

Phelps County Commission Record
December 5, 2023 Seventeenth Day of the October Term

Now at this 5th day of December, the Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, Phelps County Clerk

Also present were Local Resident Madison Brooks.

In the matter of
Citizen Input:

Mr. Brooks advised commission that we are infringing on his rights by making him provide his name. Mr. Brooks also advised commission there are signs posted that say no video recording on the front doors, Commission was not aware of these signs so Presiding Commissioner Auxier walked with Mr. Brooks to observe said signs. Mr. Brooks and Commissioner Auxier advised that there are in fact signs on the 2 front doors advising no video and requested County clerk to find out if support services posted those. Mr. Brooks further advised commission that he has anxiety now when he comes to this building because of the things that have happened to him when he was previously here. Mr. Brooks advised commission of several bad run ins he has had with the Phelps County Sheriff's Deputies and local child services. He advised He has a lawsuit in the works against the county and he is here recording to help with transparency for the citizens of Phelps County.

In the matter of
Court Ordered Tax Abatements:

Commission reviewed and approved the Tax abatements on court order numbers: 2194, 2193, 2192, 2191, 2190, 2189 and 2188.

Collector Faith Barnes entered at 9:25 am.

In the matter of
Complaint on Terry Lane:

General discussion was had on a complaint received from a local resident. Commission pulled up the GIS map and looked at the 2 properties involved in the complaint and discussed the matter.

In the matter of
CDBG grant amendment:

Commission reviewed the amended form for the usage of the CDBG funding. General discussion was had on the amendment that is changing the location of the Senior Connections Center.

The Focus reporter entered at 9:30 am. Ms. Barnes left at 9:35 am.

Commissioner Hicks moved to approve the CDBG amendment, Commissioner Stites seconded, motion carried.

In the matter of
Commission minutes:

Commission reviewed and approved Commission minutes from November.

Local resident Chester Kojro entered at 9:40 am.

In the matter of
Accounts Payable:

Commission reviewed and approved December contract pay in the amount of \$19,585.68.

In the matter of
Citizen input:

Commission received a call from a local resident referencing SB 190 and the tax freeze. Commission advised the caller that commission is aware of the bill and they are waiting to see what comes from the court cases currently referencing this bill.

In the matter of
General discussion:

Commission, Mr. Brooks, Mr. Kojro and the Focus reporter had general discussions on the first amendment rights and Mr. Brooks right to record the meetings as it's an open public meeting. Mr. Brooks advised commission he would love to see these meetings recorded and provided to public. Mr. Brooks also advised he would be glad to help the commission set up video equipment to make this available for all of the Phelps County Citizens. Mr. Brooks advised he means no harm and he is just trying to bring us back to what our founding fathers had set in place for the citizens of our country. He also explains he would love to come in and broadcast the meetings for the commission if they choose to move forward with video recorded meetings in the future.

The Focus reporter left at 10:17 am. Mr. Brooks left at 10:26 am followed by Mr. Kojro at 10:34 am.

The Sheriff, Mike Kirn and administrative assistant Theresa Lasher entered at 10:36 am followed by Collector Faith Barnes at 10:38 am.

Ms. Barnes left at 10:42 am.

Health Department Director Ashley Campbell entered at 10:42 am. Support Services Director Sissy Korich entered at 11:13 am.

The Sheriff and Ms. Lasher left at 11:18 am.

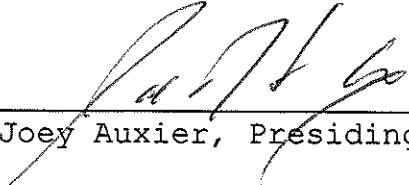
In the matter of
General support services Discussion:

Discussion was had with commission and Support services on access for IFS to the building for emergency situations.


In the matter of
County vehicle for Health Department:

Ms. Campbell advised she has paid just 1 employee over \$7,000 in mileage reimbursements for conducting health department work this year. She asked commission if it would be possible to purchase a vehicle for the health department to use to potentially cut down the cost paid out for reimbursements from the county. Discussions were had on looking into insurance options if a vehicle is purchased for their departments use.

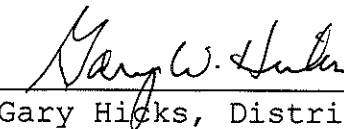
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record

December 7, 2023 Eighteenth Day of the October Term

Now at this 7th day of December, the Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, Phelps County Clerk

In the matter of
Country Club Road:

Commission called Michelle Bock at Road and Bridge and advised her to have the road crew to paint a stop line at the south bound lane of Country Club Road. Ms. Bock advised she will put it on the agenda for the crew to take address.

In the matter of
MFA Oil Tax Exempt letter:

Commission reviewed and signed the Tax-exempt form to MFA Oil.

The Focus Reporter entered at 9:07 am followed by Local Resident Madison Brooks at 9:08 am.

In the matter of
Solid Waste Advisory Board:

Commissioner Hicks attended a recent Solid Waste Advisory Board meeting and gave a report of the 2022 annual report that was handed out at the meeting.

The Focus Reporter left at 9:28 am followed by Mr. Brooks at 9:32 am.

The Collector Faith Barnes entered at 9:35 am followed by Mr. Brooks reentering at 9:36 am.

In the matter of
Accounts Payable:

Commission reviewed and approved invoices in the amount of \$28,946.17 for Senior Companions Stipends, \$137,115.32 for UMR & KC Life, \$215,808.57 for A - L and \$112,634.40 for M - Z.

Ms. Barnes and Mr. Brooks left at 9:39 am.

Jeff Bandarett from GRE entered at 10:03 am.

In the matter of
BRO Project updates:

Mr. Bandarett gave commission a report on where we were at with the right of way donation to complete the BRO project by Great Circle.

In the matter of
Curtiss Manes Schulte Invoice #9:

Commission reviewed invoice #9 for the new road and bridge facility. Discussion was had on the progress of the building and some of the cracks that have formed in the flooring. Further discussion was had on if after inspection is completed is the engineering company responsible to fix if it is considered structural. Commission also discussed the substandard materials used for the rock in the driving areas. Commission advised the excavating company needs to lay about 4 inches of 2 inch rock to correct the problem. Commissioner Hicks moved to approve the payment of \$480,605.31, Commissioner Stites seconded, motion carried.

The Treasurer Cathy Tipton entered at 10:36 am.

In the matter of
Marijuana Tax Funds:

Ms. Tipton advised commission that the county has received its first deposit for the October collection of Marijuana Tax. This first deposit came in at \$10,537.25. She advised commission that we created a revenue line under county revenue non-departmental taxes Courthouse Security and an expense line under county contract labor line Courthouse Security.

Ms. Tipton left at 10:51 am.

Local resident Mark Heflin entered at 11:10 am.

In the matter of
County Road 7100:

Mr. Heflin advised commission he wants to know where they are at with fixing the ditch line that is washing-out his property. Discussions were had on how the road and bridge equipment is too heavy to take across his driveway bridge to address Mr. Heflin's concern. Commission advised they will send the road and bridge superintendent out again to investigate the area again. They also advised Mr. Heflin there was a hydraulic study conducted and MoDOT has to approve the study findings prior to approving the plans. Before that bridge was put in, they had to follow the approved specs of that report when putting in the new bridge. Commission advised Mr. Heflin that the county is not responsible for the erosion of his property as they followed the approved project from MoDOT. Commission further advised Mr. Heflin his complaint needs to be directed to MoDOT who approved the study and plan of the bridge.

Local Resident Chester Crider entered at 11:24 am followed by Michelle Bock from Road & Bridge.

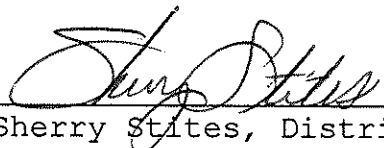
Mr. Crider left at 11:25 am followed by Commissioner Hicks who left at 11:30 am to attend the Meramec Community Enhancement Corporation Meeting.

Ms. Bock at 11:46 am.

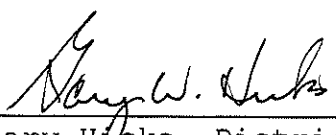
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record

December 12, 2023 Ninetieth Day of the October Term

Now at this 12th day of December, the commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, Phelps County Clerk

In the matter of
Change order for New Jail Facility:

Commission reviewed change order #8 for the new Jail facility. Commissioner Hicks moved to approve the order, Commissioner Stites seconded, motion carried.

In the matter of
Real Prop Tax Corrections:

Commission reviewed and approved real Prop tax corrections on Certificate #'s 202300052, 202300053, 202300054, 202300055, 202300056, 20230005, 202300058, 202300059, 202300060, 202300061, 202300062, 202300063, 202300064, 202300065, 202300066, 202300067, 202300068 and 202300069.

Assessor Tim Kean entered at 9:10 am

In the matter of
Sheriff's Department Sale of vehicle:

Sheriff's Department sold a 2016 Ford Explorer in the amount of 4,442.62 and Commissioner Auxier signed over the title.

Local Resident Madison Brooks entered at 9:16 am.

In the matter of
Assessment Maintenance Plan 2024-2025:

Assessor Kean presents commission with the Maintenance plan for 2024-2025 with Vanguard. Discussions were had on how the assessor's office reviews line by line the parcels for accuracy before pushing it through the vanguard system. Further discussions were had on how the assessor's office accuracy is linked to the County Clerks Form 11 and RR & UT valuation configurations. Kean advised in 2019 the state passed a new statute that requires the assessor's office to notify the home owners and set up meetings with them on the increase that will take place in 2025. Kean advised he has only made minor changes to the plan one example is instead of saying the assessor it has been changed to the assessor or deputy.

Local resident Chester Kojro entered at 9:26 am.

Kean advised he would like to hire one more person in his office to assist with the increased work load that will be done on the upcoming reassessment.

Commissioner Stites moved to approve the assessor's maintenance plan for 2024-2025, Commissioner Hicks seconded, motion carried.

Local resident Chester Crider entered at 9:37 am.

Assessor Kean left at 9:38 am. Followed by Crider at 9:39 am.

In the matter of
Citizen input regarding Sunshine Law:

Madison Brooks advised he can't conduct business that he needs to because he is not allowed to record while he is conducting his business. He explains to commission that he tried to go to the circuit clerk's office to file a Sunshine Law Request last week but was advised he would be arrested if he didn't turn off his cameras. He also advised Prosecutor Fox said he would not prosecute if this was an arrest however the sheriff's department will not allow him to record. Mr. Brooks is just trying to conduct the business he needs to do as a citizen of this county and wants to know what he can do to fix this situation. Mr. Brooks advised he really doesn't want to bring a lawsuit to the county and just wants to get this matter resolved. Commission advised Mr. Brooks that they will look into these matters and see if they can find a resolution for his situation. Mr. Brooks advised the county needs to read court ruling 16 which states the judges have discretion on denying/allowing recording with in the courtrooms, but it doesn't say anything about the Circuit clerk's office. Commission asked Mr. Brooks what would be done if he had to go to attorney general's office. Mr. Brooks advised he would have to file an online form and wait for a call back from the attorney general's office. Commission asked him why he is not choosing the path of least resistance and Mr. Brooks advised because he is exercising his 1st amendment right and doesn't want to lose these rights.

In the matter of
Geared for Phelps Invoice:

Commission reviewed the Geared for Phelps invoice for Partnership dues for 2024 in the amount of \$4,100.00. Commissioner Hicks moved to approve, Commissioner Auxier seconded, motion carried.

In the matter of
Corner Re-monumentation:

Commission reviewed the Integrity Engineering Invoice for Corner re-monumentation in the amount of \$9,750.00. Commissioner Hicks moved to approve, Commissioner Auxier seconded, motion carried.

Mr. Brooks left at 10:25 am.

In the matter of
Accounts Payable:

Commission reviewed and approved invoices in the amount of \$31,141.41 for UMB Bank & Rolla Westside TIF, \$480,605.31 for Curtiss-Manes-Schulte, and \$1,199,698.19 for River City Construction.

Support Services Sissy Korich entered at 10:31 am.

In the matter of
Invoice for Cooling tower Repairs:

Korich advised commission she has received the invoice for the Cooling Tower upgrades in the amount of \$250,100.00 and asked for direction on where this needs to be paid out of. Commission advised to utilize the last bit of the Jay White fund in the amount of \$814.74 and to take the rest of it paid out of ARPA funds.

Michelle Bock from Road and Bridge entered at 10:41 am.

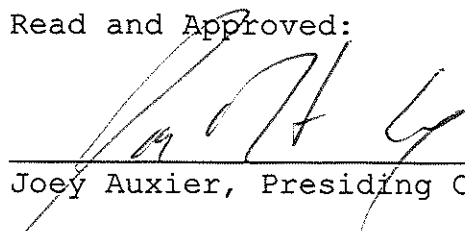
Local resident Andy Davis entered at 11:12 am. Mr. Davis left at 11:22 am.

In the matter of
NACo Dues Invoice:


Commission reviewed the invoice mailed in for NACo Dues for the term of 1/1/2024 through 12/31/2024. Commissioner Hick moved to approve the payment of NACo dues on next years budget of \$903.00, Commissioner Stites seconded, motion carried.

Bock left at 11:54 am.

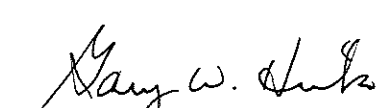
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record

December 14, 2023 Twentieth Day of the October Term

Now at this 14th day of December, the commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, Phelps County Clerk

Also present were Treasurer Cathy Tipton and local resident Don Riley.

In the matter of
SRS form:

Tipton provided Commission with the SRS form for the allocations of the Title III funds that commission divided equally amongst 5 Rural fire departments.

The Focus Reporter entered at 9:07 am.

In the matter of
Commission Minutes:

Commission reviewed and approved minutes from the December 5th and 7th meetings.

In the matter of
Inappropriate books in the Children's Library:

Commissioner Hicks called Rolla city council member Megan Johnson and asked her about a book that she feels needs to be removed from the children's library. One was titled "the Every Body Book" and she advised it is very pornographic and should not be in the children's area in the library.

In the matter of
ARPA Invoice for Lakeside HOA:
Commission reviewed and approved an invoice for the allocated funds in the amount of \$150,302.62 of ARPA funds for the Lakeside HOA project. Commissioner Hicks moved to approve payment, Commissioner Stites seconded, motion carried.

Road and Bridge Mark Case, Michelle Bock and Shawn Pearson entered at 9:26 am.

In the matter of
Road & Bridge Road Specs:

Commission and Road and Bridge discussed the updates on the Counties Road Specifications Outline. Discussions were had on the new deposit required and further discussions were had on a bond should be sufficient instead of a deposit. Discussions were

had on potentially requiring a deposit to be held and only returned if the project is completed to the specifications outlined. Further discussions were had on maybe changing the specs to read any outside contractor will need to provide paperwork showing their bonded amount for the project before the work can be started. Commission advised changing the wording on pg 4 to read "the county may require a surety deposit to insure the work is satisfactory to the outlined county road specifications". Further discussions were had on changing the "County Road engineer" to read "County Road Supervisor".

Dan Cavendar from BPJ/MOPERM entered at 10:03 am.

Discussions were had on how there needs to be specified storm water easement maintenance policy included. Mr. Case advised he feels that the county should make contractors sign an understanding that they will follow the outlined County Specifications to insure projects are completed to the outlined specifications.

All of these changes would allot to there being 3 phases associated to any work and each phase would need to be approved and signed off on by Commission. Further discussions were had on after making all the edits providing legal a finalized copy for review before putting the updates in place.

Case, Pearson, Bock and the Focus Reporter left at 10:35 am.

In the matter of
MOPERM renewal review:

Cavendar advised Travelers denied coverage because of the Jail and the expansion that is going on. Discussions were had on the premium total last year being \$449,975. Recommendations include the following:

- Having any employee that utilizes their personal vehicle for work turn in proof of insurance
- Having LE and Jail staff wear bodycams
- Having a base policy and procedures to protect the county
- Multi Factor Authentication (MFA)

Cow Bell coverage has not increased this year so that will stay the same and they offer training for free on several covered areas. MOPERM has increased overall from last year due to some additional vehicles on county fleet and inflation.

Treasurer Tipton reentered at 11:30 am. Rick and Debbie Mace entered at 11:45 am.

Cavendar left at 12:10 pm.

In the matter of
Citizen Input on SB 190:

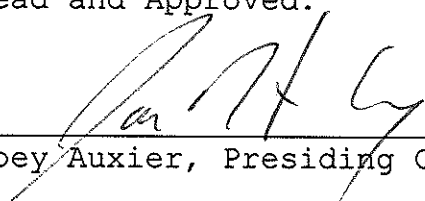
Mr. & Mrs. Mace asked commission where they stand on the SB 190 that will freeze personal property taxes for senior citizens. Discussions were had on the poor verbiage associated with this bill.

In the matter of
Accounts Payable:


Commission reviewed and approved invoices in the amounts of
\$431,067.85 for A - L and \$137,422.56 for M - Z.

Mr. & Mrs. Mace left at 12:20pm

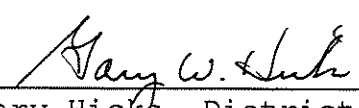
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

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Phelps County Commission Record

December 19, 2023 Twenty-First Day of the October Term

Now at this 19th day of December, the commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, Phelps Count Clerk

Also present were local resident Ray Schweikhardt.

In the matter of
Real Prop tax Corrections:

Commission reviewed and approved Real Prop tax corrections on certificate #'s 2023000072, 2023000073, 2023000074, 2023000075, 2023000076, 2023000077, 2023000078 and 2023000079.

In the matter of
Court Ordered Tax abatements:

Commission reviewed and approved court ordered tax abatements on court order #'s 2195, 2196, 2197 and 2198.

In the matter of
Community service sale of vehicle:

Commission reviewed and signed the title for the sale of the 1998 Ford Econoline Community service van in the amount of \$300.

In the matter of
USGS contract with County:

Commission reviewed the renewal contract that stipulates USGS being allowed to utilize space in the County Courthouse in the event of an emergency/loss of their facility located at 1400 Independence drive. Commissioner Hicks moved to approve renewing the contract, Commissioner Stites seconded, motion carried.

Local resident Norm Matthews entered at 10:04 am.

In the matter of
Citizen input on assessment:

Mr. Matthews advised commission he is having issues with assessed property valuations and has for many years. Mr. Matthews advised he has spoken to several Phelps County assessors over the years and recently spoke with the current assessor Tim Kean and feels he is going nowhere. Commission advised if Mr. Matthews has spoken to the State Tax Commission and he advised he has but has hit a brick wall. Commission

advised Mr. Matthews he needs to come back in July of 2024 and appeal to the Board of Equalization.

Recorder Robin Kordes entered at 10:34 am followed by Support Services Sissy Korich and Collector Faith Barnes at 10:35 am.

Mr. Matthews left at 10:49 am.

In the matter of
Courthouse security invoice:

Commission received an invoice for maintenance of the camera that overseas the election trailer. Commissioner Hicks moved to approve payment, Commissioner Stites seconded, motion carried.

Korich left at 10:53 am.

In the matter of
Collector Tax Policy:

Collector Faith Barnes presents commission with a proposed addition to her Collector Policies for the county. This addition would advise the public that the collectors office will not add up all of their accounts when they do not bring in the full collector forms with the barcodes associated with each of their accounts.

Kordes left at 11:03 am. Barnes left at 11:18 am.


In the matter of
MOU for Hwy V East Wastewater Facility:

Commission reviewed the MOU for the Hwy V East Wastewater facility plan funding partners. Commissioner Hicks moved to approve the MOU as written, Commissioner Auxier seconded, motion carried.

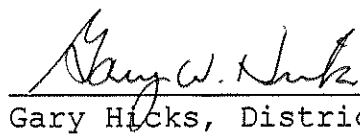
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record

December 21, 2023 Twenty-Second Day of the October Term

Now at this 21st Day of the October Term the commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, Phelps County Clerk

Also present were Jason Smiths field representative Grant Wilson, Carol Green form the Treasurers office and the Focus Reporter.

In the matter of
CART Tax:

Green gives commission reports on the CART Tax collected. Green reports we are up overall for gas tax but the MV sales tax and MV Fees are down compared to prior months.

In the matter of
Accounts Payable:

Commission reviewed invoices in the amount of \$12,088.24 for Postage, CERF, Nationwide and Pitney Bowes.

Support Services Sissy Korich and Recorder Robin Kordes entered at 9:32 am followed by Collector Faith Barnes and Assessor Tim Kean at 9:33 am.

Ms. Green left at 9:34 am.

Health Department Director Ashley Campbell entered at 9:41 am.

In the matter of
County standard guidelines:

Discussions were had amongst the elected officials in attendance to put in place a standard county operating guideline.

Grant Wilson left at 10:17 am.

Local resident Chester Crider entered at 10:21 am.

Collector Faith Barnes left at 10:25 am.

Chester Crider left at 10:30 am. The focus reporter left at 10:36 am.

Coroner Ernie Coverdell entered at 10:52 am followed by Faith Barnes at 10:53 am.

Barnes left at 11:02 am.

Dana Sooter entered at 11:40 am.

Sooter, Korich, Kordes, Kean, Campbell and Coverdell left at 11:53 am.


In the matter of
Archer Elgin Change order:

Commission reviewed and discussed the proposed changes of wellhouse and electric gate for Change Order #2. Commissioner Hicks moved to approve, Commissioner Stites seconded, motion carried.

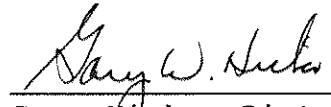
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record

December 26, 2023 Twenty-Third Day of the October Term

Now at this 26th day of December, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, Phelps County Clerk

Also present were local resident Ray Schweikhardt.

In the matter of
Court Ordered Tax Abatements:

Commission Reviewed and approved court ordered tax abatements on Court order #'s 2199, 2200, 2201, 2202 and 2203.

Collector Faith Barnes entered at 9:20 am.

In the matter of
Review of Previous Commission minutes:

Commission reviewed previous weeks commission minutes.

Local resident Chester Kojro entered at 9:26 am.

In the matter of
DEVNET update to changes:

Collector Barnes advised commission of the current process for changes on assessments. She explains in order to avoid a delay for the person in the office she has requested to have the push through point of contact be the Collector's office instead of the County Clerk's office. The County Clerk's office would still be the 3rd party review required by the Auditors. Commission agreed to change the process as long as we are not affecting what is needed for the auditors.

In the matter of
Accounts Payable:

Commission reviewed and approved payroll for county employees.

Collector Faith Barnes left at 9:36 am.

In the matter of
Citizen Input:

Local resident Tom Faulkenrath called the commission chamber line and advised commission he has a vehicle that is not operating and

he sold that vehicle to the dealership when he couldn't pay to have it fixed. He explained to commission he sold that vehicle to the dealership in December and the dealer didn't report it to the DMV until January 2023. Commission advised Mr. Faulkenrath that he needs to be speaking to the Assessor's office to figure out what can be done to remove it off of his personal property taxes.

Schweikhardt and Kojro left at 10:21 am.

Support Services Sissy Korich and Amy Asberry entered at 11:05 am.

Local resident Sam Schmid entered at 11:55 am.

In the matter of
Citizen Input:


Mr Schmid referenced advised commission he learned there is a mayor, an administrator, an administrative assistant and 12 council members for running just the City of Rolla. He thanked commission for their efficient use of tax payers' funds as there are only 3 of them running the entire county.

Sam Schmid left at 12:00 pm.

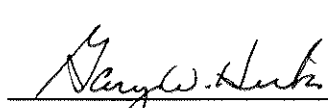
Read and Approved:



Joey Auxier, Presiding Commissioner



Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

Phelps County Commission Record

December 28, 2023 the Twenty fourth day of the October Term

Now at this 28th day of December, Commission met pursuant to adjournment and a quorum was present of the following members:

Joey Auxier, Presiding Commissioner
Sherry Stites, District 1 Commissioner
Gary Hicks, District 2 Commissioner
Laura Johnson, County Clerk

Also present were Sheriff Kirn, Administrative Assistant Theresa Lasher, Road & Bridge Superintendent Mark Case and Michelle Bock from Road & Bridge.

In the matter of
Budget Amendment Hearing:

Discussions were had on the amendments for the Sheriff's Department. Commission asked for clarification on the requested \$200,000 for Bailiff pay and sheriff advised that is what was decided on last year with the understanding that anything over the \$200,000 the Sheriff agreed to pay. Discussion was had on the remaining Budget Amendments and reasoning behind the need for the amendments.

Sheriff and Ms. Lasher left at 9:40 am.

Discussions were had on if we should remove the ARPA line for vehicle purchases on the Road and Bridge fund utilizing ARPA funding. Commission advised we need to revisit and see what the final number will be for their line items at the end of the year before deciding to reallocate next year. Attached amendments were approved after discussions were had.

2023 Budget Amendments

General Revenue:

- 200-2002-502-5200 error found during April ballot printing and we had to reprint/reburn/retest several ballots costing roughly \$6,000 overage
- 200-2002-502-5202 underestimated cost for sending out Canvas and was unaware of a postal permit required for sending out the canvas creating an overage of roughly \$6,000
- 200-2003-500-5105 Clerical error while entering, line should read \$4,600 not \$398 for work comp
- 200-2014-500-5000 Clerical error while figuring COLA for PA office overestimated by roughly \$4,000, line should read \$791,231
- 200-2024-500-5000 Clerical error while entering Salary for Extension council corrected amount should be Salary: \$33,072.00 making book line total of \$48,902.00 (this includes benefits)

Road & Bridge Fund 100:

- 100-0000-407-4761 remove ARPA reimbursement for \$4,000,000 as facility invoices are paid directly out of the ARPA fund per Auditing firm.
- 100-0000-505-5500 remove expense of \$3,700,000 as it has been paid out directly out of ARPA fund per Auditing firm.
- 100-0000-505-5503 remove expense of \$300,000 for vehicle purchases, will revisit allocating next year.

Law Enforcement Restitution Fund 430:

- 430-0000-508-5801 \$55,000 was approved to Prosecutor for SAL/BEN and \$15,000 to Sheriff by the PCLERF Board (was not notified of this until December)

Law Enforcement Sales Tax Fund 410:

- 410-0000-408-4801 approved \$15,000 transfer from PCLERF board to add more courthouse security measures.
- 410-4013-503-5302 insurance & bonds increase by \$90,000 making total line \$280,000
- 410-4013-504-5400 fuel increase by \$14,000 making total line \$149,000
- 410-4013-504-5402 vehicle repair & maintenance increase by \$6,000 making total line \$66,000
- 410-4013-504-5412 employee uniforms increase by \$14,000 making total line \$24,000
- 410-4013-505-5503 vehicle purchases increase by \$100,000 making total line \$170,000
- 410-4013-506-5658 TIF Reimbursement increase by \$12,000 making total line \$147,000
- 410-4016-503-5300 dues & subscriptions increase by \$2,200 making total line \$2,200
- 410-4016-507-5729 onsite commissary items increase by \$56,000 making total line \$96,000
- 410-4018-504-5403 building & grounds maintenance increase by \$19,000 making total line \$189,000

Law Enforcement Debt Service fund 420:

- 420-0000-407-4738 jail expansion-loan proceeds increase by \$3,100,000 making total line \$3,100,000
- 420-0000-408-4800 debt service transfer increase by \$6,400,000 making total line \$6,400,000
- 420-0000-505-5508 Jail expansion project increase by \$10,000,000 making total line \$10,300,000

Phelps County Sheriff's Department

Sheriff Michael Kirn

500 W. Second Street, Rolla, Missouri 65401
Office (573) 426-3860 Fax (573) 426-3857

12/27/2023

Laura Johnson

Phelps County Clerk

RE: 2023 Budget amendment

An adjustment needs to be made on the following funds:

400 Approval for the Sheriff's Academy was granted. Training for qualified instructors had to begin quickly in order for the academy to begin classes for the 2023-24 academic year.

405 Funds pending for the past few years in asset forfeiture were approved and released in 2023. These funds were put into the Dep of Justice μ ed to purchase several vehicle radios, vehicles, a drone for the detective bureau and an X-ray machine/metal detector for the courthouse to be used by the new security team.

407 No amendment

409 No amendment

410 410-4013-50-5302 was deducted for a MOPERM \$279,459 by the courthouse before the Sheriff's Department was informed and it was not budgeted for the year. 410-4013-504-5402 had an increase in fuel costs as well as vehicles repaired due to accidents. 504-5412 more uniforms due to increase in staff preparing for the new jail. 410-4013-505-5503 purchase of more vehicles to replace totaled vehicles. 410-4013-506-5658 increase on TIF payments automatically taken out by the courthouse. 410-4016-503-5300 Commissary Interface was not budgeted but will be for 2024. 410-4016-507-5729 new commissary company Stellar had an increase in sales causing increase on revenue and expense ends. 410-4018 new offices on 3rd floor to help with the growth of PCSD. Unable to see complete budget figures for 2023 as of this document to answer any salary overages.

415 Monthly rental on the dish machine and cleaners was paid out of 415-0000-507-5723 laundry/cleaning expense, money was allotted in program expense 415-0000-503-5309. These balance each other out and will be estimated more accordingly for 2024

Collector Faith Barnes entered at 9:50 am and left at 9:56 am.
Treasurer Cathy Tipton entered at 9:58 am.

In the matter of
County Road Specifications:

Bock presents commission with the contract for Benton & Associates to draw up and finalize a new updated County Road Specifications guideline. Commissioner Hicks moved to approve the contract in the amount of \$7,500.00, Commissioner Stites seconded, Motion carried.

Michelle and Mark left at 10:10 am.

Local Resident Jim Dipardo entered at 10:13 am.

In the matter of
Sales tax Report:

Tipton presents commission with sales tax report for the end of the year. She reports that we are up 5% from last month and up from prior years.

In the matter of
Citizen input:

Mr. Dipardo asked commission if there is a no burn ordinance? Commissioner Stites advised she did find an ordinance online. He advised he had a neighbor that set the neighboring woods on fire next to his property, the fire department had to come out to extinguish it and the next day the own set fire to it again causing the fire department to come out again. He asked if that fire came out on to his property if he had rights to request money for the damage.

Assessor Tim Kean entered at 10:47 am. Coroner Ernie Coverdell entered at 10:53 am.

In the matter of
Legal Counsel retainer for MAC Attorney:

Commission reviewed and approved the payment of \$2,000 to retain our MAC attorney.

Coverdell left at 11:01 am.

In the matter of
Assessment of Air BNB:

Kean advised we are behind the curve looking at making Air BNB commercial instead of residential. Discussions were had on having a trial run of utilizing the Air BNB sites to see if there are any available in our county on January 1 and deciding to make that house listed as commercial instead of residential. He explains the difference is a long term rental is considered residential but a short term stay is considered commercial as it falls more in line with hotels/motels. Further discussions were had on whether doing this would create a problem during BOE Hearing. Currently the residential properties are assessed at 19% and commercial is assessed at 32%.

Elaine Grover entered at 11:46 am.

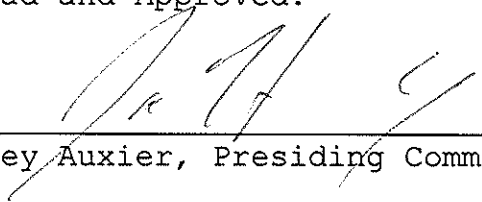
In the matter of
Citizen input on SB 190:

Ms. Grover asked commission what their intentions are with SB 190. Commission advised they are waiting to see what comes of the 3 lawsuits that are currently in court referencing the poor verbiage of the bill. Ms. Grover explained she is all for educating the children but those eligible for social security retirement would love to not be paying the schools portion of the property taxes each year as that is the majority of the property tax bill. Further discussions were had on the bill not specifying a certain age that this would start at which could be anyone on disability at a young age, could be at the age of 62,

65 or 67 as there are several tiers to eligibility of social security benefits.

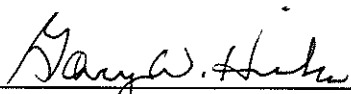
Kean and Grover left at 12:08 pm.

Read and Approved:



Joey Auxier, Presiding Commissioner

Sherry Stites, District 1 Commissioner



Gary Hicks, District 2 Commissioner

