

Phelps County Commission Record

January 3, 2023

Now at this 3rd day of January the Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, Phelps County Clerk

In the matter of
3% Marijuana Tax:

The Commission deliberated on several aspects of the proposed tax. After much discussion it was decided there needed to be more research done before a decision could be made. The focus reporter and Sherry Stites were present.

In the matter of
The Ranches Road improvements:

The Commission expressed the need to fix the poorly constructed roads and a video of the machine that could be utilized to repair was played. No cost or decision was set for this time. Chester Kojro, public member entered at 0910. The reporter left.

In the matter of
Damaged fence along County Road 2000:

Michell Bock of the road department entered at 0944. Commission asked if she was aware of the damaged fence along CR 2000. Discussions were made and attempts to find video surveillance of how it was damaged are being made.

In the matter of
County Road 5420:

Commission asked Michelle Bock if there had been any progress made from the dangerous tree complaint. Bock advised Intercounty had taken care of cutting it down since it was near the powerlines. Collector Faith Barnes entered at 0949.

In the matter of
County Road 5220:

Discussions were had about a property owner that is purposely blocking off a culvert to prevent erosion. Deliberation was made and the commission feels they could potentially fix by installing a cross culvert section on this road. Michelle Bock and Faith Barnes left at 1008.

In the matter of
MU Extension budget draft:

MU Extension members Brandy Richardson, Rachel Buenemann, and Maretta Diestlekamp enter at 1015. Discussion of proposed

2023 budget draft were made along with MU Extension year-in-review and how their work impacts the county. Chester Kojro left meeting at 1041.

In the matter of incoming appointed commissioner:

Public Administrator Dana Sooter entered the meeting at 1042. Commission advised Stites once sworn into office she will be on the MODO TAC (Traffic Advisory Committee) for our county. Dana Sooter left at 1050.

In the matter of

MOCA board appointments:

Presiding Commissioner Joey Auxier moved to appoint District 2 Commissioner Gary Hicks to the MOCA (Missouri Ozarks Community Action) Board, Hicks seconded the motion, motion carried at 1121.

In the matter of

Accounts Payable:

The Commission reviewed and approved payment of 10 contracts in the amount of \$20,002.35 respectively.

Read and Approved:

Joey Auxier, Presiding Commissioner

Sherry Stites, District 1 Commissioner

Gary Hicks, District 2 Commissioner

Phelps County Commission Record

January 5, 2023

Now at this 5th day of January the commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, Phelps County Clerk

In the matter of
Intercounty Electric Request of Funds Match:

Representatives of Intercounty Electric, Tony Floyd and Kristen Sullins, entered @ 0900. The Focus reporter and Ray Schweikhardt were present at start of the meeting. Discussions were had about a possible Industrial Park land purchase of 785 acres. Floyd asked commission if the county was willing to pay for one of the 3 appraisals needed on the tract of land. Commission advised they are big supporters of Eco Development but question utilizing tax payers' money to fund the requested appraisal as they would rather see that money be returned to the community. Presiding Commissioner Auxier advised Floyd and Sullins the commission would take under consideration. Collector Faith Barnes entered at 0918. Floyd and Sullins left at 0921 followed by Barnes left at 0925.

In the matter of
County Road 4110:

Michelle Bock of the Road Department entered at 0934. Commission advised a property owner on county road 4110 wants a traffic study conducted to see about extending the chip and seal further down the road. Discussions of oil prices were had and Bock advised the new index should come out mid-month. Chris Berry of Summit Foods entered at 0948 and Bock left at 0950.

In the matter of
Food Services Bid Opening:

Sheriff Mike Kirn and Jail Lt. Joe Taylor entered at 0955. Commission opened sealed bid from Cellmate solutions at 1004, Trinity Services Group at 1009 and Summit Food Services at 1011. Commissioner Hicks moved to take all under advisement, Commissioner Stites seconds, motion carries. Ray Schweikhardt left at 1000 and Bailiff Chris Reeder entered at 1007.

In the matter of
Lagers proposed change to Jail staff:

Lt. Joe Taylor advised commission he would like to see the jail fall under the LE side of LAGERS so they can obtain the same early retirement benefit. Discussions were had and Commission advised Lt Taylor and Sheriff Kirn to report back to the commission with findings on how the county can make this a possibility. Chris Berry left at 1024.

In the matter of

Courthouse Security Enhancements:

Discussions were had with commission on a plan to obtain additional courthouse security and the remodel of the courthouse entrance for security purposes. Treasurer Cathy Tipton, Carol Green and Ron Smith entered at 1030. Health Department director Ashley Campbell entered at 1037.

In the Matter of

County CD's and Funds:

Treasurer Tipton presents commission with funds in county CD's. Discussions were had on how to reinvest the funds and the upcoming building maintenance costs associated with courthouse improvements needing funds. Commission advised on moving \$200,000 from the Jay White fund into a 6-month CD, moving \$1,000,000 of the ARPA funds into a 1-year CD, moving \$1,000,000 from of the ARPA funds into a 6-month CD and moving \$500,000 from FUND 900 into a 6-month CD. Commissioner Stites moves to approve, Commissioner Hicks seconds, motion carries. Support Services Sissy Korich entered at 1100. Tipton and Green left at 1119.

In the matter of

Dillon Outer Road:

Mary Skyles and Public Administrator Dana Sooter entered at 1120. Skyles advised commission that her driveway was sinking do to all the construction of laying in new cables along the roadway. Commissioner Auxier advised Skyles to contact the company laying the cables and ask for them to lay down gravel. Skyles left at 1124.

In the matter of

Health Department Budget review:

Health Department Director Ashley Campbell presents budget draft to the commission. Discussions were had and commission advised to show reallocation of ARPA funds to the remodel section of her budget. Campbell left at 1138.

In the matter of

Public Administrator Budget review:

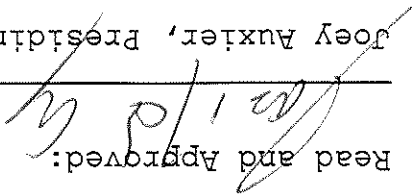
Public Administrator Dana Sooter presents budget draft to the commission. Discussions were had and commission advised they will review. Sooter left at 1200.

In the matter of

Accounts Payable:

The Commission reviewed and approved payment of Employee Reimbursement, Benefits and Insurance in the amount of \$4,786.59, respectively.

Read and Approved:



Joey Auxier, Presiding Commissioner

Sherry Stites

Sherry Stites, Commissioner District 1

Gary W. Hicks

Gary Hicks, Commissioner District 2

Phelps County Commission Record

January 10, 2023

Now on this 10th day of January the Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, Phelps County Clerk

In the matter of
Sheriff's Department budget draft:

Commission deliberated on several aspects of the proposed budget for the Sheriff's Department. Sheriff Mike Kirn, Admin Assistant Theresa Lasher, Lt. Joe Taylor, The Focus reporter, and Grant Wilson field representative for Missouri 8th District Congressman Jason Smith, were present. Kirn explains even though his department has brought in \$437,000 in drug busts his department has not received any Federal Drug Funds in over 2 years. He explains he has made cuts to the training fund to build revenue backup and hopefully receive the Federal Drug Funds the department is owed. Commissioner Hicks asks Grant Wilson to look into why the department has not been receiving the Federal Funds like they have in the past years. Sheriff Kirn also advised he is waiting to hear back on whether he was approved for a \$5 million grant for jail renovations. Sheriff Kirn explains he is requesting to transfer funds from the revolving fund for vehicle purchases again as it was never transferred last year as requested. His budget has a requested 6% COLA for all staff at the Sheriff's Department to help offset inflation. Chester Crider, public member enters at 09:54 am.

In the matter of
Court Security:

The Commission and Sheriff Kirn deliberate on the costs associated with hiring 4 additional court security officers. Kirn advised he is looking into the cost difference of having certified officers or noncertified security officers. Kirn mentions the possibility of utilizing the volunteers in the C. O.P. (Citizens on Patrol) program. Current proposal is to have the County split the cost of metal detectors and court security personnel. Kirn advised he would continue researching what other counties offer and will reconvene with the Commission his findings so there will be an accurate figure of projected costs. Sheriff Kirn, Theresa Lasher, and Lt. Joe Taylor left at 10:09am. Coroner Ernie Coverdell and Deputy Coroner Katie Mathis enter at 10:11am followed by Chester Kojro at 10:17am.

In the matter of
Autopsies and overdoses:

Coroner Coverdell explains to Commission the findings associated with a recent FBI training to local detectives in the area. The training advised the coroner should be doing autopsies on all overdose deaths so there can be charges brought upon the

suppliers of the substances used. After much discussion
Commission advised Coverdell to see if the local law enforcement
authorities would be willing to cover the cost of these overdose
autopsies. Coroner Coverdell and Deputy Coroner Mathis left at
10:27am. Circuit Clerk Marlaina Wallace and Deputy Clerk Kim
Gliddehaus enter at 10:27 am.

In the matter of
Circuit Court budget draft:

Circuit Clerk Wallace presents budget draft and explains
the increase in her budget is due to the state mandated
expungements on possession of marijuana charges per Amendment 3.
Wallace advised after reviewing records these go back to 1972
for Phelps County. Wallace explains the state gave a 1-year
deadline for all these records to be properly expunged and with
that deadline, Wallace advised she petitioned the State for
\$100,000 to assist. Darleah Vanhise and Jennifer from FirstNet
enter at 10:50 am. The Focus reporter left at 10:54 am.

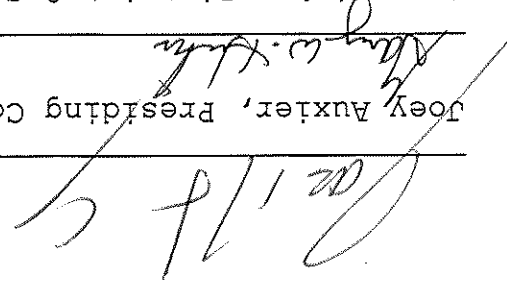
In the Matter of
FirstNet presentation:

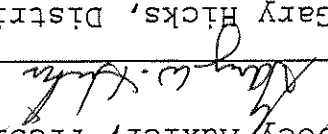
FirstNet representatives discuss the intent behind why
FirstNet was created and how it gives priority to emergency
responders and qualified elected officials. Further discussions
were had on how it works, who is eligible and the costs
associated. FirstNet left informative flyers for Commission to
look over and discuss along with contact information if any
qualified candidate with the county would be interested.

In the matter of
Accounts Payable:

The Commission reviewed and approved payment of Senior
Companions stipends and contract pay insurance in the amount of
\$26,156.81 respectively.

Read and Approved:



Joey Auxier, Presiding Commissioner


Gary Hicks, District 2 Commissioner

Phelps County Commission Record

January 12, 2023

Now at this 12th day of January the Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, Phelps County Clerk

In the matter of
County Surveyor Budget Draft:

The Commission discussed the increase of 16 corners being re-monumented from the 10 previously. Cates explains the state increased from \$300 to \$350 a corner and in return the counties portion has increased from \$350 to \$400 a corner. Surveyor Terris Cates, The Focus reporter and Lt. Joe Taylor were present. Cates left at 9:06 am.

In the matter of
Food services bid review:

Lt. Joe Taylor advises Commission they have decided to proceed with Summit Food Services after reviewing all bids. Commissioner Hicks moved to approve contract with Summit Food Services, Presiding Commissioner Auxier seconded, motion carried. Lt. Joe Taylor left at 9:17 am. Assessor Tim Kean and Paul Long enter at 9:25 am.

In the matter of
County Assessor's budget draft:

The Commission deliberated with Assessor Kean on the presented budget. Commissioner Hicks asks why there is a request for the County to transfer \$75,000 to the assessor fund. Discussions were had on the matter and concluded the county would sign a MOU (memo of understanding) after the \$75,000 was removed from the draft. Kean advised he will be requesting the same amount next year as this is what the state tax office recommends. Kean and Long left at 10:00 am. Treasurer Cathy Tipton and Carol Green enter at 10:01 am.

In the matter of
Certificate of Deposit bid opening:

Tipton and Green advised PCB was not submitting any bids as they are already at 2.5% interest on deposits. County Clerk Johnson opened sealed bids from Citizens Bank at 10:07 am, First State Community Bank at 10:10 am, Legends Bank at 10:11 am, Maries County Bank at 10:13 am, Southern Bank at 10:14 am and The Bank of Missouri at 10:16 am. Discussions were had and Commission advised Treasurer to give input on what would be best for the County. Treasurer proposed:

- 12 Month CD at Citizens Bank for Unemployment Funds
- 6 Month CD a Southern Bank for Jay White Funds
- 12 Month CD at Citizens Bank for Law Enforcement Debt Services Funds
- 6 Month CD at Southern Bank for Courthouse Sales Tax Funds
- 6 Month CD at Southern Bank for ARPA Funds
- 12 Month CD at Citizens Bank for ARPA Funds

- 6 Month CD at Bank of Missouri for Law Enforcement Sales Tax Funds
- 12 Month CD at Citizens Bank for Sheriff Drug Funds

Commissioner Hicks moved to invest as described, Presiding Commissioner Auxier seconded, motion carried. Tipton and Green left at 10:30 am. Senior Companions Director Yvonne Leuthauser entered at 10:32 am.

In the matter of
Senior Companion budget draft:

Discussions were had about how Senior Companions grants are on a fiscal year basis, July 1 - June 30, making it complicated to give hard numbers in January. Leuthauser explains she has 2 full time (including herself) and 2 part time employees and that she will not be requesting raises this year as her budget does not allow for it. Yvonne left at 10:46 am. Steven Jackson owner of the orchard enters at 10:47 am.

In the matter of
Holiday at the Orchard:

Discussions were had on the first ever "Holiday at the Orchard" event along CR 5140. Jackson advised there were roughly 3,000 people attending in the 5 week period, there were no accidents, no incidents, 3 couples got engaged at the venue and all the vendors in attendance did very well. Jackson explained there was no damage to the CR during the event but he suggests widening it as it would help with congestion. Jackson advised he plans to host this event again next year. Prosecutor Brendon Fox enters at 10:58 am and Steven Jackson left at 10:51 am.

In the matter of
Prosecuting Attorney budget draft:

The Commission deliberated with Fox on the presented budget. Fox explains he lost 2 assistant Prosecuting Attorneys last year and was only able to fill 1 of these positions last year. Fox expresses his confidence of revenues as majority of his are contracts. Commissioner Hicks suggests giving APAs and clerical staff a 6% COLA to assist with inflation. Michelle Bock and Mark Case from Road Department enter at 11:22 am. Fox left at 11:29 am.

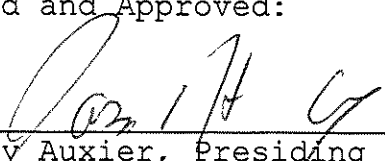
In the matter of
Road and Bridge budget draft:

The commission deliberated with Bock on the proposed budget. Commission advised Bock to move 4 million of the ARPA funds under equipment purchases/property acquisition to show expense of the new facility being built. After further discussion Commission advised Bock to increase the culvert price from \$50,000 to \$70,000 as there are more culvert projects this year.

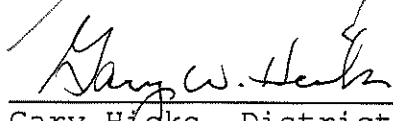
In the matter of
Accounts Payable:

The Commission reviewed and approved payment of reimbursements, Extension Center and CRRF Fees in the amount of \$9,152,49.

Read and Approved:



Joey Auxier, Presiding Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record

January 17, 2023

Now on this 17th day of January the Commission met pursuant of adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, Phelps County Clerk

In the matter of
Building and Grounds budget draft:

The Commission deliberates with Sissy Korich the proposed building and grounds budget. Korich explains the salary budget has not been consistent due to several changes in staff. Discussions were had on 4 larger items needing replaced/repared this budget year. After reviewing Commission advised to cover costs of the 3 items utilizing fund 900, ARPA Funds and expending funds in the Jay White Fund to make the repairs/upgrades to better serve Phelps County. Korich expresses her desire to switch the county over to a company that utilized Cloud instead of on-site servers. Korich explains this would allow for faster disaster recovery, lower our insurance and would result in no personal info being stored on-site. Amy Asberry, The Focus reporter and Assessor Tim Kean were present. Korich and Asberry left at 9:38 am.

In the matter of
Assessor's Memo of Understanding:

Kean presents MOU along with previously proposed budget changes to Commission. Commissioner Hicks moved to approve signing the MOU, Commissioner Stites seconded, motion carried. The Focus reporter left at 9:52 am. Treasurer Cathy Tipton and Carol Green enter at 10:27 am.

In the matter of
Treasurer's budget draft:

The Commission deliberates with Cathy Tipton the proposed Treasurer's budget. Tipton explains there is an increase in county share insurance as the former Treasurer did not have county insurance. Discussions were had about a possible purchase of a laptop for the Treasurer's office in the future.

In the matter of
Fund utilization for upgrades:

Discussions were had between Commission and Treasurer's office personnel about the proposed upgrades by building and grounds. Green advised from auditor standpoint the invoices need to be paid directly out of the funds and not transferred to another revenue account. Collector Faith Barnes enters at 11:27 am.

In the matter of
Collector's budget draft:

The Commission deliberated with Collector Barnes on the proposed budget. Barnes advised she has requested utilizing \$10,000 to purchase a new folding machine. Discussions were had on how the collectors office currently spends 40-70 hours hand stuffing envelopes. Barnes advised the purchase of a new machine would be more cost effective than hiring another person.

In the matter of

MAC dues:

The Commission reviews MAC dues invoice in the amount of \$6,680.00. Commissioner Hicks moved to approve payment, Commissioner Stites seconded, motion carried.

Read and Approved:

Joey Auxier, Presiding Commissioner

Sherry Stites, District 1 Commissioner

Gary Hicks, District 2 Commissioner

Phelps County Commission Record

January 19, 2023

Now at this 19th day of January the Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, Phelps County Clerk

In the Matter of
Closed Session:

Commissioner Hicks moved to go in to closed session pursuant to RsMO 610.021 to discuss a personnel matter, Commissioner Stites seconded, motion carried at 9:05 am. Commissioner Hicks moved to return to open session, Commissioner Stites seconded, motion carried at 9:27 am. The closed session was not announced in advance. Personnel liability was discussed do to medical condition and discussions of contacting legal counsel was agreed upon by all.

In the matter of
Recorder's Office budget draft:

Recorder Robin Kordes presents budget draft to Commission. Discussions were had about fee revenue being down this year so Kordes used an average over the past 3 years to figure revenue this year. Kordes explains she has moved some money around to assist in bringing a part time employee up to full time to help with office duties. Michelle Bock and Mark Case from Road Department and R.D. Hohenfeldt are present.

In the matter of
County Road 3640:

Discussions were had about possibly closing the railroad crossing along CR 3640 for the safety of the residents in the Rosati area. Commissioner Hicks pulled up the crossing in question and after reviewing all in attendance were in agreeance the crossing would be easy to close off.

In the matter of
Revised County Road Map:

Michelle Bock presents commission with the revised road Map for Phelps County. Bock explains the county was not receiving credit for Sugar Tree Rd and this updated map now shows that credit. Commissioner Hicks moved to approve the revised county map, Commissioner Stites seconded, motion carried. Coroner Ernie Coverdell entered at 9:55 am.

In the matter of

Coroner's budget draft:

Ernie Coverdell presents Commission with budget draft.

Coverdell explained he has increased his salary line by \$8,000

just as discussed in the Salary Commission meeting. Coverdell

advised he will be utilizing PCLERF funds to purchase new

equipment to better serve the citizens of Phelps County.

Commissioner Hicks advised we could potentially utilize some of

the opioid settlement funds to assist with these purchases.

Chester Crider public member and Ashley Campbell from the Health

Department entered at 10:16 am.

In the matter of

Health Department budget draft:

Ashley Campbell presents Commission with the Health

Department budget draft. Discussions were had and explanation of

utilizing the remainder of grant funds from previous years were

made. Commissioner Hicks suggested cutting the ARPA premium pay

to the health department. Campbell asks if she would still be

allowed to obtain the funds to make the needed renovations to

the department. Commission unanimously agreed to allow \$30,000

in ARPA funds for renovations. Further discussions were had

about purchasing updated safety gear for the office employees

and Commissioner Stites advised Campbell to contact her work

comp representative to see if there is a grant available for the

updated gear before she utilized budget funds. IECA

Representative Tony Floyd and Kristen Sullins entered at 10:37

am.

In the matter of

Intercountry Electric request for funds match:

Representative Tony Floyd and Kristen Sullins approaches

Commission and advised they discovered there is no need for the

second appraisal and asks commission if they would split the

cost of the one needed. Commissioner Stites moved to approve,

Commissioner Hicks advised we would pay but not to exceed

\$2,000.00 and seconded, motion carried. Commissioner Auxier

advised IECA Representatives to contact Mike Roegner as he would

have a list of qualified appraisers for the area.

In the matter of

Destruction of records:

Commissioner Hicks moved to approve the destruction of

deleted A-K voters years 2012-2017, Commissioner Stites

seconded, motion carried.

Document Destruction

January 19, 2023

Commission approved on _____

Shredded on _____

- Deleted voters 2012-2017, A through K

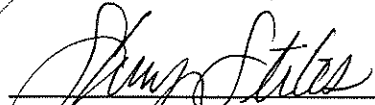
In the matter of
3% Marijuana Tax:

Commission tasks County Clerk Johnson with finding out the deadline associated with putting the 3% Marijuana Use Tax on the ballot.

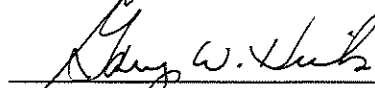
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record

January 24, 2023

Now at this 24th day of January the Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, Phelps Count Clerk

In the matter of
County Dues:

Invoices for NACO dues and Flood Plain Management additional dues were presented by Presiding Commissioner Auxier in the amounts of \$903.00 and \$831.50. Hicks moved to approve payment on both, Stites seconded, motion carried. Present were Treasurer Cathy Tipton and the Focus Reporter.

In the matter of
3% Marijuana Tax findings:

County Clerk Laura Johnson presents commission with the morning's findings of the ballot language and deadline associated with putting the 3% use tax on recreational Marijuana purchases on the ballot. Johnson advised commission it must be turned in by 5pm today in order to get it on the ballot for the upcoming April Election. Discussions were had and Commissioner Stites moved to approve the 3% tax on recreational marijuana purchases for the purpose of additional funding for courthouse security, Commissioner Hicks seconded, motion carried.

In the matter of
Sales Tax distribution and CART fees:

Treasurer Tipton presents commission with the county's sales tax and CART fees documents. Discussions were had about the increase in revenue year after year and all agreed the county is holding steady in this area. Tipton and the Focus Reporter left at 9:46 am.

In the matter of
Corn Creek Project:

Commissioner Hicks presented the Corn Creek Proposal concerning harvesting of timber in Phelps County. Discussions were had and Commissioner Hicks advised he would comment to the USDA and discuss further with them. Josh Vroman, public member entered at 10:02 am.


In the matter of
County Road 5480:

Josh Vroman presents commission with a problematic section of CR 5480. Commissioner Hicks pulled up the GIS map to locate the area of concern and discussions were had about potentially putting in a large culvert to prevent further washout of that section of road. Chester Krider, public member enters at 10:14 am and leaves at 10:20 am.

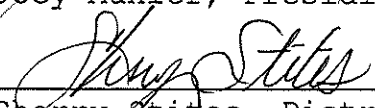
In the matter of
Aptitude Internet permit plans:

Bill Dinkler, Collin Martin and Dwayne Hopkins from Aptitude Internet enter at 10:46am. Dinkler presents commission with map of upcoming permitted plans of fiberoptic cable installation. Commissioner Hicks advised his concern with some of the contract work being done improperly and expresses concern for the cost of potential damages do to the improper installation. Discussions were had about importance of following the guidelines and the commission unanimously approved the plans presented.

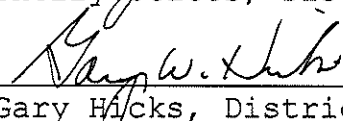
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record

January 26, 2023

Now at this 26th day of January the commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, Phelps County Clerk

In the matter of
River City Jail Contract:

Discussions were had on the importance of getting the contract signed so building can start as soon as possible on the new jail expansion project. Sheriff Kirn expressed he needed the deletion report, addendums and guaranteed maximum amounts to be able to move forward. APA Wacker advised she will return in a moment with those numbers, left at 9:33 am. Kirn provided the commission with the updated total amount after making a few cuts in the plan and further discussions were had. APA Wacker returned at 10:00 am with the deletion report, addendums and guaranteed maximum amounts and presented them to commission and Sheriff Kirn. Commissioner Stites moved to approve the contract in the amount of \$17,483,624.00 for the jail expansion, Commissioner Hicks seconded, motion carried. Sheriff Kirn, Lt. Joe Taylor, APA Kara Wacker, PA Brendan Fox and The Focus Reporter were present. Wacker, Fox, Kirn and Taylor left at 10:09 am. Support Services Sissy Korich entered at 10:10 am.

In the matter of
HVAC Loop expense:

Korich presents the commission with a report to repair the Loop in the courthouse HVAC unit. Korich explains by having the company conduct the repairs during the week it saves the county \$19,000 in funds and will take 3 days to complete the repairs. Lt. Chris Finch entered at 10:22 am.

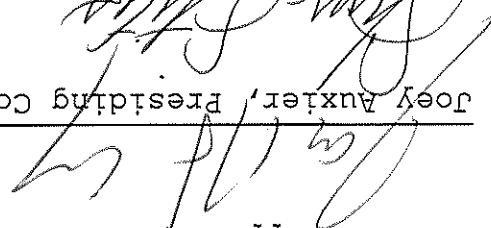
In the matter of
Noncommissioned Vehicle Sale:

Lt. Finch presents the commission with sale of a non commissioned 2015 Chevy Tahoe. Commissioner Hicks move to approve the sale, Commissioner Stites seconded, motion carried. Finch and the Focus Reporter left at 10:33 am.

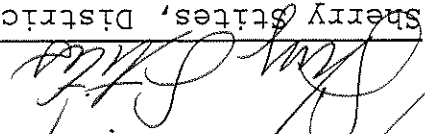
In the matter of
County Clerk budget draft:

Due to equipment failure the budget hearing was delayed. Presiding Commission Auxier moved to recess at 12:16 pm and to commence at 1pm tomorrow (January 27th) All in favor, motion carried.

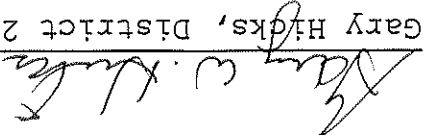
Read and Approved:



Joey Auxler, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record

January 27, 2023


Now at this 27th day of January the Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, Phelps County Clerk

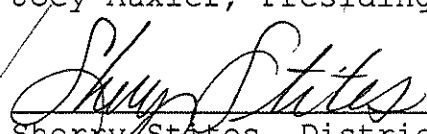
In the matter of
County Clerk Budget draft continued:

Commission resumes from recess at 1:10 pm from previous day (January 26th). County Clerk Johnson presents final figures to commission for the county drafted budget. Discussions were had among the commissioners. Commission approved budget and requested the signing and adoption of budget be held January 31st, 2023 at 10:00 am.

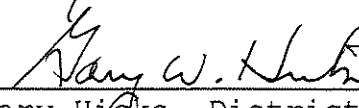
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record

January 31, 2023

Now at this 31st day of January the Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, Phelps County Clerk

In the matter of
HVAC Loop repairs:

Sissy Korich presents commission the final quote in the amount of \$36,000.00 for HVAC loop repairs. Commissioner Hicks moved to approve expense, Commissioner Stites seconded, motion carried. Sissy Korich and The Focus Reporter were present.

In the matter of
Record Destruction:

County Clerk Johnson presents Commission with document destruction form on 2012-2017 Deleted voters, A - K. Commissioner Hicks moved to approve destruction, Commissioner Stites Seconded, motion carried. Bailiff Chris Steen entered at 9:09 am.

In the matter of
Dental Insurance addition:

Bailiff Steen approaches Commission to request he be put on the KCL Dental plan at this time. Discussions were had and Commission advised they would contact BPJ representative Tonya Greven to make sure this was possible and then they would report back to Steen their findings.

In the matter of
Quail Run Road:

Discussions were had about storm water inundating Franz Branch which is causing damage to property and roads in the area. Commissioner Hicks pulled up Quail Run Rd on GIS to better assess the area. Commissioner Hicks advised having Road & Bridge assess the area to see if there would be a cost effective fix to prevent further damages. The Focus Reporter left at 9:28 am. Sheriff Kirn entered at 9:33 am.

In the matter of
Notice to Proceed Order:

Sheriff Kirn presents the Commission with a Notice to Proceed Order on the jail expansion project. Commissioner Hicks

moved to approve signing the order, Commissioner Stites
seconded, motion carried. Lt. Chris Finch entered at 10:05 am.

In the matter of
DPS Grant for Vests:

Lt. Finch presents Department of Public Safety grant form
to commission for the appropriation of 9 bullet proof vests for
commissioned deputies. Commissioner Hicks moved to approve
signing, Commissioner Stites seconded, motion carried. Lt. Finch
and Sheriff Kirn left at 10:13 am. Josh Vroman, public member
entered at 11:10 am.

In the matter of
County Road 5480:

Commissioner Hicks advised Vroman he drove out to CR 5480
to assess the problem area mentioned in previous minutes.
Commissioner Hicks advised he feels a long culvert would fix the
damage caused by water erosion on that section of road.

In the matter of
Sunshine Law question:

Josh Vroman expressed his concern of a possible violation
to Sunshine Law made by commission. Vroman questions the
commission passing the 3% marijuana use tax to be put on the
April ballot when it was not listed on the commission agenda.
Commissioner Stites advised there were no violations made and
they approved the tax be placed on the ballot to benefit the
citizens of Phelps County. Presiding Commissioner Auxler advised
Vroman the line at the bottom of every agenda covers any
additional business that is presented to commission during a
meeting. That line reads "Any other business as presented to the
commission" which is on every agenda per direction of the
county's legal council for instances such as this. Commissioner
Hicks advised Vroman this was presented and approved the same
day as it had to be agreed upon that day in order to be put on
the April ballot and that this was an opportunity to help offset
the expense for the courthouse security updates. Vroman left at
11:38 am.

In the matter of
Destruction of records:

Commissioner Hicks moved to approve the destruction of
August 2020 election records, Commissioner Stites seconded,
motion carried.

Document Destruction

January 2023

Commission approved on 1/31/2023

Shredded on 2/8/2023

August 4, 2020 Primary Election

- Voted + Spoiled Ballots - Doolittle, Jerome, Newburg, Edgar Springs
- Voted + Spoiled Ballots - Dawson/St James
- Voted + Spoiled Ballots - Dillon Central
- Voted + Spoiled Ballots - Dillion North, Dillion South
- Voted + Spoiled Ballots - Cold Spring East, Cold Spring West
- Voted + Spoiled Ballots - Meramec/St James
- Voted + Spoiled Ballots - Miller E&W/Rolla Outside N
- Voted + Spoiled Ballots - Rolla Ward 1, Rolla Ward 2, Rolla Ward 3
- Voted + Spoiled Ballots - Rolla Ward 4
- Voted + Spoiled Ballots - Rolla Ward 5, Rolla Ward 6, Rolla Outside South
- Unvoted Ballots - Doolittle, Edgar Springs
- Unvoted Ballots - Jerome, Newburg, Cold Springs West
- Unvoted Ballots - Dawson/St James
- Unvoted Ballots - Dillon Central
- Unvoted Ballots - Dillon North, Rolla Outside South
- Unvoted Ballots - Dillon South, Rolla Ward 1, Rolla Ward 3
- Unvoted Ballots - Cold Spring East, Miller E&W/Rolla Outside N
- Unvoted Ballots - Meramec/St James, Federal Ballots
- Unvoted Ballots - Rolla Ward 2
- Unvoted Ballots - Rolla Ward 4
- Unvoted Ballots - Rolla Ward 5 + Sample Ballots
- Unvoted Ballots - Rolla Ward 6
- Unvoted Ballots - Absentee 1 of 2
- Unvoted Ballots - Absentee 2 of 2
- Absentee Ballots + Envelopes + MoVotes + Provisionals
- Pre + Post Lat, Yellow Precinct Book, All tabulator tapes - All Precincts
- Precent Poll book & Affidavits - All Precincts

Commission recessed at 12:01 pm, will reconvene at 1:30pm.

Commission reconvened at 1:26pm. Recorder Robin Kordes was present.

In the matter of
Final Adopted County budget:

County Clerk Johnson presented commission with final budget draft to be adopted. Commission reviewed the 6% COLA increase for county employees and signed the budget to be adopted. Commissioner Hicks moved to approve adoption of budget, Commissioner Stites seconded, motion carried.

In the matter of
Road and Bridge facility Bid Opening:

Sealed bids from 4 contractors were given to County Clerk Laura Johnson. The following were present: Mark Case and Shawn Pearson from County Road Department, Cameron Schweiss and Josh

Kendle form Archer-Elgin, Sherman Widener from Cahills
Construction, Jordan Damewood from K & S Associates, Shannon
Schulte from Curtiss-Manes-Schulte Inc and LD Curran from Bales
Construction. County Clerk Johnson opened Sealed bids from
Curtiss-Manes-Schulte Inc in the amount of \$4,261,910.00 at
2:00 pm, K & S Associates in the amount of \$4,535,000.00 at 2:01
pm, Bales Construction in the amount of \$4,398,000.00 at 2:03 pm
and Cahills Construction in the amount of \$4,400,000.00 at 2:04
pm. Lowest bid went to Curtiss-Manes-Schulte and Cameron
Schweiss advised he would review each proposed bid to verify
everything was in order. Schweiss advised if he finds reason to
recommend another bid, he will present those findings to
commission.

Read and Approved:

Joey Auxier, Presiding Commissioner

Sherry Skites, District 1 Commissioner

Gary Hicks, District 2 Commissioner

