

PHELPS COUNTY COMMISSION RECORD
July 2, 2020 First day of July term

Now at this the 1st day of July 2020 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Gary W. Hicks, Commissioner District 2
Larry Stratman, Commissioner District 1
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
ELECTIONEERING:

Local residents Joey Auxier, Dave Schott, Kristina Leininger and Daniel Savoy as well as Phelps County Focus Staff Writer Andrew Sheeley were also present. The clerk warned the attendees that advocating for or against a candidate or ballot issue on the ballot at the upcoming election on August 4, if occurring in the Commission Hearing Room, could be considered electioneering since the absentee voting period had begun on June 25, 2020 in her office. She encouraged all to be mindful of this.

IN THE MATTER OF
FLOODPLAIN MAP REVISIONS:

The Commissioners discussed a proposal for evaluation of proposed floodplain changes within Phelps County by the manager retained by the Commission, Tammy Snodgrass of Meramec Regional Planning Commission. Commissioner Hicks displayed floodplain layers on the GIS mapping and discussed the proposed new maps. The impact on current and future homeowners received mention. As moved by Commissioner Stratman and seconded by Commissioner Hicks, securing the services of Tammy Snodgrass with respect to the floodplain updating was approved.

IN THE MATTER OF
CITIZEN INPUT:

Local resident Roy and Tracy Enke entered. The Vida bridge on Road 7460 and other roadway challenges were discussed. Sheeley then left.

IN THE MATTER OF
NATIONAL ASSOCIATION
OF COUNTIES VIRTUAL MEETING:

The Commission discussed the upcoming virtual Annual Business Meeting of NACO, and as moved by Commissioner Stratman and seconded by Commissioner Hicks, permitting Missouri Association of Counties (MAC) to carry the county's proxy vote was approved.

IN THE MATTER OF
NOVEL CORONAVIRUS
COVID-19:

The increase in cases in the county was discussed. Emphasis was placed on the complete lack of hospitalizations in the county. Mask requirement for returning university students, system-wide for University of Missouri, was mentioned. Schott then left.

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IN THE MATTER OF
LIQUOR LICENSE RENEWALS:

Deputy Clerk Katie Henson provided some information about liquor licenses late in renewal, as a possible indicator of business stress during the COVID-19 circumstance. Some of these have been late merely because the email communications for the business owners have been less available.

IN THE MATTER OF
CITIZEN INPUT:

Local resident Curt Voss visited at some length with the Commission.

IN THE MATTER OF
CITIZEN INPUT:


Local resident Carl Daugherty sought the guidance of the Commission in the matter of his wrongful incarceration in 2015, when mistaken for his father in a warrant. He was advised to seek legal counsel.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of 58 and 50 invoices in the amounts of \$28,571.66 and \$34,867.36, respectively, and payment of grant and contract pay for 7 invoices in the amount of \$13,319.01.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD
July 7, 2020 Second day of July term

Now at this the 7th day of July 2020 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Gary W. Hicks, Commissioner District 2
Larry Stratman, Commissioner District 1
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
ELECTED OFFICIALS AND
DEPARTMENT HEADS MEETING:

Present were Assessor Bill Stoltz, Coroner Andy Davis, Collector Faith Barnes, Treasurer Carol Green, University of Missouri Extension Engagement Specialist Rachel Buenemann, Phelps/Maries Health Department Director Ashley Wann, Sissy Korich of the Building and Grounds Department, Senior Companions Director Yvonne Leuthauser, Sheriff Rick Lisenbe, Public Administrator Kathy Oliver, local residents Kristina Leininger, Joey Auxier, and Tom Reed and Phelps County Focus Staff Writer Andrew Sheeley. Because of the number of attendees and the desire for social distancing due to the COVID-19 situation, the meeting relocated to the multipurpose room. Lisenbe left. Subsequently office holders and department heads introduced themselves, gave a synopsis of the role in county government played by their office, and when prompted by Barnes reported on how their operation(s) had been changed by COVID-1. Buenemann and Barnes reported having mission statements. The meeting then dismissed to the commissioners' hearing room and all left but Davis, Wann, and Green.

IN THE MATTER OF
COUNTY CORONER:

Davis provided information on some changes, statewide, to the organization of coroner's offices. There is a commission under the Department of Health and Senior Services (DHSS) comprised of funeral directors, sheriffs and some medical examiners which will be reviewing and revising the coroner's training programs. The Sheriff's Association, he said, did not want this commission within the Department of Public Safety, instead wanting it within DHSS. Davis said deaths attributable to opioid misuse were stable to increased.

IN THE MATTER OF
BID OPENING AND AWARD,
CERTIFICATES OF DEPOSIT:

Treasurer Carol Green was in attendance as bids for Certificates of Deposit were opened as scheduled at 10:00 a.m. The following amounts were being bid: Meramec Home Health Association (MHHA) monies, \$225,000; Unemployment Fund, \$100,000; Law Enforcement Debt Service Fund, \$200,000; PA Drug Fund, \$125,000 which was a reduction from prior year \$150,000; Public Facilities or Courthouse Sales Tax Fund, \$500,000; Jay White Fund \$200,000; Law Enforcement Sales Tax Fund, \$3,000,000. Six and 12-month APY interest rates were requested.

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BID OPENING AND AWARD, CERTIFICATES OF DEPOSIT, Continued:

<u>BIDDER NAME</u>	<u>6 MONTH RATE</u>	<u>12 MONTH RATE</u>
The Bank of Missouri, Rolla	0.31%	0.41%
First State Community Bank, Rolla	0.25%	0.40%
Southern Bank, Rolla, except*	0.45%	0.50%
*Courthouse Sales Tax, \$500,000	0.40%	0.45%
*LEST, \$3,000,000	0.35%	0.40%

After discussion, the Bank of Missouri was awarded the bid for the LEST \$3,000,000 CD and the others were all awarded to Southern Bank, as moved by Commissioner Stratman and seconded by Commissioner Hicks. As moved by Commissioner Hicks and seconded by Commissioner Stratman, checks would be requisitioned so that the funds could be transferred the next day.

IN THE MATTER OF
SALES TAXES:

Green provided the sales tax report for July, 2020 which showed county 0.5% sales tax receipts of \$259,039.72 and law enforcement 0.375% sales tax receipts of \$194,279.41. These amounts were 70 2.53% in the month-to-month, up 0.61% in the YTD and up 3.41% in the rolling twelve-month comparisons, respectively.

IN THE MATTER OF
ROAD 2170:

Michelle Bock of the Road and Bridge Department arrived and the replacement of the metal culvert with a concrete box culvert under this road was discussed. The Phelps County Landfill Board was willing to entertain not only payment for the culvert, but blacktop of the road for a length of approximately 1/3 of a mile; this segment is heavily used by loaded trucks.

IN THE MATTER OF
FUEL BID AWARD, ROAD AND BRIDGE:

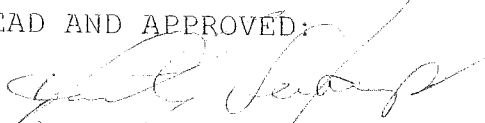
As moved by Commissioner Stratman, seconded by Commissioner Hicks, the fuel bid was awarded to MFA.


IN THE MATTER OF
PUBLIC ADMINISTRATOR
AND COVID-19 TESTING:

Public Administrator Kathy Oliver reported that a facility in which 2 of her clients resided had asked for them to be tested, as part of a facility-wide testing. Oliver said that since these two individuals were well and asymptomatic, and they could be subjected to quarantine or restrictions on their activity should they receive a false positive result, she would not consent to having them tested.

PHELPS COUNTY COMMISSION RECORD
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READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD
July 9, 2020 Third day of July term

Now at this the 9th day of July 2020 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Gary W. Hicks, Commissioner District 2
Larry Stratman, Commissioner District 1

Minutes were taken by Deputy Clerk Katie Henson, in the absence of the clerk.

IN THE MATTER OF
ROAD CONCERNS, QUARRY SUBDIVISION:

Local residents Joey Auxier, Kristina Leininger and Ray Schweikhart were present as were Treasurer Carol Green and Phelps/Maries Health Department Director Ashley Wann. The need for a formal drainage plan for the Quarry Subdivision was again considered; Superintendent of Roads Walter Snelson will be discussing with the engineers and the developer, Tom Sowers. Every lot line will have to have a drainage ditch and Snelson is to formulate a remedy for Flagstone Circle in particular.

IN THE MATTER OF
ROAD 2170:

The Landfill Board will need an itemization of all costs with respect to repair of this road and the culvert being replaced.

IN THE MATTER OF
CAMPAIGN SIGNS:

Schweikhardt said campaign signs were being damaged, defaced and stolen. It was highlighted that pursuant to RSMo 115.637 (19), "Stealing or willfully defacing, mutilating, or destroying any campaign yard sign on private..." property was a class four election offense.

IN THE MATTER OF
NOVEL CORONAVIS COVID-19:

Wann mentioned that the local hospital, Phelps Health, is said to have a machine that could perform more rapid tests for SARS-CoV-2, the virus responsible for COVID-19; they are said not to be using it.

IN THE MATTER OF
CARES ACT FUNDING:

The process of applying for Coronavirus Relief Funds (CRF) under the federal government's CARES Act is being updated by MRPC. The Phelps Health request for some \$1.75 million was discussed; CEO Ed Clayton may need to come speak to the Commission. Some of the frequently asked questions from the update provided by the U.S. Treasury on July 8, 2020 were explored.

PHELPS COUNTY COMMISSION RECORD
July 9, 2020 Third day of July term

IN THE MATTER OF
HEALTH DEPARTMENT EMPLOYEES:

Due to the requirements related to the public health response to COVID-19, Wann reported that her employees had a great deal of "comp" time. She is deliberating lump sum or per-paycheck payouts.

IN THE MATTER OF
ACCOUNTS PAYABLE:

Invoices totaling \$72,967.54 and \$36,982.53 were reviewed and approved for payment.

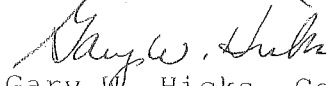
READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD
July 14, 2020 Fourth day of July term

Now at this the 14th day of July 2020 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Gary W. Hicks, Commissioner District 2
Larry Stratman, Commissioner District 1
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
SURPLUS TAX REQUEST:

The Commission reviewed additional documents for the request of Surplus Tax funds from the 2017 Collector's Delinquent Tax Sale of property owned at that time by Thomas J. Aaron, Jr. Local resident Joey Auxier and Phelps County Focus Staff Writer Andrew Sheeley were also present. This was property at 15443 County Road 7100, Parcel Number 71-09-3.0-07-000-000-034.000, Collector Account #9832. The surplus amount was \$7,022.48 and the Commissioners signed a letter to Treasurer Carol Green releasing these funds to Aaron per his request.

IN THE MATTER OF
EMPG GRANT:

Phelps County Sheriff's Department Lt. and Emergency Management Director Mike Kirn presented a subrecipient award for the EMPG funding, through the State Emergency Management Agency (SEMA). The purpose of the EMPG Program is to make grants "...to locals in preparing for all hazards, as authorized by the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 et seq.). Title VI of the Stafford Act authorizes grants for the purpose of providing a system of emergency preparedness for the protection of life and property in the United States from hazards and to vest responsibility for emergency preparedness jointly in the Federal Government, States, and their political subdivisions. SEMA, through the EMPG Program, provides necessary direction, coordination, and guidance, and provides necessary assistance, as authorized in this title so that a comprehensive emergency preparedness system exists for all hazards in the state of Missouri. This award is not for Research and Development. There is no indirect cost rate for this award." In the amount of \$11,700 over a performance period from 1/1/2020 to 6/30/2021, this was approved as moved by Commissioner Stratman and seconded by Commissioner Hicks. When asked if he could fulfill the function of sheriff, for which he is running unopposed, and EMD, Kirn said, "I can still do it."

IN THE MATTER OF
PROSECUTOR'S SALARY INCREASE:

The Commission received and reviewed a letter from the State of Missouri, Office of Prosecution Services confirming the salary increase for the Prosecuting Attorney from \$141,640 to \$145,334, effective July 1, 2020. This is pursuant to state statute and follows the judicial salary schedule, to which it is tied, and has been adjudicated by the courts.

PHELPS COUNTY COMMISSION RECORD
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IN THE MATTER OF
ROAD 6410:

The Commission reviewed a recent property purchase on this road.

IN THE MATTER OF
NOVEL CORONAVIRUS COVID-19:

Phelps/Maries Health Department Director Ashley Wann reported that there were 55 cases of COVID-19 cumulatively for Phelps County, but only 6 active cases with one inpatient at Phelps Health who was not artificially ventilated. There was a discourse about testing and reporting. Since there has been one positive serology (which means a blood test for antibodies) out of approximately 700 in Phelps County, Wann proposed this implied that the virus had not been widespread in the county. She reported being pleased with the strategy being undertaken at S&T for returning students. Sheeley then left. Wann notified the Commission that she may resubmit her CRF application for March and April, as some of the advice has changed.

IN THE MATTER OF
CITIZEN INPUT:

Richard Hashagen of Camp Brimshire visited briefly.

IN THE MATTER OF
MODOT AUDITOR:

The concerns of the MoDOT Auditor, who found discrepancies between the single audit report of several grant sums and those in records kept by MoDOT, were reviewed. The clerk has plans to contact MoDOT to provide supporting documents which will explain these. One discrepancy, she said, is the result of \$2,000 in Eastern Federal Lands Oversight (administration) which appeared on a document provided by the Federal Department of Transportation to the single audit firm, which had never been remitted to the county. The other discrepancies involve incorrect totals for two Sheriff's grants through MoDOT because she took figures from the wrong column of her ledger report. MoDOT has suggested that they may not release funds for the BRO project on Road 7100 unless they obtain some satisfaction on these discrepancies. The clerk is also awaiting a return call from the State Auditor's Office audit manager for Phelps County.

IN THE MATTER OF
STATE CYBER CRIME GRANT (SCCG):

PCSD Detective Shawn Hedge presented a revised Final Application for the South Central Missouri Computer Crime Task Force (SCMCCTF), State Cyber Crime Grant (SCCG). There was a slight revision downward in the grant amount to \$70,128.42, but it remained enough to cover his salary and benefits and some supplies. This was approved as moved by Commissioner Stratman and seconded by Commissioner Hicks.

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IN THE MATTER OF
CLERK'S TURNOVER:

Pursuant to RSMo 50.370, the clerk presented passport fee turnover of \$1,505.00 and county clerk fee turnover of \$13,177.95 for the month of June. The latter was made up of \$12,825.00 in liquor license fees; \$50.00 for one auctioneer's license; \$302.45 for county clerk fees; \$0.50 for copier reimbursements.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of 31 and 33 invoices in the amount of \$59,216.02 and 53,590.14, respectively as well as TIF EATS (economic activity taxes) for RollaWest in the amount of \$16,919.19.

IN THE MATTER OF
PAYROLL:

The Commission reviewed and approved payroll in the amount of \$186,791.03 net salaries and \$58,714.85 and \$7,615.50 federal and state withholding, respectively.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD
July 16, 2020 Fifth day of July term

Now at this the 16th day of July 2020 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Gary W. Hicks, Commissioner District 2
Larry Stratman, Commissioner District 1
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
BID SOLICITATION, LP GAS:

The Commission, as moved by Commissioner Hicks and seconded by Commissioner Stratman, approved the following solicitation for LP gas:

Phelps County is currently seeking bids on LP Gas for use at the Phelps County Courthouse, Rolla, MO; the Phelps County Highway Department facilities in Rolla, St. James and Edgar Springs, MO; the new Phelps County Jail at 500 W. 2nd St., Rolla, MO and the 1972 Jail at 300 W. 2nd Street. Please provide a bid for a 12 month period. Approximate annual quantity for the Phelps County Courthouse is 4000 gallons; approximate annual quantity for the Phelps County Highway Department is 5000 gallons; approximate annual quantity for the new Phelps County Jail is 26000 gallons and an approximate quantity for the 1972 Jail is 4000 gallons. Bids in sealed envelopes clearly marked "LP BIDS" on the exterior will be received in the Phelps County Clerk's Office, 200 N. Main St., Rolla, MO 65401 until 10:00 a.m. on Tuesday, August 4, 2020, at which time they will be opened. Phelps County reserves the right to reject any or all bids.

Done in my office in Rolla, Missouri, this 16th day of July, 2020.

s/s: Pamela K. Grow, Phelps County Clerk

PUBLISH: Rolla Daily News - Wednesday, July 22, 2020
Phelps County Focus - Thursday, July 23, 2020

IN THE MATTER OF
PCSD AND SHOOTING RANGE:

PCSD Lt. Mike Kirn reported that the PCSD hoped to purchase land on County Road 3410, currently owned by Magruder Paving, LLC. This land had been cleared, and by removal of soil that was used for the Highway BB shoulder work, the topography was considered favorable for a shooting range. The source of the revenue for the purchase would be the Law Enforcement Sales Tax fund, not Asset Forfeiture funds. The city police departments of Rolla and St. James and possibly MSHP also would be permitted to use the range, only during daylight hours and under signed understandings with the PCSD. A "Vacant Land Sale Contract" between Phelps County for this land at 12236 County Road 3410 was presented; purchase price would be \$37,495; Earnest money of \$1000 to be delivered to the Escrow Agent, Wiggins Abstract; brokerage firms assisting listed as Williams Real Property, LLC (buyer) and Investment Realty, Inc. (seller); offer to purchase

PHELPS COUNTY COMMISSION RECORD
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PCSD AND SHOOTING RANGE, Continued:

property to expire by 3:00 p.m. on July 17, 2020 if not accepted by seller. Sheriff Rick Lisenbe briefly attended.

IN THE MATTER OF
BOARD OF EQUALIZATION:

The clerk provided some information on the appeals to be heard on Monday, July 20, 2020.

IN THE MATTER OF
NEIGHBORHOOD LEADERSHIP
ACADEMY:

University of Missouri Extension Engagement Specialist Rachel Buenemann entered the meeting, which was also joined by Sarah Hultine Massengale, PhD via Zoom. The Neighborhood Leadership Academy, a 10-week online course beginning August 24, was presented and explained to the commission.

IN THE MATTER OF
CARES ACT FUNDING:

The Commission received the application from St. James R-1 Schools for CRF, which had been approved by MRPC. Approximately \$44,000 was being requested for COVID-19 PPE (personal protective equipment) and technical improvements needed for virtual instruction, particularly for students lacking internet and computer hardware. Since the application document has been expanded, the previously received applications will likely need to be amended. No action taken.

IN THE MATTER OF
PATIENT CENTERED OUTCOME
RESEARCH INSTITUTE (PCORI):

Group Benefit Services of Springfield, the county's third-party administrator, had completed the federal excise tax paperwork necessary for the payment to be made for PCORI, a part of the Patient Protection and Affordable Care Act of 2009. \$335.92 will be paid by GBS for \$2.54 per average covered life; this will be incorporated into the costs to the county. Commissioner Stratman moved and Commissioner Hicks seconded its approval.

IN THE MATTER OF
ROAD 8030:

Collector Faith Barnes came to report five large tractors along this road, blocking or at least impeding traffic, but it is not due to county road work.

IN THE MATTER OF
NOVEL CORONAVIRUS COVID-19:

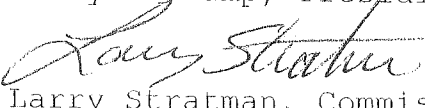
Phelps/Maries Health Department Deputy Director Julie Conaway gave a brief update to the Commission.

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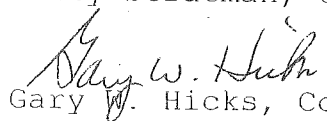
READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2