the County Sign Trucks motor was not blown it just had a few parts that needed to be replaced, thus saving the county a lot of money.

In the matter of
Road vacation of CR 1300:

Mr. Watkins presents commission with petition to vacate county road 1300 from the stated start to end points. Commissioner Hicks asked Mr. Watkins if he would include in the deed to provide the county the right of way to place a bridge in the future if it would ever be necessary. Commissioner Hicks moved to approve the petition, Commissioner Stites seconded, motion carried at 9:34 am.

Mr. Watkins left at 9:39 am.

In the matter of
Accounts Payable:

Commission reviewed and approved invoices in the amounts of \$57,623.77 A - L, \$33,745.72 for M - Z, \$1,322,210.77 for River City Construction and \$19,585.68 for July Contract pay.

In the matter of
Leon Street vacation:

Commission called Road and Bridge supervisor Michelle Bock to have her remove the speed bumps that were illegally placed in the road. Commissioner Stites called Ms. Broxton to contact her in reference to the incomplete petition that she left on the counter in the county clerk's office. She explained to her that Commission can not accept an incomplete petition and explained to her that it needs to be filled in today or she has to wait until the next term to start the process.

Coroner Ernie Coverdell, Deputy Coroner Katie Mathis and Coroner Roger Graves from Pulaski County entered at 10:19 am.

In the matter of
Senior Companions Grant:

Senior Companions Department received their 2nd year of a 3 year grant in the amount of \$467,955.00.

Grant Wilson left at 10:42 am.

In the matter of
Coroner proposed budget changes:

Coverdell explains to commission a brief synopsis of what a call entails and the time involved for him when there is a death in the County. He explains him being forced to work from home due to the county not having a physical office for the coroner and being required to retain all these records at his home is not a secure, safe way for him to conduct business and feels like this is a huge liability. He explains when he has to meet with the family to turn over belongings, reports, certificates, autopsies, etc. he has no office to meet at so he ends up meeting in parking lots of fast food restaurants, gas stations or grocery stores which he feels is very unprofessional. Coroner Graves advised commission to read RSMo 58 that relates to all the duties of a Coroner. Graves explains that when he took office in 2020 he didn't have an office, a storage area for records or a vehicle to transport bodies. He explains that he presented to his commissioners in Pulaski County that he needs an office, a secured area to store files that by statute a physical copy has to be kept for 50 years and a vehicle to transport the bodies. Coverdell explains the people elected him to do the job correctly and to report properly to the loved ones what happened and what their next steps need to be and he feels he is not being given the required tools to due this in a

professional manner. Coverdell gives example of a recent body that was in a decomposition stage and was Egyptian so you cannot cremate, you cannot embalm unless the family can wash and dress them, so he had to take the body to a funeral home and they stored it for him but even though the body was in a cooler you could still smell it for days. Presiding commissioner Auxier requested to see what the budget numbers would be. Coverdell presents his findings and explains we will take this under advisement. Graves advised his presiding commissioner has advised to feel free to reach out to him with any questions they may have since they have recently gone through this for Pulaski County.

Treasurer Cathy Tipton entered at 10:56 am. Coverdell, Mathis and Graves left at 11:05 am.

In the matter of
MAC request for 1% of LATCF:

Commission read a letter that MAC sent to the county requesting we give them 1% of the funds received this year. Commission reviewed the request and unanimously decided on not giving MAC the requested funds as the county already pays them a good amount in fees each year.

Tipton left at 11:11 am.

In the matter of
Real Property Court Order:

Commission reviewed and approved the Real Property Court order on Certificate number 2022000124.


Michelle Broxton entered at 11:58am.

In the matter of
Leon, Huffman, Ezra and Michael Street Road Vacation:

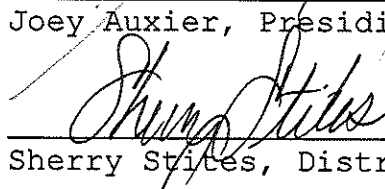
Michelle Broxton presents Petition for vacation of public roads: Huffman, Leon, Ezra and Michael Streets. Commission explains the next step Ms. Broxton needs to take and advised she needs to return on October 3rd at 9:15 am.

Broxton left at 12:10 pm.

Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner

Gary W. Hicks

Gary Hicks, District 2 Commissioner

Phelps County Commission Record
July 11, 2023 Second Day of the July Term

Now at this 11th day of July, the Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner

Deputy Clerk Hudson took notes. The *Focus Reporter* was also present.

IN THE MATTER OF
PROPOSED ROAD VACATION: HUFFMAN, EZRA, LEON & MICHAEL STREETS:

The Commission received a petition for vacation of Huffman, Ezra, Leon and Michael Streets. An additional street, Kevin Street, is implicated in the circuit of all of these roads. The citizen who presented the petition will be contacted about this issue.

IN THE MATTER OF
LP GAS BID SOLICITATION:

The Commission reviewed, and on motion of Commissioner Stites, seconded by Commissioner Hicks, approved a bid solicitation for LP Gas for the Courthouse to be published.

IN THE MATTER OF
COMMISSION MINUTES:

The Commission reviewed and approved draft minutes for the July 6th meeting.

IN THE MATTER OF
SENIOR COMPANIONS CERTIFICATE:

The Presiding Commissioner signed a corrected certificate of in-kind contributions to the Senior Companion program, which contained a correction of a typographical error.

Capt. Hope of the Sheriff's Department entered at 9:20. Collector Faith Barnes, Assessor Tim Kean, and local resident Chester Kojro entered at 9:25. Treasurer Cathy Tipton entered at 9:29. Recorder Robin Kordes entered at 9:31.

IN THE MATTER OF
SENATE BILL 190:

Discussion was had of the newly passed Senate Bill 190, concerning tax breaks for senior citizens. Two of the main concerns for office holders is determining (1) who is social security eligible, and who is therefore covered under the new law, and (2) how is primary county residency determined for individuals with more than one home across the State. Collectors and Assessors across the State are stating

their concern over a lack of guidance on implementing the new act's mandates for county government. Attorneys for the Missouri Association of Counties are researching the implications of this statute. The matter will be revisited by the Commission as additional updates and legal guidance become available.

Ms. Kordes, Ms. Barnes, and Mr. Kean left at 10:02.

IN THE MATTER OF
QUARRY HOME OWNERS' ASSOCIATION MEETING:

The president of the Quarry Home Owners' Association called about scheduling a meeting with the Commission. This will be set up after available dates are exchanged.

The Focus Reporter left at 10:05.

IN THE MATTER OF
MERAMEC REGIONAL PLANNING COMMISSION TECHNICAL IMPLEMENTATION
AGREEMENT FOR FLOODPLAIN MANAGEMENT:

On motion of Commissioner Hicks, seconded by Commissioner Stites, the Commission approved a technical implementation agreement for floodplain management with the Meramec Regional Planning Commission.

IN THE MATTER OF
ACCOUNTS PAYABLE:

Commission reviewed and approved invoices in the amount of \$31,664.17 for Senior Companions Stipends.

IN THE MATTER OF
MISSOURI BUYS PROCUREMENT SYSTEM:

Information was received from the Department of Agriculture about the Missouri Buys Procurement System for state-funded projects. Missouri Buys is a state agency procurement website, where vendors and buyers register and, according to its website, manage "bids... requisitions, purchase orders, contracts, catalogs, receipts, and invoices."

Mr. Kojro left at 10:32. Support Services, Sissy Korich, entered at 10:36.

IN THE MATTER OF
CORONER OFFICE SPACE:

Discussion was had about possible office space for the coroner, who currently operates without a county-provided office. The Commission toured office space in the building and concluded the northwest office space that is currently a satellite office for the Russell House would be best for the coroner, as it is a one-person office, is close to the Sheriff's Department, and is wired for computer use.

IN THE MATTER OF
QUARRY HOME OWNERS' ASSOCIATION MEETING:

After receiving available dates, the meeting with Quarry HOA was set for July 28, 6:00 p.m., at the Quarry, with Road and Bridge Superintendent Mark Case, Road and Bridge Manager Michelle Bock, and Commissioner Stites attending for the County.

In the matter of
County Road 7510:

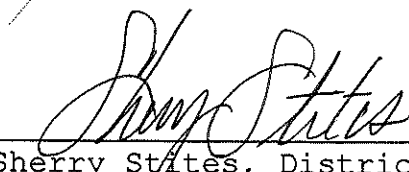
Ms. Bock advised commission of a complaint she received from a public member about needing to post a speed limit sign on County Road 7510. Commission discussed the matter briefly and advised Ms. Bock to let the public member know she will need to contact the company that is speeding and ask them to slow down.

Hearing no other business announced, the Commission adjourned at noon.

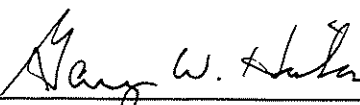
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record

July 13, 2023 Third Day of the July Term

Now at this 13th day of July, the Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner

Deputy Clerk Hudson took notes. Also present were Sheriff Kirn, Captain Rick Hope and Lt. Paul Lambert from the Sheriff's Department, local residents Khan Powell and Linda Sidwell, Deputy Coroner Katie Mathis and The *Focus Reporter*.

IN THE MATTER OF PERSONAL PROPERTY ABATEMENT ORDERS:

The Commission reviewed and approved personal property abatement certificates, numbered 2022003106 and 2022003107, on motion of Commissioner Stites, seconded by Commissioner Hicks.

IN THE MATTER OF PHELPS COUNTY EMERGENCY SERVICES BOARD:

The Commission was provided with, and reviewed the minutes of the last County Emergency Services Board meeting. No action was taken.

IN THE MATTER OF SUSTAINABLE OZARKS PARTNERSHIP:

The Commission received information that the Sustainable Ozarks Partnership will meet August 16th at the Ark Church in Waynesville. No action was taken.

IN THE MATTER OF COURTHOUSE SECURITY BID OPENING:

As scheduled, at 9:15 a.m., the single timely bid for Courthouse security was opened and read as follows:

On Monday, July 10, Code 3 Security of Rolla submitted a bid for guard services at \$28.50 per guard, per hour.

On motion of Commissioner Hicks, seconded by Commissioner Stites, the bid was approved. The Commission noted that, considering benefits and equipment costs, it is less costly to hire private security for the Courthouse than to employ full-time deputies seconded for entryway security. Deputy sheriffs will still provide wider courthouse security.

Collector Faith Barnes entered at 9:19.

IN THE MATTER OF COURTHOUSE SECURITY IMPROVEMENTS:

The Commission provided a brief summary of the electrical work that will need to be done to allow for the operation of metal detectors.

The Commission and the Sheriff discussed some of the emerging problems involving cell phones in courthouses, from ringtones interrupting judicial proceedings, to unauthorized photographing and filming.

The Sheriff, Capt. Hope and Lt. Lambert left at 9:30.

IN THE MATTER OF
COUNTY PAYROLL:

County payroll was reviewed and approved.

Michelle Bock from the Road and Bridge Department entered at 9:43 followed by Treasurer Cathy Tipton at 9:44.

IN THE MATTER OF
COUNTY ROAD 7510 SPEED LIMIT:

Ms. Mathis voiced concern about people traveling at high speed on her road, including a rural mail carrier, whom she has reported to the Sheriff's Department and Postmaster about speed. Ms. Mathis is concerned that 35 miles per hour is too fast on a road, where young children and at least two elderly residents live.

Ms. Mathis is asking for a 15 MPH limit, lowered from 35. On motion of Commissioner Hicks, seconded by Commissioner Stites, the Road Department will be instructed to post the speed limit on County Road 7510, from its intersection with County Road 7520 to its termination at a dead end to the west, at 15 miles per hour. Proper notification of appropriate entities will be done.

IN THE MATTER OF
WESTSIDE TIF PAYMENTS:

Westside TIF payments in the amount of \$32,114.65, were reviewed and approved.

A rough estimate is that the TIF payments seen to date represent some \$60 million in spending at Westside retail locations per year.

IN THE MATTER OF
COUNTY SALES TAX REPORT:

Ms. Tipton presented a county sales tax report. There is a small, but predictable reduction in collections from June to July, which tracks previous years' trends. Overall sales tax collections are up for the year.

IN THE MATTER OF
COUNTY CERTIFICATES OF DEPOSIT:

Ms. Tipton reported on two certificates of deposit that matured on July 12, and a third that matures today. These will be added

to general funds. Ms. Tipton provided a summary sheet to Commission.

Local resident Chester Crider entered at 9:55 and Ms. Tipton left.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved invoices in the amount of \$31,664.17 for Senior Companions Stipends, \$62,642.96 for A - L and \$122,962.33 for M - Z.

IN THE MATTER OF
COUNTY ROAD 7050 BRIDGE:

Mr. Powell and Ms. Sidwell brought their concerns to the Commission's attention concerning the bridge on County Road 7050, opened about 2016.

Road Department signage has been vandalized by spray paint, graffiti has been painted on the bridge, illegal dumping has occurred and the main concern is unrepaired damage caused by a semitruck reversing improperly.

Ms. Bock confirmed that payment was received from the truck accident. Repair estimates are around \$12,000.

Mr. Powell asked how long ago the payout from the accident was received, and the Commission informed him that it was about 2 years.

Mr. Powell reports the graffiti problem has worsened shortly after the 2023 high school graduation.

Discussion was had of the possibility of installing a surveillance camera, to detect vandalism and illegal dumping. The Presiding Commissioner suggested possibly contacting DNR about illegal dumping.

Commissioner Hicks stated he will contact the Meramec Regional Planning Commission about installing a camera, and the Commission and Ms. Bock agreed that the bridge repair will be put on their schedule.

Mr. Powell, Ms. Sidwell and Mr. Crider left at 10:20.

IN THE MATTER OF
ROAD AND BRIDGE FACILITY:

The Commission reviewed a progress report and request for payment of \$534,880.24, relating to the new Road and Bridge facility. This is not part of the current cycle of accounts payable, but will be presented for payment authorization in the next cycle.

Amy Asberry from Support Services entered at 10:50.

IN THE MATTER OF
CORONER OFFICE:

Ms. Asberry inquired about the installation of the Coroner's Office in the current Russell House office. The Presiding

Commissioner advised that he had given the Russell House 30 days from July 11 to vacate their current office.

IN THE MATTER OF
TAX MAINTENANCE FUND EXPENDITURE:

A question concerning expenditures from the Tax Maintenance Fund and application of Section 52.315 RSMo was discussed and the statute reviewed.

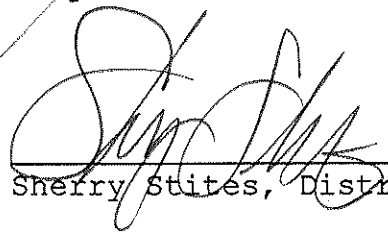
Commissioner Stites left for previously-scheduled business at 11:47.

Hearing no other business announced, the Commission adjourned at noon.

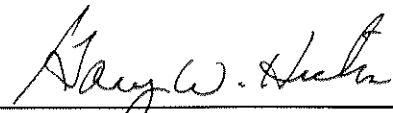
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record

July 18, 2023 Fourth Day of the July Term

Now at this 18th day of July, the Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner

Deputy Clerk Hudson took notes in the absence of County Clerk Johnson.

IN THE MATTER OF
COUNTY ROAD 7150 SPEED LIMIT:

The Commission reviewed and signed an ordinance memorializing the 15 MPH speed limit for a part of County Road 7150 that was previously agreed to on July 13.

ORDER OF THE PHELPS COUNTY COMMISSION

WHEREAS, Phelps County is a county of the third classification; and

WHEREAS, the road located between its western terminus south of Corn Creek and its intersection with the eastern terminus of County Road 7520, commonly known as County Road 7510 ("Road") is a county road situated within Phelps County and is not a rural interstate or freeway, a rural expressway of this state, or an interstate highway, freeway or expressway within an urbanized area of the state; and

WHEREAS, pursuant to section 304.010.5, RSMo the county commission of any county of the third classification may set the speed limit on roads on any county, township or road district; and

WHEREAS, pursuant to section 304.010.2(4), RSMo the speed limit of the Road is currently thirty-five (35) miles per hour; and

WHEREAS, the Commission has determined that due to the condition of the Road and the nature of the area in which the Road is located, a speed limit of fifteen (15) miles per hour would aid in the security of motorists on the Road;

NOW, THEREFORE, be it resolved and ORDERED by the County Commission of Phelps County, Missouri, as follows:

1. Recitals and Findings. The recitals contained above in the preamble of this Order are hereby incorporated herein by reference, the same as though set forth in this section of this Order, as the findings of the Commission.
2. Speed Limit. The speed limit on that section of County Road 7510 located between its western terminus south of Corn Creek and its intersection with the eastern terminus of County Road 7520 shall be fifteen (15) miles per hour. A map indicating the beginning and ending of the designated speed limit on the Road is attached to this Order as Exhibit A, and incorporated herein by reference.
3. Posting of Signs; Violations. The County Commission directs the Road and Bridge Department to procure and install properly marked signs indicating the speed limit described in paragraph 2 above on the Road, and after the Road shall have been properly marked, the speed limit shall be of the same effect as the speed limits otherwise set by law, and shall be enforced by the state highway patrol and the county

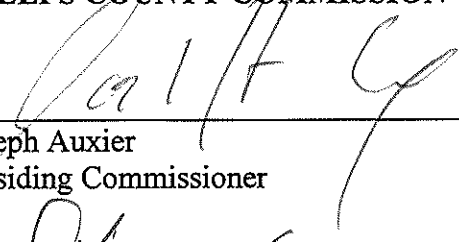
sheriff and any other peace officer having jurisdiction over the Road as if such speed limits were established by state law. Any person violating the provisions of this Ordinance or section 304.010, RSMo. shall be guilty of a violation punishable the same as a class C misdemeanor, unless such person was exceeding the posted speed limit by twenty miles per hour or more, in which case, such person shall be guilty of a violation punishable the same as a class B misdemeanor.

4. Effective Date. This Order shall take effect and be in full force from and after its passage and approval by the County Commission and the posting of new signage on the Road.

5. Notice. This Ordinance upon passage shall be sent to the Chief Engineer of the Missouri Department of Transportation, Superintendent of Missouri State Highway Patrol, and to any road district maintaining roads in the County.

So ordered this _____ day of JULY, 2023.

PHELPS COUNTY COMMISSION



Joseph Auxier
Presiding Commissioner



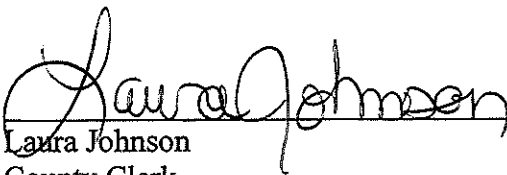
Sherry Stites
District 1 Commissioner



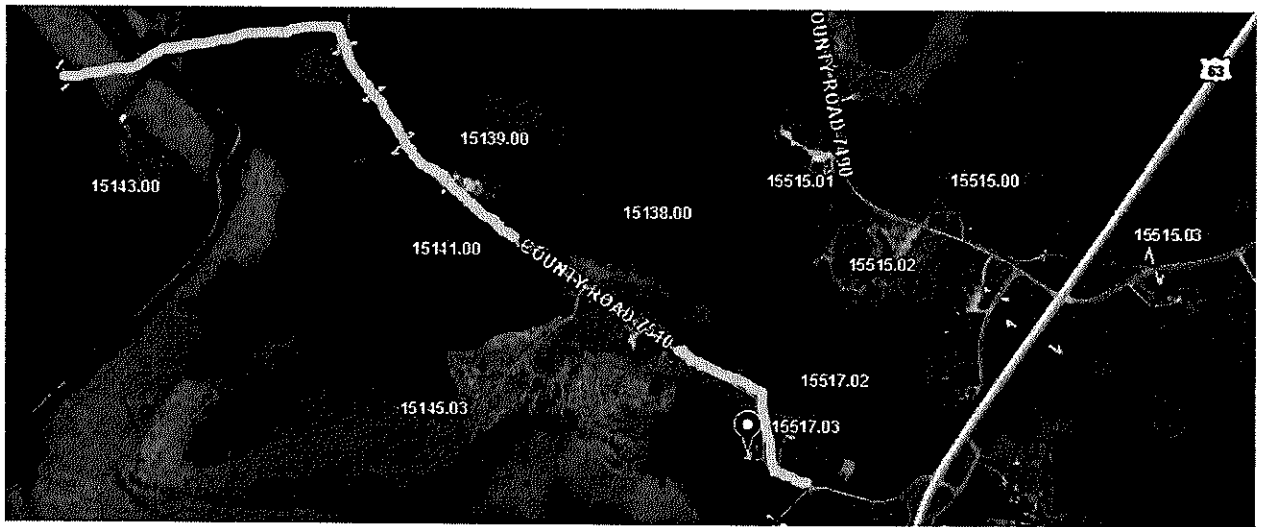
Gary Hicks
District 2 Commissioner

CERTIFICATION

I, Laura Johnson, Clerk of Phelps County, Missouri, hereby certify that the above Order was entered by the Phelps County Commission, on the date set forth above.



Laura Johnson
County Clerk



IN THE MATTER OF
DOCUMENT DESTRUCTION:

The Commission agreed to defer consideration of document destruction until Thursday, to allow for some corrections to written destruction orders.

Local resident Chester Kojro entered at 9:19.

IN THE MATTER OF
CITIZEN INPUT - COUNTY ROAD 8200:

Mr. Kojro reported a yellow-and-black chevron caution sign on County Road 8200 is laying over near Corn Creek.

IN THE MATTER OF
EMPLOYEE TIME SHEET LOGS:

The Commission reviewed and approved time sheet logs for Ms. Korich in Courthouse Maintenance, and Ms. Leuthauser in Senior Companions.

IN THE MATTER OF
QUARTERLY EXCISE TAX RETURN:

The Commission reviewed a quarterly federal excise tax return relating to last year's employee health insurance. On motion of Commissioner Hicks, the return was approved and signed.

IN THE MATTER OF
COMMISSION MINUTES:

The Commission reviewed draft minutes for two previous sessions for publication. Some clarifying remarks were added to better memorialize the discussion of the County Road 7050 bridge had on July 13.

IN THE MATTER OF
COMMUNITY SUPPORT LETTER - CELLULAR TOWER GRANT:

Jeremy Ketterer from AT&T called over speaker phone regarding the \$20 million Missouri Cell Tower Grant. Mr. Ketterer

requested a community support letter from the Commission to accompany the grant application to the Department of Economic Development for a proposed construction project in Dillon Township.

At the Commission's request, Mr. Ketterer will provide a sample letter, and the Commission will revisit the matter on Thursday.

Sheriff Kirn and the *Focus Reporter* entered at 10:15.

IN THE MATTER OF
SHERIFF'S VEHICLE TITLE:

The Presiding Commissioner signed the title of a wrecked Sheriff's vehicle to facilitate an insurance claim.

IN THE MATTER OF
SHERIFF'S VEHICLES:

The Sheriff provided some updates on the scarcity of patrol vehicles.

Mr. Kojro left at 10:30.

IN THE MATTER OF
SHERIFF'S DEPARTMENT RENOVATIONS:

Cranes will be set up Friday to perform work on the Sheriff's Department. 2nd Street will be closed between its intersections with Rucker and Park Streets the week of July 24. The Sheriff then outlined a time frame of the renovations.

Michelle Bock from the Road and Bridge Department entered at 10:43.

The *Focus Reporter* left at 10:49 followed by Sheriff Kirn at 10:54.

IN THE MATTER OF
COUNTY ROAD 8200:

The previously-mentioned fallen chevron caution sign on CR 8200 was brought to Ms. Bock's attention.

Bailiff Chris Reeder entered at 10:56.

IN THE MATTER OF
DITCH CLEARING:

Ms. Bock provided an update on ditch clearing, including ditches in the Quarry Subdivision area.

IN THE MATTER OF
SPEED LIMITS:

Discussion was had of speed limits on County Roads 3010, 3040, and 3050, based on reports of vehicles traveling at excessive speed.

Bailiff Reeder left at 11:04.

Ms. Korich, head of Maintenance, and Sean McLaughlin from Atis Elevators entered at 11:05.

IN THE MATTER OF
PROPERTY DAMAGE CLAIM - WHISPERING PINES:

Based on information provided by Ms. Bock, discussion was had on a citizen claim of property damage in the Whispering Pines subdivision, allegedly from a road sweeper kicking up rocks and striking a vehicle and causing visible paint damage. MOPERM Insurance has reviewed the claim.

IN THE MATTER OF
ROAD AND BRIDGE FACILITY:

Discussion was had of security features at the new Road & Bridge facility. These will include a locking, remotely-controlled doors, and security glass at the front window.

Ms. Bock left at 11:13.

IN THE MATTER OF
ELEVATOR RENOVATION:

Mr. McLaughlin from Atis Elevators accompanied Ms. Korich to be introduced. He outlined the work his company had done in assessing the Courthouse elevators, and his company's solicitation of bids from subcontractors. Bids are due August 3, and there will be a year contract.

Mr. McLaughlin left at 11:26.

IN THE MATTER OF
COUNTY EMPLOYMENT POLICY - PAYROLL:

Discussion was had of County policy, and the draft County employee guidebook, and the manner in which it will speak to payroll, and about the interaction of law and policy on the issue of payroll.

IN THE MATTER OF
TAX MAINTENANCE FUND EXPENDITURE:

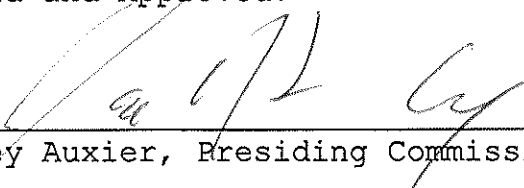
Additional discussion was had, following discussion on July 13, about the application of Section 52.315 RSMo.

IN THE MATTER OF
PER DIEM REIMBURSEMENT OF EXPENSES:

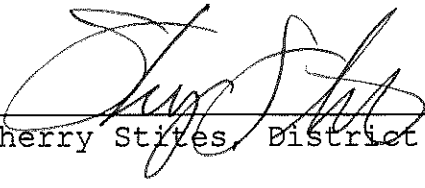
Brief discussion was had of the interaction of federal and state law and policy on reimbursement of expenses, such as meals and mileage.

Hearing no other business announced, the Commission adjourned at noon.

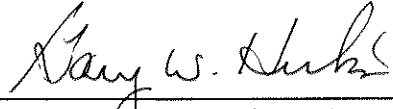
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record

July 20, 2023 Fifth Day of the July Term

Now at this 20th day of July the commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner

Deputy Clerk Cook took minutes in the absence of County Clerk Johnson.

IN THE MATTER OF
TITLE APPLICATION:

Commissioner Auxier signed the title application for the building and grounds trailer that was acquired in 1997 and had never had a title filed.

Kent Bagnall from the Morning Mayor Radio show entered at 9:17 am.

IN THE MATTER OF
DOCUMENT DESTRUCTION:

Commissioner Stites moved to approve destruction of certain documents for the Clerk's office, Commissioner Hicks seconded, the motion carried.

Document Destruction

July 2023

Commission approved on 7/20/2023

Shredded on _____

April 6, 2021 General Municipal Election

- Unvoted Ballots – Doolittle, Jerome, Newburg, Edgar Springs
- Unvoted Ballots – Dawson/St James, Meramec/St James, Miller/Rolla Outside North
- Unvoted Ballots – Dillon Central, Dillon North, Dillion South, Cold Springs East, Cold Springs West, Rolla Outside South
- Unvoted Ballots – Rolla Ward 1, Rolla Ward 2, Rolla Ward 3, Rolla Ward 4, Rolla Ward 5, Rolla Ward 6
- Unvoted Ballots – Cold Springs West
- Unvoted Ballots – Absentee 1 of 5
- Unvoted Ballots – Absentee 2 of 5
- Unvoted Ballots – Absentee 3 of 5
- Unvoted Ballots – Absentee 4 of 5
- Unvoted Ballots – Absentee 5 of 5, Sample Ballots
- Voted Ballots – Edgar Springs, Dawson/St James, Dillon South, Meramec/St James, Rolla Ward 2, Rolla Ward 4, Rolla Ward 5, Rolla Ward 6

- Voted Ballots – Doolittle, Jerome, Newburg, Dillon Central, Dillon North, Cold Springs East, Cold Springs West, Miller/Rolla Outside North, Rolla Ward 1, Rolla Ward 3, Rolla Outside South, Absentee
- Precinct Rosters and Supplementals 2 of 2, Election night tapes, Manual and Machine Recounts, Affidavits and Provisional Envelopes
- Precinct Rosters and Supplementals 1 of 2
- Pre and Post Test, Test Decks
- Seal Sheets, Check lists, Key Sign outs, Absentee Envelopes, Absentee Applications, Absentee Lists, Rejected Absentees, E-19 Report, Spoiled Ballots

April 2, 2021 General Municipal Election

- Military Absentee Applications and Ballots

IN THE MATTER OF
CITIZAN INPUT:

Kent Bagnall asked Commissioner Auxier to speak at the Rotary Club as a County Representative on August 4, 2023.

Kent Bagnall left at 9:38 am.

IN THE MATTER OF
BOARD OF EQUALIZATION LETTER:

Commission reviewed the letter, Commissioner Hicks stated it was a well-crafted letter by Bill Hudson.

IN THE MATTER OF
ECONOMIC DEVELOPMENT GRANT:

Commissioner Hicks moved to approve the community letter of support for the economic development grant regarding AT&T cell tower, Commissioner Stites seconded, the motion carried.

IN THE MATTER OF
ROADS - HUBBARD COURT:

Commission discussed that if the county were going to maintain it would have to be brought up to county standards before they could accept it.

Support Services Sissy Korich and Lt. Paul Lambert entered at 9:50 am.

IN THE MATTER OF
COURTHOUSE SECURITY:

Ms. Korich reported the insulation of the new doors would not be happening on August 8, 2023 as previously scheduled.

Detective Shawn Hedge entered at 9:58 am.

IN THE MATTER OF
STATE CYBER CRIMES GRANT:

Detective Hedge presented the award letter for a State Cyber Crimes Grant with funding for an additional taskforce member. Commissioner Hicks moved to approve the letter of award, Commissioner Stites seconded, the motion carried.

Sissy Korich, Lt. Paul Lambert, and Detective Shawn Hedge left at 10:00 am.

Road and Bridge Michelle Bock and Mark Case entered at 10:16 am.

IN THE MATTER OF
COUNTY ROADS:

Road Supervisor Case gave an update on county roads and that they have been busy with tree removal from the roads.

Sheriff's Department Admin Assistant Theresa Lasher entered at 10:24 am.

IN THE MATTER OF
TAX-EXEMPT LETTER:

Ms. Lasher presented a tax-exempt letter for signature for Lowes automotive for opening an account. Commission granted and signed.

Theresa Lasher left at 10:27 am.

IN THE MATTER OF
AMMONIA PIPELINES:

Commissioner Auxier brought up a letter he had received about ammonia pipe line being replaced along Hwy 68 and if the county had any regulations. Commissioner Stites said they would want the old lines removed. They will also give them a copy of the utility specifications and require a \$10,000 Bond.

IN THE MATTER OF
JAIL EXPANSION:

Sherriff Kirn entered at 10:33 and presented a change order for the Jail expansion project.

Mike Kirn left at 10:33 am.

IN THE MATTER OF
CITIZAN INPUT:

Chester Crider entered at 10:38 and discussed radiant flooring at the new road and bridge facility being constructed with Commission.

Chester Crider left at 10:50 am.

IN THE MATTER OF
COUNTY ROAD DEPARTMENT:

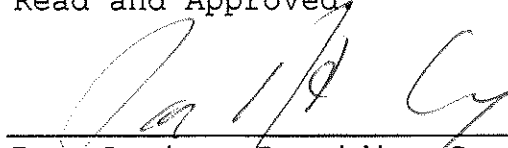
Road Supervisor Case brought up that the road department does not have anyone with a hazmat license and they will work on getting some by next year. Commissioner Stites brought up the county road department could look at getting a Facebook page to update people on what is going on. Discussion was had about residents paying to have their gravel roads chipped. It was said that they could only do it if that was the area, they were doing that year.

IN THE MATTER OF
ACCOUNTS PAYABLE

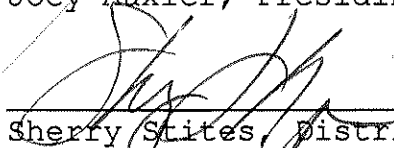
The Commission reviewed and approved invoices in the amounts of \$608,305.20 for A - L and \$81,757.17 for M - Z.

Hearing no other business announced, the Commission adjourned at noon.

Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record

July 25, 2023 Sixth Day of the July Term

Now at this 25th day of July, the Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner

Local residents Mr. Jim & Mrs. Melanie Smith were also present. Deputy Clerk Hudson took notes.

IN THE MATTER OF HUBBARD COURT - PROPOSED DEVELOPMENTS:

Mr. and Mrs. Smith have developed property in the past, and are interested in developing the roadway and housing of Hubbard Court. Discussion was had of the minimum standards set for roads to be accepted for County maintenance, and of the need for a turnaround for trucks and plows - at least a hammerhead at the road's end.

Ms. Smith asked if there was any obstacle to installing a private drive from the existing road, and was informed that there was no obvious problem for the County. She was referred to the Road Department for a possible preliminary inspection of a roadway before the Commission would consider accepting it for the County.

Mention was made of possible sewer discharge plans, and it was recommended Mr. and Mrs. Smith contact the city about this aspect of construction.

Teresa Lasher from the Sheriff's Department and the *Focus* Reporter entered at 9:16 followed by Supervisor Mark Case from the Road Department at 9:25.

Mr. and Mrs. Smith were provided with a copy of County Road specifications, and left at 9:36.

IN THE MATTER OF ACCOUNTS PAYABLE:

An invoice for mark lines on land near County Road 3110 for the Road Department in the amount of \$800 was approved for payment from ARPA funds.

IN THE MATTER OF SHERIFF'S DEPARTMENT RENNOVATION LOAN EXTENSION:

The Commission reviewed and approved a loan extension to May for the Sheriff's Department renovations with First Community National Bank, on motion of Commissioner Hicks, seconded by Commissioner Stites.

IN THE MATTER OF CAPITAL QUARRIES MINING RENEWAL NOTICE:

Notice was received from Capital Quarries that they intend to renew their mining permit for existing sites. Notice is given

that comments or a request for an informal hearing with the DNR must be submitted in writing within 15 days of the last publication of the Quarries' notice, which will be on August 15. No action was taken at this time.

IN THE MATTER OF
AMMONIA PIPELINE:

Mr. Case asked if United Drilling would need to remove an ammonia pipeline if they were engaged in boring operations. Based on considerations previously had on July 20, the Commission advised that digging up a road would require removal of the pipeline, whereas a boring operation would not require such removal.

Treasurer Cathy Tipton entered at 9:53, and Mr. Case left at 9:54.

IN THE MATTER OF
CAPITAL QUARRIES MINING RENEWAL NOTICE:

Commissioner Hicks mentioned that landowners near the Capital Quarries site might have concerns about blasting, as they have in the past.

Local resident Randy Barr entered at 9:59.

IN THE MATTER OF
SENATE BILL 190:

Mr. Barr asked if the Commission had any plans of action in response to the passage of Senate Bill 190, concerning tax breaks for senior citizens. He was informed the Commission has no definite plans at the moment and will be seeking more complete advice before acting. Brief discussion was then had of the potential mechanics of the new law and the lack of guidelines for implementing the measures of the Act.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission approved payment of its share (\$13) of the Courthouse internet bill for July.

IN THE MATTER OF
SECURE RURAL SCHOOLS FUNDING ALLOCATION:

The Commission received notice from the Office of State Administration that counties have the option of selecting Secure Rural School Funding or 1908 Act funding.

Ms. Tipton provided some information on SRS payments regarding Title I (roads and schools) and Title III (county projects) (Title II being outside the Commission's scope, as it relates to federal projects).

Discussion of the relative advantages and disadvantages of SRS versus 1908 Act funding was had.

On motion of Commissioner Stites, seconded by Commissioner Hicks, the County elected to receive 1908 Act funding.

Local resident Chester Crider entered at 10:13.
The Focus Reporter left at 10:16.
Sissy Korich and Amy Asberry from Support Services entered at 10:25.

IN THE MATTER OF
CART FUNDS:

Ms. Tipton gave an update on CART funds, comprising motor vehicle fees, motor vehicle sales tax, and gas tax. Overall revenue increased.

IN THE MATTER OF
CORONER'S OFFICE:

Ms. Korich reported that the Russell House removed their office equipment from the 1st-floor west wing office now earmarked for the coroner. The office will be repainted and a directional sign made.
Discussion was had of file storage.

IN THE MATTER OF
EMPLOYEE ID BADGES:

Ms. Korich presented a sample ID badge that would be applied to County employees' key cards. Photos will be taken for ID's that can be presented to security personnel on entering the Courthouse.

IN THE MATTER OF
COURHOUSE SECURITY:

The latest update suggests new doors for the secured Courthouse entrance will be ready for installation on August 8. The company installing them will follow up on August 1.

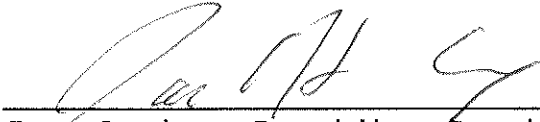
Ms. Korich and Ms. Asberry left at 10:54.
Health Department Director Ashley Campbell entered at 11:49.

IN THE MATTER OF
HEALTH DEPARTMENT FLOORING:

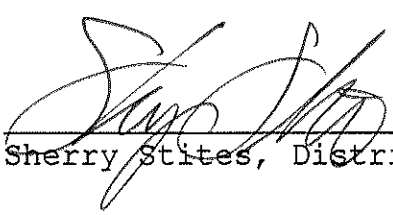
Ms. Campbell reported that the new flooring has been installed in the Health Department.

Hearing no other business announced, the Commission adjourned at noon.

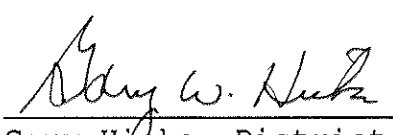
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record
July 27, 2023 Seventh Day of the July Term

Now at this 27th day of July, the Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner

The Focus Reporter was also present. Deputy Clerk Hudson took notes in the absence of County Clerk Johnson.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved invoices in the amounts of \$162,374.68 for A - L and \$25,217.92 for M - Z.

IN THE MATTER OF
COUNTY PAYROLL:

The Commission reviewed and approved County employee payroll for July 31.

Presiding Commissioner Auxier and Commissioner Stites left to attend a veterans' award ceremony at which they were invited to speak at 10:15.

Local residents Mr. and Mrs. Boultes entered at 11:22.

IN THE MATTER OF
WATKINS LAKE NEIGHBORHOOD / KENNY LANE:


Mrs. Boultes inquired about abandonment of Kenny Lane, and was advised to get legal representation on this issue, as there is no indication that the County ever accepted this road and can therefore take action on issues like abandonment.

Hearing no other business announced, the Commission adjourned at noon.

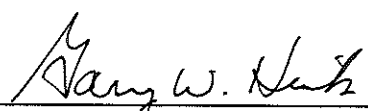
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

