

PHELPS COUNTY COMMISSION RECORD
December 2, 2021 Sixteenth day of October term

Now at this the 2nd day of December 2021 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Joey Auxier, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
CORNER REMONUMENTATION:

As moved by Commissioner Hicks and seconded by Commissioner Auxier, the letter to the State Department of Agriculture for reimbursement for coroner remonumentation of six corners was approved.

IN THE MATTER OF
SURPLUS TAX:

Collector Faith Barnes entered with local resident John Gibson who would like to claim surplus tax on a residential property sold at the 2018 Collector's Delinquent Tax Sale; this was a sum of \$1,547.91. As moved by Commissioner Auxier and seconded by Commissioner Hicks, this was approved. Gibson and Barnes then left. Local resident Ray Schweikhardt and field representative Grant Wilson from 8th CD US Representative Jason Smith's office were also present.

IN THE MATTER OF
REAL ESTATE COURT ORDER:

As moved by Commissioner Auxier and seconded by Commissioner Hicks, Real Estate Court Order 2021000015 for Parcel Number 2021 - 685 was approved. \$9,600 in assessed valuation for commercial real estate was being removed, as the business on the site had closed in 2019; further, the residential property was changed in condition and \$2,400 in valuation was removed.

IN THE MATTER OF
OPIOID LITIGATION:

As moved by Commissioner Auxier and seconded by Commissioner Hicks, the Distributor and Janssen Pharmaceuticals participation agreements were approved and were to be forwarded to Prosecuting Attorney Brendon Fox.

IN THE MATTER OF
FEDERAL LEGISLATION:

Referring to H.R. 5735, Wilson said he communicated with the legislative team after the last MRPC meeting at which Presiding Commissioner Verkamp had asked about this legislation; he thought that Representative Smith was likely to be supportive. Titled "The State Local, Tribal and Territorial Fiscal Recovery, Infrastructure, and Disaster Relief Flexibility Act," it is currently cosponsored by three members of Missouri's congressional delegation: U.S. Rep's Wagner, Leutkemeyer, and

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FEDERAL LEGISLATION, Continued:

Long. The bill is apparently aimed at liberalizing the use of ARPA funds. Commissioner Hicks was in the process of investigating the Road and Bridge Department's ideas regarding the recent floods.

IN THE MATTER OF
CORNER REMONUMENTATION:

County Surveyor Terris Cates entered at 0935 and provided a report about the six corners that were remonumented over the last year. Documents providing full descriptions and photos of the markers were provided as well as a map.

IN THE MATTER OF
NEWBURG PROPERTIES:

Phelps/Maries Health Department Director Ashley Campbell and Recorder Robin Kordes entered just as Cates presented the deeds for each tract to be recorded. Cates met with Kordes outside the hearing room to confer.

IN THE MATTER OF
REGIONAL POLICE ACADEMY:

Sheriff Mike Kirn entered at 0950 and told Wilson he planned to hold a regional police academy; he had letters of support from State Senator Justin Brown and State Representative Don Mayhew.

IN THE MATTER OF
COURTHOUSE SECURITY:

Kordes and Campbell returned and a broadly general discussion was initiated. Kirn said that there would be no way for someone to sit and "watch cameras"; screening at the entrance would be feasible but currently if bailiffs are needed in court they are unable to be on the first floor "watching monitors." He was against allowing monitor feeds to be seen by the public, since someone could exploit the blank [unseen] spots. Barnes and Stoltz returned at 1000. One jail staffer spends 2 hours at a time viewing the monitors, manages the front counter and answers the phones for the jail. They are rotated out. Head Bailiff Chris Reeder's security assessment was reviewed. Barnes informed the Sheriff that she was investigating additional cameras over the parking lot; her current two cameras are non-recording and live feed. Obtaining a quote from both local providers was discussed. Stoltz suggested it was time to be "proactive instead of reactive" to which Presiding Commissioner Verkamp took exception, recounting modifications already made. A lengthy discussion ensued; Kirn will speak with Central Security about additional cameras, not only for the rear of the 1st floor lobby but also on light poles. Commissioner Hicks said the head bailiff had included updating the security plan. Campbell left at 1050.

IN THE MATTER OF
ROLLA REGIONAL ECONOMIC COMMISSION (RREC):

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ROLLA REGIONAL ECONOMIC COMMISSION (RREC), Continued:

Commissioner Hicks moved, and Commissioner Auxier seconded the approval of the annual invoice for RREC for \$4,100.00


IN THE MATTER OF
SUSTAINABLE OZARKS PARTNERSHIP:

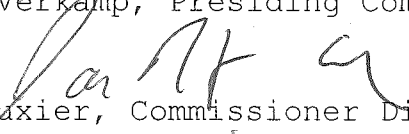
As moved by Commissioner Hicks and seconded by Commissioner Auxier, an expected invoice for membership in the Sustainable Ozarks Partnership was approved. It is expected to be approximately \$2500.00.

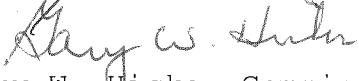
IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of 29 and 37 invoices in the amounts of \$13,200.42 and \$126,708.41, respectively; also 9 invoices for December contract pay and a few benefits at \$18,919.01.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Joey Auxier, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 7, 2021 Seventeenth day of October term

Now at this the 7th day of December 2021 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Joey Auxier, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF COURTHOUSE SECURITY:

Circuit Clerk Sonja Childers entered to express her appreciation for the lighting improvements around the parking lot, which she felt were extremely beneficial. Also present were Collector Faith Barnes and Recorder of Deeds Robin Kordes. She then transitioned to a discussion about the security of the interior and exterior of the courthouse; Presiding Commissioner Verkamp informed her that the security assessment was completed and that more security camera locations were being investigated. Childers asked if the Commission planned to have a meeting with office holders at some point in the near future. Presiding Commissioner Verkamp said that the matter was now under the consideration of the Sheriff. Presiding Commissioner Verkamp called Director of Support Services, Building and Grounds Sissy Korich, who via speaker phone said three heads were added to existing poles and the lights were replaced in 6 heads of three other poles, for better illumination. Vestibule lighting will be installed shortly.

IN THE MATTER OF ROAD 3340 AND ROAD VACATION:

Commissioner Auxier brought a potential petition for Road vacation to the attention of the Commission.

IN THE MATTER OF SURPLUS TAX:

As moved by Commissioner Hicks and seconded by Commissioner Auxier, the disbursement of \$1,547.91 in Surplus Tax to John A. Gibson was approved.

IN THE MATTER OF JAIL REHABILITATION:

Sheriff Mike Kirn and Assessor Bill Stoltz entered at 0920. Kirn reported on plans for the rehabilitation of the prisoner pods, expecting this to be viewed very favorably by the federal authorities, and reported that the federal per diem increase application had been submitted.

IN THE MATTER OF COURTHOUSE SECURITY:

Kirn said that the camera assessment for the courthouse was to happen today, with a report expected at the end of January. Stoltz asked if other counties approaches would add to the discussion. Kirn said that he had asked Pulaski County about their staffing of the metal detector, but only spoke with

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December 7, 2021 Seventeenth day of October term

COURTHOUSE SECURITY, Continued:

employees who were used to that situation so there was no historical comparison. Commissioner Hicks spoke of Dent County only having metal detectors at the courtroom door. Local resident Chester Kojro entered at 0935.

IN THE MATTER OF
MENTALLY ILL PRISONERS:

Kirn said that seriously mentally ill, sometimes violent, prisoners place heavy demands on jail staff. Placement elsewhere is typically not possible. Outside agencies have been seen delivering individuals to The Mission; Commissioner Hicks asked if the clients of the Mission were traceable. Kirn said he could not "connect the dots." Presiding Commissioner Verkamp said higher state wages announced today might help.

IN THE MATTER OF
BROADBAND:

Presiding Commissioner Verkamp presented communication received from Cole Smith of Aptitude Internet, offering 5% return of revenues in perpetuity to the county.

IN THE MATTER OF
SALES TAX:

Treasurer Carol Green presented the sales tax report, showing county 0.5% sales tax revenue total for December up 15.96% as compared with December 2020; overall total up 10.25% for the year as compared to 2020. Budget was discussed and Kojro left at 1029.

IN THE MATTER OF
ROADS AND PCSD SHOOTING RANGE:

Presiding Commissioner Verkamp called Superintendent of Roads Walter Snelson and received a report on the Sheriff's shooting range.

IN THE MATTER OF
CITIZEN INPUT (RANDY FURSE):

Randy Furse entered at 1025 and discussed his road (8240). He doesn't believe the chip & seal surface will hold up until July. He has concerns about a hill and visibility and excessive speeds through a deep dip just north of his driveway. Furse left at 1050.

IN THE MATTER OF
EMPLOYEE SALARY:

Collector Faith Barnes entered at 1150 to ask what effect the governor's recent decision on salaries for state employees would have on the County's workforce.

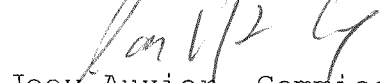
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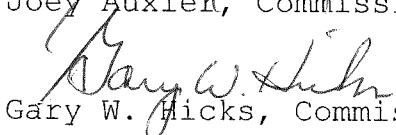
READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Joey Auxien, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD
December 9, 2021 Eighteenth day of October term

Now at this the 9th day of December 2021 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Joey Auxier, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
COUNTY CLERK NOVEMBER FEES:

The November fees collected by the County Clerk for passports and for other fees were reported, with the receipt provided by Treasurer Carol Green, per RSMo 50.370.

IN THE MATTER OF
ROAD 5310:

New resident Ella Dake of the 17000 block of County Road 5310 sent a note to the Commission about her gravel road's poor condition. She said that no other counties had gravel roads. Commissioner Hicks, referring to a detailed expense record provided by the Road Department, said that in ten years, over \$273,000 has been spent on this road by the County in labor and materials. Dake left no phone number for contacting her about her concerns.

IN THE MATTER OF
ROADS:

Superintendent of Roads Walter Snelson and Michelle Bock of the Road Department entered at 0915 to provide very extensive records, representing 10 years of gravel road maintenance. Each road had a spreadsheet for the materials and labor expended. Concerns regarding a contractor for Intercounty Electric cutting limbs off and leaving them in the right-of-way along Road 5160 were brought to their attention by Deputy Clerk Peter Cook. Additionally, the concerns of local resident Randy Furse of Road 8280, who had perceived increased accidents, was mentioned. Collector Faith Barnes entered at 0935.

IN THE MATTER OF
FILMING AT A CEMETERY:

Levi Hudson with the Viral Studio, involved in a YouTube podcast video production of The Archives, called Presiding Commissioner Verkamp to ask if Pine Hill Cemetery on Road 3470 was private, as he wished to film there for his podcast and wanted to express his intention to honor any rules in effect.

IN THE MATTER OF
LAND EXCHANGE BETWEEN MARK TWAIN
NATIONAL FOREST AND JAMES BURGNER:

Local resident James Burgener, of 14375 Road 7550, has the northern and southern extremes of his buildings situated on National Forest Property. Prior to exchanging two triangularly-shaped parcels under the buildings for a strip on the west side of Burgener's property, the National Forest recommended that the

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LAND EXCHANGE, MARK TWAIN NATIONAL FOREST AND JAMES BURGNER:

Commission secure their rights-of-way along the road frontage of Road 7550. Commissioner Auxier moved, and Commissioner Hicks seconded, for the County to cooperate with the Mark Twain National Forest in this exchange.

IN THE MATTER OF
SUPERINTENDENT OF ROADS:

Snelson reported that he was likely retiring at year end, and his succession was discussed.

IN THE MATTER OF
SALES PRESENTATION:

Charlie Thomas and Mary Allee with Viebrock entered at 1035 to wish the Commission well; Dan Cavender with BPJ Insurance also arrived. Thomas and Allee left at 1040.

IN THE MATTER OF
LIABILITY COVERAGE:

There was a somewhat detailed discussion of cybersecurity coverage. Dan said a second cyber coverage entity (MPR) is expected but there will be a cutoff; Travelers will not come out and do on-site visits yet due to COVID, so they are no longer under consideration as this means that they will not physically see the jail. Cavender said the Commission would have until the end of the year and he will contact Director of Building and Grounds, Support Services Sissy Korich. Cavender then left.

IN THE MATTER OF
ROAD VACATION:

Paul Myers entered to discuss Road 3340 and vacating everything west of the Ponzer driveway. The need for a method for road graders and snowplows of the county Highway department to service the remaining public portion of the road was discussed; either a cul-de-sac or perhaps a T-shaped turnaround at the end of the road was mentioned as the solution. The Commission stated that this allowance would be a necessity.

IN THE MATTER OF
PART TIME EMPLOYEES AND HOLIDAYS:

A discussion was held regarding whether part-time employees would be paid for holidays; Building and Grounds pays ½ time employees the time they would have worked but only if they work the day prior and the day after. The Health Department pays part-time employees for what they would have worked when their assigned day fell on a holiday. Public Administrator Dana Sooter said her part-time employee was very valuable and due to the nature of her duties, worked sporadically when called. The Commission said that if Sooter signed the time sheet, the employee would be paid.

IN THE MATTER OF
MERAMEC REGIONAL DEVELOPMENT CORPORATION (MRDC):

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MERAMEC REGIONAL DEVELOPMENT CORPORATION (MRDC), Continued:

Commissioner Hicks reported on a regular bimonthly meeting which addressed SMART review, professional services and portfolio oversight as well as upcoming 20-22 meeting dates.

IN THE MATTER OF
OZARK RIVERS SOLID WASTE MANAGEMENT DISTRICT (ORSWMD):

The content of the recent meeting of ORSWMD was reviewed by Commissioner Hicks; it saw the approval of numerous grant projects and several awards being given. An award for battery recycling was given to Scott Volner.

IN THE MATTER OF
REAL ESTATE COURT ORDERS:

The Commissioners reviewed and approved Court Orders with certificate numbers 2021000016 through 2021000018; these reduced taxes by \$5780, \$5640 and \$823, respectively.

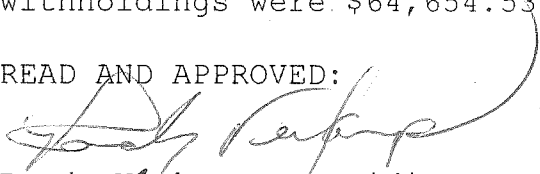
IN THE MATTER OF
ACCOUNTS PAYABLE:

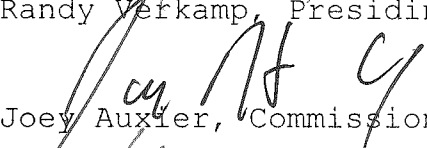
The Commissioners approved payment of 55 and 74 invoices in the amounts of \$141,630.66 and \$89,210.06, respectively; as well as Surplus Tax disbursement of \$1,547.91 and a sole invoice for the Recorder of Deeds totaling \$143.56.


IN THE MATTER OF
PAYROLL:

Payroll 202123 of 12/15/21 for dates worked of 11/16-30/2021 was approved. Net wages were \$208,789.96; federal and state withholdings were \$64,654.53 and \$8,868.50, respectively.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Joey Auxier, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 14, 2021 Nineteenth day of October term

Now at this the 14th day of December 2021 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Joey Auxier, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF HIGHWAY 63 BYPASS AND INFRASTRUCTURE FUNDS:

Commissioner Hicks recounted that an east bypass for Highway 63 had been studied years ago; in light of the possible availability of federal funds for industrial park development, there may be renewed interest. Local resident Gene DeLuca was present as was Jeff Banderet, P.E. of Great Rivers Engineering. Banderet said clarification on the use of infrastructure funds was sorely needed; the BRO system is changing and this includes a rating system being changed to factor only deck and beams and not less-tangible aspects such as detour use. Banderet said that competitive grants would probably be the future of funding, and said that engineering evaluations of all items such as roads, bridges, water treatment, even airports. He believes there will be a shortage of contractors and engineers. Commissioner Hicks reflected on local matches being required for some grants, and said that perhaps the current SB 3110 will allow ARPA funds to be used as the match. Collector Faith Barnes entered at 0912. Currently the BRO allocation for 2022 will be \$105,000; Phelps is going from 12 to 5 eligible bridges. Banderet said that there would be one year in which to work on the 7 bridges that are falling off the list. Banderet left at 0918.

IN THE MATTER OF RECORDER OF DEEDS FEES:

November turnover of the Recorder's fees was received and reviewed by the Commission.

IN THE MATTER OF TRANSPORTATION ADVISORY COMMITTEE:

Commissioner Auxier reported that the TAC Committee would be putting funds into a low water crossing (LWC) on a state highway near Sligo in Dent County; a 6-year-old drowned when the car he was in began sliding off the LWC in high water. The priority in Phelps County is the V Highway interchange. The addition of the Quik Trip will increase the volume by about 20%, it's thought. Sheriff Mike Kirn entered at 0920.

IN THE MATTER OF PCSD SHOOTING RANGE:

Kirn provided a progress report on the shooting range project. Local resident Chester Kojro entered at 0940.

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IN THE MATTER OF
ROLLA REGIONAL ECONOMIC COMMISSION (RREC):

Commissioner Hicks reported on the meeting of RREC the prior evening; Tony Floyd is the new board president and there are some other new members also. State Representative Don Mayhew attended and presented information about potential grant applications and the initiatives they would be targeted toward.

IN THE MATTER OF
PCSD EMPLOYEE APPRECIATION BANQUET:

Kirn reported that about 180 people were at the appreciation dinner the previous Friday.

IN THE MATTER OF
LAW ENFORCEMENT TRAINING:

Kirn presented a timeline of the development of a law enforcement training center; he said that site visits might take place April-October and hiring instructors October '22, with the first class held January 23. The classroom portion will happen at ECC and either PCSD or RPD will have the practical part. ECC is handling the financial aid and the college credit portion of it. ECC/Phelps County Law Enforcement Training Center is the chosen title. Kirn said that Missouri DOC was down 35% on their staffing.

IN THE MATTER OF
BUDGETS:

Kirn asked if there was guidance available yet for his salary level, with the modifications made in RSMo by SB 53 last session and the state constitution's prohibition against mid-term salary raises. The matter is currently being litigated.

IN THE MATTER OF
REAL ESTATE COURT ORDERS:

As moved by Commissioner Auxier and seconded by Commissioner Hicks, two pairs of real estate court orders abating taxes on Parcel Numbers 2021-7010.01, 2021-7010.02 and 2020-7473, 2021-7473 since these are now the property of the University of Missouri Board of Curators. Commissioner Hicks moved, and Commissioner Auxier seconded, to approve four pairs of RE court orders for Fidelity Communications Company, abating value on parcels that were already state assessed.

IN THE MATTER OF
LIABILITY COVERAGE:


Dan Cavender entered at 1030 just as Kojro exited. Cavender believes cybersecurity coverage will have to be left separate as neither of the bidders write this type of coverage. He presented Midwest Public Risk (MPR)'s offering which will be an 18-month total from 1/1/2022 through 6/30/2022 and then re-written from 7/1/2022 through 6/30/2023. Cavender said he is unsure of how strong they are in terms of members. Their general liability (GL) deductible is higher at 2500 instead of 1000 as with MoPERM. Presiding Commissioner Verkamp asked if


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December 14, 2021 Nineteenth day of October term


LIABILITY COVERAGE, Continued:

MPR would quote coverage with the same deductible and Cavender said he had tried but had not been able to get the company to do so. After further discussion, Cavender left approximately 1140.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Joey Auxier, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD
December 16, 2021 Twentieth day of October term

Now at this the 16th day of December 2021 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Joey Auxier, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
MU EXTENSION:

Rachel Buenemann of MU Extension was present, as was local resident Ray Schweikhardt as well as Phelps County Focus Staff Writer Kaitlin Brothers. Buenemann spoke about recent programs on nutrition and stress relief as well as a pajama drive for Abundant Blessings which supports foster families. She provided a photograph of the 2nd Century Farm Family, Dale and Brenda Riley. Gatlin Bunton, their local agronomist, will be presenting a beef forage program and conference. Buenemann then asked about the forcast for \$15 per hour salary for their one county employee, or possibly a COLA. This employee has been with the Extension for 20 years. Collector Faith Barnes entered at 0910. Buenemann left at 0915.

IN THE MATTER OF
ROAD EQUIPMENT DEF TANKS, AND ROAD BUDGET:

Michelle Bock of the Road and Bridge Department entered at 0920. Issues with DEF tanks chipper machines in other jurisdictions have apparently been pernicious. Bock said that equipment purchases for 2022 are being considered. Barnes left at 0925.

IN THE MATTER OF
EMPLOYEE HEALTH INSURANCE
PHARMACY REBATES:

Data on recent pharmacy rebates through CVS for the employee health insurance through Group Benefit Services was received and reviewed by the Commissioners. Schweikhardt left at 0955.

IN THE MATTER OF
COSP AND FUEL:

Bock asked the Commission whether COSP, which uses one of the Road Department's cards for fuel charges occasional causing a delay in paying the MFA Fuel bill, could have its own account. Commissioner Auxier moved that COSP would no longer use the Road Department's fuel card but obtain their own account instead; this was approved as seconded by Commissioner Hicks. Bock left at 1015.

IN THE MATTER OF
COURTHOUSE LIGHTING:

Barnes returned briefly at 1030 to commend the Commissioners and Building and Grounds Department on their installation of the lights in the front vestibule.

PHELPS COUNTY COMMISSION RECORD
December 16, 2021 Twentieth day of October term

IN THE MATTER OF
SURPLUS PROPERTY:

Alice Collier, purported sole heir of her parent's property sold at the 2018 Collector's Delinquent Tax Sale and located at 15267 State Route B, St. James, Collector's Account #686, requested the surplus tax in the amount of \$4,890.89. She and her daughter Crystal Collier were brought into the meeting by Collector Barnes. Collier's parents were Vernon James and Virginia Moreland; one brother has died and one brother's whereabouts are unknown. The clerk will contact the prosecutor about the matter to ascertain Ms. Collier's claim to the funds. Collier verbalized understanding, and then left with her daughter and Barnes.

IN THE MATTER OF
LIABILITY INSURANCE:

Dan Cavender with BPJ arrived at 1035. He said there is no aggregate at MoPERM's Law Enforcement, Employment Practices and General Liability. MPR has "never had a claim where 5 M per/6 M aggregate isn't sufficient". MPR has AOP (all other peril) 5K deductible except for \$25K deductible wind/hail. Cavender said his commission, a portion "left over" from BPJ as an agency and the underwriter, would be not significantly differ between the two companies. The Courthouse is insured for 10.4 M plus about 2 M for contents. Jail is at 13.5 M. Commissioner Hicks moved and Commissioner Auxier seconded to stay with MoPERM for liability coverage.

IN THE MATTER OF
CYBER LIABILITY COVERAGE:

As moved by Commissioner Hicks and seconded by Commissioner Auxier, the \$18,694.18 cyberbreach liability coverage through Cowbell was approved. Cavender left at 1120.

IN THE MATTER OF
SHERIFF'S DEPARTMENT
STAFF APPRECIATION DINNER:

Treasurer Carol Green entered at 1130 to discuss this dinner which was paid for with approximately \$3700 in Sheriff's Civil Fee funds. A donation of roughly \$1400 had been made to defray some of the cost. A \$60 charge for the bartender was included but no alcohol was purchased. Green believes that the Sheriff should be counseled as to the potential audit opinion of this.

IN THE MATTER OF
STOP LOSS POLICY:

As moved by Commissioner Hicks and seconded by Commissioner Auxier, the application for Aggregate and Specific Excess Loss Insurance to the Companion Life Insurance Company of Columbia, SC was approved, signed by Presiding Commissioner Verkamp and witnessed by the clerk.

IN THE MATTER OF
INTERSTATE 44 AND HIGHWAY U:

PHELPS COUNTY COMMISSION RECORD
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INTERSTATE 44 AND HIGHWAY U, Continued:

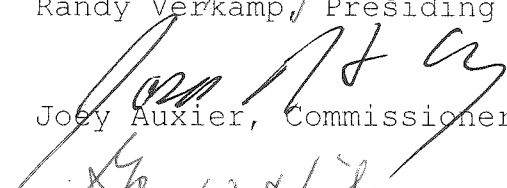
The resurfacing of I-44 within Phelps County to the Highway U overpass has been delayed to 2023; Presiding Commissioner Verkamp contacted a local resident concerned with the project.


IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commissioners reviewed and approved payment of 3 invoices for TIF Rolla Westside EATS at \$38,888.04; 72 and 74 invoices for general needs at \$98,928.52 and \$108,780.02, respectively; 20 general invoices for Building and Grounds being held pending budget work in the amount of \$8,968.10; \$5,462.74 repaid to the VA by the Public Administrator because one of her charges may not have more than 4% in these charges to their VA funds.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Joey Auxier, Commissioner District 1


Gary W. Hicks, Commissioner District 2

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PHELPS COUNTY COMMISSION RECORD
December 21, 2021 Twenty-first day of October term

Now at this the 21st day of December 2021 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Joey Auxier, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
ROAD 1300:

Commissioner Auxier reported on some areas of concern at the location of the crossing of the Bourbeuse River.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commissioners approved payment of the invoice for January medical insurance employee coverage with Group Benefit Services in the amount of \$117,162.86.

IN THE MATTER OF
ROLLA REGIONAL DRUG
TASK FORCE AGREEMENT:

As Sheriff Kirn was away at a St. Louis-area meeting, Lt. Joe Taylor entered with the agreement for the Rolla Area Drug Enforcement (RADE) Task Force which replaces the South Central Regional Drug Task Force. He had Constitution & Bylaws as well as the Rolla Area Drug Enforcement Interagency Agreement. Taylor said that definitely Rolla City and Phelps County Sheriff's Department would be collaborating, possibly additionally with MSHP. As moved by Commissioner Auxier and seconded by Commissioner Hicks, the interagency agreement was approved.

**Rolla Area Drug Enforcement
Constitution and By-Laws**

Article I

Section 1 Name

This organization shall be known as Rolla Area Drug Enforcement (RADE).

Section 2 Objectives

The purpose and objectives of this organization are as follows:

- A. To assist in, foster, promote, and encourage the prevention, control and eradication of the illegal importing, manufacture, distribution, possession, and use of drugs and controlled substances.
- B. To educate, encourage, and assist the general public, employers, state, and local governments and their agencies; public and private educational schools and institutions, civic groups and clubs; charitable, educational and religious organizations; and other individuals, organization and entities, in the prevention control and eradication of the illegal import, manufacture, distribution, possession, and improper use of drugs and controlled substances.
- C. In furtherance of and supplemental to the foregoing purposes:

PHELPS COUNTY COMMISSION RECORD

December 21, 2021 Twenty-first day of October term

ROLLA REGIONAL DRUG TASK FORCE AGREEMENT: Cont.

1. To assist law enforcement with various types of criminal activity.
2. To coordinate and generally direct law enforcement activities as needed.
3. To work and cooperate with all state and local agencies or persons whose objective it is to combat all types of criminal activity.
4. To use all talent and manpower to combat criminal activity on a cooperative basis.
5. To assist in the development of effective criminal law enforcement.
6. To disseminate information and to educate the public in the areas of crime recognition and prevention.
7. To assist in the preservation of justice under the Constitution of the United States and the State of Missouri through effective law enforcement.

Article II

Section 1 Members

- A. Rolla Area Drug Enforcement (RADE) membership is limited to the Chief Executive Officers, or their designee, of participating law enforcement agencies at the federal, state, county, or city level, and any other member required by statute.
- B. Active members are agencies that devote individuals to the task force on a full-time basis and participate in an interagency agreement.
- C. Associate members are agencies that cooperate with the task force and the terms of an interagency agreement.

Section 2 Board of Directors

- A. The RADE Drug Task Force Board of Directors shall be comprised of the head law enforcement officer of every agency authorized by the interagency agreement. The board shall consist of a minimum of three(3) members. If there are only two agencies currently active in the interagency agreement, the third Director shall be elected unanimously by the head law enforcement officer of the participating agencies, and such person shall be required to have a current P.O.S.T. certification. The Board of Directors shall consist of a Chairman, a Co-Chairman and at least one (1) additional member. In the event of an even number of board members, a tie vote fails.
- B. Elected officers of the Board of Directors shall serve two (2) year terms and are elected by a simple majority vote every other December.
- C. Members of the Board of Directors must be active members of the RADE Drug Task Force unless there is a vacancy leaving only two (2) members. In that scenario, the two (2) current board members shall agree on an appointee to the board who must then be voted on during the next election. The appointee must be an active or associate member of the RADE Drug Task Force.
- D. The Board of Directors shall be the governing body of the RADE Drug Task Force and shall have authority to take all appropriate measures and to perform all duties required to accomplish the day-to-day operations of the organization. This shall be pursuant to the terms of this Constitution and By-Laws and the terms of any interagency agreement of the RADE Drug Task Force members.

PHELPS COUNTY COMMISSION RECORD

December 21, 2021 Twenty-first day of October term

ROLLA REGIONAL DRUG TASK FORCE AGREEMENT: Cont.

Section 3 Meetings

- A. The Board of Directors of the RADE Drug Task Force shall meet semi-annually at such time and place designated by the Chairman. Special or emergency meetings may be convened at a time and place designated by the Chairman in addition to quarterly meetings.
- B. Biannual meetings of the RADE Drug Task Force for the purpose of electing officers shall be held in the month of December each year. Election of officers will be held at this meeting.
- C. For the purpose of considering and disposing of official matters at the business session of any meeting for the RADE Drug Task Force, a quorum shall consist of a simple majority of members entitled to vote who are present at the meeting.
- D. All meetings conducted by the RADE Drug Task Force shall be governed by the parliamentary rules and usages contained in the current edition of Roberts Rules of Order.
- E. All task force meeting will be in compliance to Sunshine Law request, with the exception to that business held in closed session.

Section 4 Adding or Removing Members

- A. Additional agencies may be added upon approval by a majority approval of all of the existing board of directors. The addition of additional agencies will require a new Interagency Agreement, signed by the Governing Bodies.
- B. Agencies may be removed from the task force either by resignation in the form of an ordinance or resolution approved by the legislative body of the political subdivision, or by majority vote of the board of directors. All governing bodies will be notified of depmiing [sic] members.

C. Article III

Section 1 Funds and Accounts

- A. The Rolla Area Drug Enforcement (RADE) Drug Task Force does not possess any direct funding sources for the purpose of operation of the organization.
- B. The Board of Directors of the RADE Drug Task Force may form an account for investigative funds as agreed upon by the participating member agencies via CAFA or Federal Asset Forfeiture through home agencies.

Section 2 Liabilities, Insurance, Salary, and Equipment

- A. All officers assigned to the RADE Drug Task Force from member agencies will remain employees of the respective departments and those departments shall supply necessary equipment items, and to compensate their officer(s) for personal services rendered in support of Task Force operations. Such compensation shall include, but is not limited to, wages, overtime, liability insurance, and worker's compensation.
- B. Agencies joining must assign an officer or provide a reasonable dollar amount for buy funds or equipment.

PHELPS COUNTY COMMISSION RECORD
December 21, 2021 Twenty-first day of October term
ROLLA REGIONAL DRUG TASK FORCE AGREEMENT : Cont.

Article IV

Section 1 Operations

- A. The Board of Directors shall appoint and approve a Task Force Coordinator for the RADE Drug Task Force who will have day-to-day control of operations.
- B. The Board of Directors shall develop and approve a task force operations manual which should be updated as needed.

Section 2 Assignment of Task Force Officers

- A. Officers to be assigned to the RADE Drug Task Force shall be interviewed by the Task Force Coordinator and two (2) Board Members or their designee(s).
- B. Candidate Officers must have undergone a sufficient background investigation by their respective agency, or be willing to have one conducted by the Task Force Coordinator prior to assignment.
- C. Candidate Officers must be approved by a vote of the Board of Directors.

Article V

Section 1 Amendments

The Constitution and By-Laws may be amended by the affirmative vote of a simple majority of board members present and eligible to vote at the business session of any meeting of the Rolla Area Drug Enforcement (RADE) Drug Task Force provided the proposed amendment, which may be filed by one or more member of the Task Force with the Chairman, shall have been submitted in writing at least 30 days before the meeting at which it is to be offered. The Chairman or his/her designee shall notify the membership of the proposed amendment by electronic mail at least ten (10) days before the meeting.

Amendments will be provided in writing to governing bodies.

Rolla Area Drug Enforcement

Interagency Agreement

The undersigned law enforcement agencies now enter into this interagency agreement to create a multi-jurisdictional drug task force to provide more effective law enforcement protection against those who engage in the distribution of narcotics and dangerous drugs, and are effective as to each party as of the date of execution by that party as shown below, by and between the respective law enforcement agencies.

Recitals:

A. Missouri law (Article VI, §16 of the Missouri Constitution and §§ 70.210 through 70.320, RSMo) authorizes Missouri political subdivisions, including counties and municipalities, to enter into cooperation agreements with other political subdivisions for the planning, development, construction, acquisition or operation of any public improvement or facility, or for a common service; provided, that the subject and purposes of any such contract or cooperative action made and entered into by such political subdivisions shall be within the original scope of their powers.

B. The Rolla Area Drug Enforcement Taskforce (herein "RADE") is a Multijurisdictional enforcement group formed pursuant to §650.156, RSMo, to provide within the State of Missouri, to investigate and enforce narcotics violations and organizations involved in drug related activity.

C. The parties hereto, recognizing that each is individually responsible for responding to emergencies within its own jurisdiction using all available resources to protect the health, safety,

PHELPS COUNTY COMMISSION RECORD

December 21, 2021 Twenty-first day of October term

Rolla Area Drug Enforcement Interagency Agreement: Cont.

and property of its citizens, have deemed it to be in the best interests of all to enter into this Agreement to provide for the intensive professional investigation of narcotics and drug law violations.

The undersigned parties agree to the following:

I. **Parties:** Parties to this agreement are:

a. **Rolla Area Drug Enforcement (RADE) Task Force Board of Directors**

The RADE Board of Directors will represent the participating parties to this agreement. The Board of Directors will be responsible for the implementation and conduct of the terms of this agreement on behalf of the participating parties.

b. **Task Force Members**

Task Force members may be comprised of County Sheriff Departments, Police Departments, and State Agencies in the area as approved by the Board of Directors. Representatives from these agencies shall be the contact individual for their respective agencies providing specific criminal targets or narcotic information to the Task Force Coordinator of the RADE Drug Task Force. The Task Force Coordinator will be the day-to-day operations supervisor.

II. **Purpose of the RADE Drug Task Force**

The primary purpose of the Task Force consists of the following:

a. To conduct various types of narcotics investigations on individuals and organizations engaged in drug-related activities.

b. To establish liaison with respective state and federal prosecutors for legal advice and to encourage prosecution of Task Force investigations.

c. To maintain intelligence on the trafficking of narcotics and dangerous drugs and

other related criminal activities.

d. To establish liaison with local, state, and federal law enforcement agencies to better coordinate drug investigations and disseminate drug-related intelligence.

III. **Liabilities and Insurance**

The parties undersigned agree that personnel appointed to the RADE Drug Task Force from member agencies will remain employees of the respective departments. Those departments agree to supply the necessary equipment and compensate their officer(s) for personal services that support Task Force operations. Such compensation shall include but is not limited to wages, overtime, liability insurance, workers' compensation.

IV. **Duties of Task Force Board of Directors**

a. The Board of Directors will monitor and provide as many investigators as deemed appropriate and manageable by the Board of Directors and member agencies.

b. The Board of Directors will establish and manage an investigative fund. All restitution money returned by a court shall be placed into the investigation fund.

c. The Board of Directors will hold semi-annual meeting with Task Force Coordinator, or more often when needed.

d. The Board of Directors shall appoint a qualified Task Force Coordinator/Commander to manage and oversee operations. They must have at least three (3) years of experience as a narcotics investigator. The Board of Directors will make their selection based on the candidate's total experience and education.

e. The Board of Directors will approve an operations manual for the RADE Drug Task Force and review it annually for necessary updates.

PHELPS COUNTY COMMISSION RECORD

December 21, 2021 Twenty-first day of October term

Rolla Area Drug Enforcement Interagency Agreement: Cont.

V. Operations Procedures

The parties agree the following operational procedures shall prevail for the duration of this agreement:

A. Task Force Coordinator/Commander

1. Will have complete control of the day-to-day operations of the task force.
2. He/she will be responsible for supervising the daily investigative activities of the Task Force Officers and implementing the directions of the Board of Directors.
3. Will suggest narcotics/police training for assigned investigators to attend through their home agency.
4. Will oversee the use of the investigative fund and approve operations plans for task force operations.
5. Will provide information to the Board of Directors regarding operations and personnel as needed directed by the board.

B. Task Force Officers

1. Will be approved by the Board of Directors after interviews, background investigations, and recommendations by an interview board as described in the Constitution and By-Laws of the Task Force.
2. Must be a Missouri POST Certified police officer and be employed by a member agency. Once assigned, the task force officer shall be solely directed and supervised by the Coordinator/Commander.
3. Will adhere to all laws of the State of Missouri and the United States of America and maintain compliance with the task force policies and procedures related to operations and conduct.
4. Will report to the Task Force Coordinator/Commander or his designee as soon as possible any incident, accident, or conduct by the task force officer that might reflect unfavorably upon any party to this agreement. Violation of task force policies and procedures by an assigned officer shall be sufficient grounds for dismissal from the Task Force by the Board of Directors.

C. Investigative Funds

Investigative funds may be provided by the member agencies, subject to appropriation and will be expended, accounted for, and audited in accordance with the policy outlined in the Task Force manual.

D. Other Operational Considerations

1. Report Writing- Task Force Officers will utilize the reporting system, forms, evidence system, etc of their parent agency. The Task Force Coordinator will review all reports before submission.
2. Confidential Sources-The Task Force's confidential informant documentation, handling procedures, and payment procedures shall be utilized by task force officers.
3. The local authority in whose jurisdiction the Task Force is operating shall be notified in possible and, when appropriate, shall participate in the operation. This provision may be waived if exigent circumstances do not permit notification and/or participation or if the Task Force Coordinator believes an unusual occurrence makes the notification or participation unwise.

E. Termination/Modification of Agreement

Any party may withdraw from this agreement thirty days after providing written notice of withdrawal to all other parties. Withdrawal from the agreement requires an ordinance or resolution from the respective legislative body of the withdrawing law enforcement agency. Withdrawal of any party will not affect the agreement with respect to the remaining parties. Any modification of this agreement requires written approval by all parties.

F. Duration of this Agreement

This agreement shall commence on the day signed by the Agency's Governing Body.

PHELPS COUNTY COMMISSION RECORD

December 21, 2021 Twenty-first day of October term

Rolla Area Drug Enforcement Interagency Agreement: Cont.

It shall be considered renewed annually in good standing unless/until one of the parties withdraw from the agreement as prescribed above.

/s/ Mayor Lou Magdits, City of Rolla
Mr. Randy Verkamp, Phelps County Commissioner
Sheriff Mike Kirn, Phelps County Sheriff
Chief Sean Fagan, Rolla Police Department

IN THE MATTER OF
BRO BRIDGES:

Commissioner Hicks said the county knows what sums are in the county's BRO account for hard and soft match and there is no certainty at this point regarding which bridges may stay in the program; the decision may rest with the federal government. Local resident Chester Kojro entered at 0930.

IN THE MATTER OF
SENIOR COMPANIONS:

Christine Miller with the Phelps County Senior Companions presented volunteer support donor statements and these were approved as moved by Commissioner Hicks and seconded by Commissioner Auxier.

IN THE MATTER OF
ROAD DEPARTMENT:

Presiding Commissioner Verkamp discussed the future of the leadership of the Road Department with Mark Case by phone.

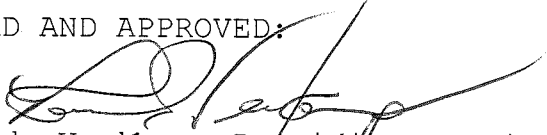
IN THE MATTER OF
GRANT WRITING HOURS:


Subsequent to a donation of grant-writing hours of 5.5 hours, the County retains 12.5 hours with MRPC.

IN THE MATTER OF
COUNTY HOLIDAYS:

Commissioner Hicks expressed his frustration and displeasure at Juneteenth being added to the employee holiday list by federal declaration, followed by state Office of Administration. Hicks said that 12 holidays should be enough; Missouri additionally observes Truman day on or around May 8.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Joey Auxier, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 23, 2021 Twenty-second day of October term

Now at this the 23rd day of December 2021 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Joey Auxier, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
PREPAID LEGAL SERVICES:

As moved by Commissioner Auxier and seconded by Commissioner Hicks, the prepaid legal services contract with the Missouri Association of Counties attorney. Local resident Ray Schweikhardt was also present.

IN THE MATTER OF
CART FUNDS:

Treasurer Carol Green entered at 0910 to present CART Funds which notably were up significantly in all three categories over budgeted numbers. These numbers are provided by the Missouri Association of Counties (MAC) prior to the budget year. The 2021 totals were \$647,939.63 (gas tax); \$222,351.81 (motor vehicle sales tax); \$101,294.68 (motor vehicle fees).

IN THE MATTER OF
PCSD SHOOTING RANGE:

The progress on this project was discussed and Green left. Local resident Chester Kojro entered at 1000.

IN THE MATTER OF
TAX EXEMPT LETTER:

As moved by Commissioner Auxier and seconded by Commissioner Hicks, the tax-exempt form for WEX Bank, Juvenile Department fuel use, was approved.

IN THE MATTER OF
PRIVATE DRIVE 6245:

The Commissioners were approached about acceptance of Pvt Drive 6245, because Fred Thatcher trying to clean up delinquent tax parcels for Spring Creek Farms and Land Company, LLC.

IN THE MATTER OF
SHERIFF'S SALARY:

Dent County Presiding Commissioner Darryl Skiles called to report on the status of the suit against the implementation of the Sheriff's salary increase as found in SB 53. He was placed on speaker phone. The impact of this bill across the state is approximately 2.7 million annually. The judge wanted a 10% bond from the County Commissioner's Association of Missouri and there has been question as to whether CCAM has standing. Now the lawsuit has been revised to Herman Kelly (a Shannon County

Commissioner) and CCAM vs. Missouri and the suit is to be heard on Friday, January 14, 2021.

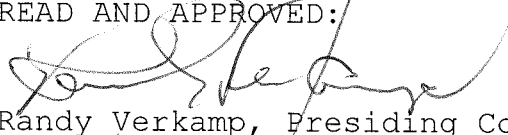
IN THE MATTER OF
CORNER REMONUMENTATION:


The Commission received notification that the State Department of Agriculture had reimbursed the County \$1800 for remonumentation expenses for six corners.

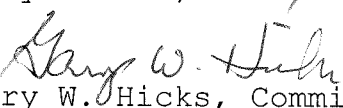
IN THE MATTER OF
OF 25TH JUDICIAL CIRCUIT
2022 BUDGET HEARING:

The Commission attended the hearing at 1100 held in a jury room within the court's facility on the second floor. Present in addition to the Commission was Presiding Circuit Judge John Beger, Circuit Judge Bill Hickie, Chief Juvenile Officer Kevin Breeden, Juvenile Officer Christopher Karr and Dawn Harrison, Computer Info. Tech II for the 25th Circuit. After a brief discussion of census data for 2020, which showed Pulaski County the only county in the circuit to have increased in population, the percentages of the circuit expenses to be borne by the respective counties were reviewed. Pulaski will increase from 39.42% to 41.03%. Phelps, Texas and Maries will all decrease from 34.05% to 33.94%; 19.61% to 18.62%; and from 6.92% to 6.41% respectively. Subsequently Harrison reviewed budgets for circuit judges and court reporters; the former will decrease a bit and the latter will increase due to needed replacement of additional stenographic equipment. Breeden then addressed the juvenile budget; Office of State Courts Administration (OSCA) will be paying for the additional two juvenile officers who are needed as youth from 17 up to 18 years are assigned to juvenile court; this is because of legislation. After thorough review of juvenile budget requests, the meeting ended at 1135.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Joey Auxier, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 28, 2021 Twenty-third day of October term

Now at this the 28th day of December 2021 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Joey Auxier, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF ASSESSMENT MAINTENANCE PLAN:

Assessor Bill Stoltz entered as did Collector Faith Barnes. Phelps County Focus Staff Writer Kaitlin Brothers was also present. Local resident Ray Schweikhardt entered at 0905. During review of the proposed plan for the 2022-2023 Real Estate and Personal Property Program, Commissioner Hicks said that the \$75,000 annual county share support to the Assessment Fund was excessive, in his opinion, and he intended to contest that support. Assessor Stoltz said this was statutorily required. Commissioner Hicks moved to deny the \$75,000 support and this was seconded by Commissioner Auxier. Presiding Commissioner Verkamp said the outcome would be that the proposal would be sent to the State Tax Commission and would have to be approved, without the County General Revenue support. Commissioner Hicks said that the plan had to be adopted unanimously by the Commission. Stoltz said he would be sending the unapproved plan up to the State Tax Commission and left at 0920.

IN THE MATTER OF THE OLD COURTHOUSE:

Mark Stauter with the Phelps County Historical Society (PCHS) entered at 0925 to inform the Commission that the PCHS had obtained funding to remove the power lines that crossed over 3rd street and into the front of the Old Courthouse. This would necessitate burying lines on the east lawn, which is County and not PCHS property. Stauter said there would be no cost to the County. As moved by Commissioner Auxier and seconded by Commissioner Hicks, this was approved. Stauter said that Nick Barrack is chairman of the utilities commission and would provide input. Local resident Chester Kojro entered at 0930. Stauter left at 0935. Director of Building and Grounds, Support Services Sissy Korich entered with Mike Barnett of her department at 0943 to discuss the logistics of altering the electrical feed which might affect the light at the south end of the railroad bridge. She and Barnett left at 0950 just as Sheriff Kirn entered.

IN THE MATTER OF PCSD SHOOTING RANGE:

Sheriff Kirn reported on progress made on the new range.

IN THE MATTER OF BAIL REFORM:

The problems incumbent with reduction/elimination of cash bail, as is happening in larger municipalities, were discussed.

PHELPS COUNTY COMMISSION RECORD

December 28, 2021 Twenty-third day of October term

IN THE MATTER OF
COURTHOUSE SECURITY:

Sheriff Kirn said that in the recent past, there was a judge who commandeered control of the bailiffs from PCSD. The bailiffs were hired by the 25th Judicial; they had their own badges and the judge ordered the PCSD to commission them. Somewhat lengthy discussion about bailiffs and the source of their pay. Kirn left at 1020.

IN THE MATTER OF
COUNTY HOLIDAYS:

Commissioner Hicks moved, and Commissioner Auxier seconded, that the holidays established for the County employees be as established in RSMo Ch. 9.010, those being 12, and in addition the Friday after Thanksgiving Thursday if declared a holiday by the governor, with Sunday holidays to be observed on the following Monday, and Saturday holidays to be observed on the preceding Friday.


IN THE MATTER OF
ROAD DEPARTMENT:


Superintendent of Roads Walter Snelson and Michelle Bock of the Road Department entered at 1115. Snelson announced his intention to retire from the County effective December 31, 2021 followed his remaining on payroll through January 31, 2022 by utilizing vacation accrual, to be followed by a payout of any remaining vacation time.

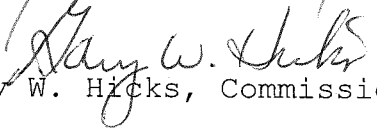
IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of 72 invoices in the amount of \$47,832.66.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Joey Auxier, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 30, 2021 Twenty-fourth day of October term

Now at this the 30th day of December 2021 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

Commissioner Auxier was absent.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commissioners reviewed and approved payment of 44 general invoices in the amount of \$43,484.85. Included in this was \$13,823.57 in April 2021 election reimbursements.

IN THE MATTER OF
2022 PCSD BUDGET:

Sheriff Mike Kirn was present at 0915. Planned amendments to the Sheriff's Funds prior to year-end were discussed. Collector Faith Barnes entered at 0930 briefly.

IN THE MATTER OF
COURTHOUSE SECURITY:

Payment of Courthouse Bailiffs was discussed; Sheriff Kirn proposed that the courthouse bailiffs be taken into the Law Enforcement Sales Tax (LEST) fund. The Commissioners present thought this would be agreeable.

IN THE MATTER OF
2021 BUDGET AMENDMENTS:

The 2021 budget amendments were outlined by the clerk. Some were corrections of data entry errors; more often, they were corrections of revenues and their respective expenses; some were the result of new grant monies, most notably over \$4,000,000 in American Rescue Plan Act (ARPA) funds were bestowed on the County mid-2021 with little advance warning. The budget amendments were as follows for the following funds:

ROAD AND BRIDGE, FUND 100:

Revenues amended for increase in sales tax, motor vehicle fees and sales taxes and a use tax transfer of the balance in Use Tax Fund. Expenses amended for increase in TIF Reimbursement for the Rolla Westside Marketplace Economic Activity Taxes ("EATS").

COUNTY REVENUE, FUND 200:

Revenues amended for increase in sales tax, ARPA Fund interest transfer, Coronavirus Relief Fund (CRF) reimbursement, ARPA reimbursement, Assessor reimbursement for E911 overhead costs omitted, and for the Law Enforcement Sales Tax (LEST) transfer for fourth bailiff mistakenly paid from Fund 200. Expenditures were amended for data entry error in clerk's salary in County Clerk Department; omission of scheduled annual software maintenance cost in Elections Department; increased cost for new

PHELPS COUNTY COMMISSION RECORD

December 30, 2021 Twenty-fourth day of October term

2021 BUDGET AMENDMENTS, Continued:

Managed IT Consultant, upgraded phones courthouse-wide, air purification funded by CRF in Building and Grounds Department; revenue-neutral changes in three expense lines for Court Administration Department; expenses for mid-year new grant and absence of costs for another grant in Circuit Clerk Department; increase approved by Commission mid-year for Deputy Coroner salary, increased travel for more coroner cases and equipment purchase funded by CRF and removal of indigent burial cost for Coroner Department; fourth bailiff salary and benefits expense added into Courthouse Security Department; increased expense due to higher risk and rate used for worker's compensation as well as office reconfiguration for better infection control, paid by ARPA, for Public Administrator's Department; understatement of indigent burial expense for Miscellaneous Department.

USE TAX, FUND 205:

The Fund was amended for the Commission-approved transfer of the balance to Road and Bridge.

HEALTH DEPARTMENT, FUND 220:

The Fund's revenues were amended upward for increase in CRF and ARPA reimbursements, the latter for premium pay for the months of November and December, 2021.

SHERIFF'S TRAINING, FUND 400:

Revenue was amended upward for refund on classes cancelled due to COVID-19 and the expenditures upward for increased training for both old and multiple new staff members.

SHERIFF'S ASSET FORFEITURE, FUND 405:

Revenue was amended up for sale of vehicles; expenditures were amended up for new server and IT consulting, vehicle and equipment repair, equipment purchase and new vehicles.

SHERIFF'S REVOLVING, FUND 409:

The expenses for more CCW permits were amended upward.

LAW ENFORCEMENT SALES TAX (LEST), FUND 410:

Revenues were amended upward for more sales tax, ATV permits, Sheriff's fees, underestimate on four grants, inmate phone revenue underestimate and CRF reimbursement underestimate. Expenditures were amended upward for more training and uniforms for new hires, repairs to 1972 Jail required for occupancy, equipment purchase, reimbursement of Fund 200 for 4th bailiff payroll, increased cost of inmate food and three changes to insurance and bond expenditures to match the apportionment of the liability coverage within LEST.

INMATE DETENTION SECURITY, FUND 415:

Revenue was amended up for increase in inmate phone revenue and a data entry error in program expense was corrected.

PHELPS COUNTY COMMISSION RECORD

December 30, 2021 Twenty-fourth day of October term

2021 BUDGET AMENDMENTS, Continued:

LAW ENFORCEMENT RESTITUTION FUND, FUND 430:

Amended for slightly higher revenue from courts.

SHELTER, FUND 500:

Amended for slightly higher revenue from courts.

RECORDER'S USER FEE, FUND 510:

Expenses amended for equipment purchase.

SENIOR COMPANIONS, Fund 550:

Program expenses amended for mid-year increase in grant and additional companions working.

ASSESSMENT FUND, FUND 800:

Assessor's salary amended up slightly for omission of COLA.

DEVELOPMENTALLY DISABLED FUND, FUND 970:

Amended for increased expenses approved by Board and Commission-approved transfer of control of the funds to the Phelps County Board for the Developmentally Disabled.

COVID-19 RELIEF, FUND 995:

Program expense amended up for outlay of the balance.

AMERICAN RESCUE PLAN ACT (ARPA), FUND 996:

Program expenses amended upward for applications approved to this fund that was created in the middle of the County budget year.

Transfers necessary to effectuate any amendments will be done by the clerk.

As moved by Commissioner Hicks, seconded by Presiding Commissioner Verkamp, the amendments were approved.

IN THE MATTER OF
ROAD 3340 VACATION:

The Commissioners reviewed the documents supplied by residents of this road and agreed with hearing the petition to vacate a portion of the road at the outset of the January 2022 term.

IN THE MATTER OF
ROAD EMPLOYEE:

Long-time Road employee Tom Pasley entered and spoke with the Commission for a few moments.

IN THE MATTER OF
CYBERSECURITY:

PHELPS COUNTY COMMISSION RECORD

December 30, 2021 Twenty-fourth day of October term

CYBERSECURITY, Continued:

BPJ Agent Dan Cavender entered at 1145 to report on cybersecurity coverage; the application with Cowbell Cyber was approved as moved by Commissioner Hicks and seconded by Presiding Commissioner Verkamp.

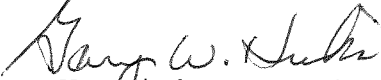
READ AND APPROVED:



Randy Verkamp, Presiding Commissioner

Absent

Joey Auxier, Commissioner District 1



Gary W. Hicks, Commissioner District 2