

PHELPS COUNTY COMMISSION RECORD

December 1, 2020 Seventeenth day of the October term

Now at this the 1st day of December 2020 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
COUNTY EMPLOYEE MEDICAL INSURANCE:

The 2021 budget with rate information for medical, dental, vision and life coverages was signed for transmittal to GBS. It was approved as moved by Commissioner Stratman, seconded by Commissioner Hicks.

IN THE MATTER OF
CORONER'S REPORT:

Coroner Andy Davis came and reported that he saw 58 cases in November, rather than the expected average of 1 case per day. He stated that 28 of the cases were COVID-related; the other decedent cases were various types. Local resident Joey Auxier and Phelps County Focus Staff Writer Andrew Sheeley were also present. During that time Davis and his wife were both in quarantine for 2 weeks and Deputy Coroner Ernie Coverdell left his full-time job for 2 weeks to cover for Davis, at significant personal cost. Davis urges review of coroner pay and consideration of whether the position needs to be full time. Morgue capacity is fairly good in Phelps County but he had one case last month when all the funeral homes and the hospital were full; he wondered where he was to take the body. Phelps Health has only 2 spots in their morgue; they are looking into the purchase of an 8-body refrigerated unit that may be rented and installed in their morgue after some remodeling. Presiding Commissioner Verkamp asked what a surge would be like, if there were 28 cases in November. Davis has actually looked into procuring, at no cost, a trailer to be used; he has had good help from Rolla Rural Fire Department with the conversion and modifications. Davis recently took part in SEMA training. Hicks asks about the range of pay for full-time coroners in the state. Davis said medical examiners are "way above" his level but they are supported by medico-legal investigators and their pay is approximately \$34K. For 2020, year-to-date, he had 389 cases (deaths) handled by his office. Overdose deaths thus far number 13 in 11 months; all of 2019 he had 13. Deaths by suicide and homicide number 1 and 3 thus far; in 2019 there were "8 or 9" and one, respectively. Brett Hoffman, Constituent Services Assistant with U.S. Representative Jason Smith's Office, entered at 0915.

IN THE MATTER OF
CART FUNDS:

Treasurer Carol Green provides CART Funds which showed Gas Tax \$51,410.62, down 4.76% MTM and down 7.62% YTD. Motor Vehicle Sales Taxes and Fees were up, however, and the total of the three was tens of thousands more than had been budgeted.

IN THE MATTER OF
SALES TAXES:

Green provided sales tax report, which was up 4.53% YTD. There was discussion of retail, online versus in-store purchases, "Black Friday", shopper behavior and restrictions on store occupancy due to COVID. Commissioner Stratman left to take a call from Superintendent

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SALES TAXES, Continued:

of Roads Walter Snelson at 0925. Sheeley left and local resident Chester Kojro entered at 0931.

IN THE MATTER OF
ASSESSOR'S QUARTERLY:

Stratman moved to approve and Hicks seconded to approve the report.

IN THE MATTER OF
QUARRY SUBDIVISION:

One of three courts in the subdivision is not hot-decked; the county has extended an offer to take the cost of chip and seal toward hot decking with the quarry to pay for the rest. Snelson was asked to go to the area and specify which landscaping features and filled-in ditches are a problem.

IN THE MATTER OF
REAL ESTATE COURT ORDERS:

Ozark Actors Theatre purchased the Kaleidoscope property; there are actually two parcels (one, the building, one, the parking lot behind) and the court orders will abate the taxes. Stratman moved and Hicks seconded that these be approved.

IN THE MATTER OF
BROADBAND:

Hoffman discussed the grant process for broadband and making those funds available to Intercounty. Kojro contributed information he had on service additions by Gascosage Electric north of Doolittle.

IN THE MATTER OF
COUNTY LAND COMMISSIONER:

Presiding Commissioner Verkamp called Phelps County Surveyor Terris Cates and left a message; when Cates returned the call he asked if Cates understood that the position of County Land Commissioner was unpaid. Presiding Commissioner Verkamp was heard to discuss some of the matters which had involved Dr. Richard Elgin, the land commissioner of the last four years. Commissioner Hicks moved to approve the appointment of Terris Cates, PLS as County Land Commissioner effective January 1, 2021, an unpaid position, which was seconded by Commissioner Stratman, who conveyed the thanks to both Dick and Bob Elgin for many years of unpaid service to the county.

IN THE MATTER OF
BID OPENING, SINGLE AUDIT:

The bids were opened as scheduled at 1000 and two were received:

<u>Audit Firm Name</u>	<u>Amount Bid</u>
Stopp & VanHoy, Chesterfield	\$25,000
McBride, Lock & Associates, LLC Kansas City	\$18,500

The bids were taken under advisement as moved by Commissioner Stratman and seconded by Commissioner Hicks. Michelle Bock of the Road and Bridge Department entered at 1010. Some of the particulars of the bid

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BID OPENING, SINGLE AUDIT, Continued:

were discussed, including charging off some of the expense to the CARES Act funds since that will be subject to the audit.

IN THE MATTER OF
FLAGSTONE CIRCLE:

The drainage requirements of this road in the Quarry were discussed at some length.

IN THE MATTER OF
ROAD 2020:

Speed limit signs along this road were discussed. Bock thought that there had been speed limit signs there at one time but that she would check.

IN THE MATTER OF
CARES ACT FUNDS:

Treasurer Carol Green and Deputy Treasurer Pam Cochran enter and St. James Caring Center's recent receipt of some CRF discussed. Three Sisters application discussed with Green by Stratman. There were questions about the documentation.

IN THE MATTER OF
CARES ACT FUND APPLICATIONS:

The Commission reviewed numerous applications. The third application from St. James R-1 schools, for over \$110,000, which was approved but then held, as the documentation behind the payroll requirement was questioned.

- Phelps/Maries Health Department: \$55,562.55 approved as moved by Commissioner Stratman, seconded by Commissioner Hicks
- Apostolic Faith Church: \$5,000.00 approved as moved by Commissioner Hicks, seconded by Commissioner Stratman
- Mid-Missouri Supplies LLC: \$1,150.00 was to be held, pending Commissioner Stratman's review.
- Kean, Wiggins and Co: 2,639.71 which will be reviewed by Commissioner Stratman.
- Dixon Ambulance District: \$16,920.00—preapproval; held
- Greentree Learning & Childcare Center: \$5,104.80; Commissioner Hicks moved to approve 5,000.00 and Commissioner Stratman seconded.
- St. James Winery: \$5,000.00; Commissioner Stratman moved, Commissioner Hicks seconded to approve.
- Public House Brewery: \$5,000.00; Commissioner Stratman moved, Commissioner Hicks seconded to approve.
- Courthouse/Support Services: \$17,734.44; Commissioner Hicks moved, Commissioner Stratman seconded to approve.

IN THE MATTER OF
COURTHOUSE SANITIZATION:

Terry Coats and Dennis Martin entered to discuss their company, Bio-Tech Advanced Solutions that has a residual spray which bonds to surfaces. Acting Director of Support Services, Building and Grounds Sissy Korich entered with Brittany Grabiell. Presiding Commissioner Verkamp asks how they figure the cost, and it is by square footage. Coats and Martin left to take measurements and then returned with an estimate for the first floor common area/vending/restrooms/elevators

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COURTHOUSE SANITIZATION, Continued:

And the steps to second floor/2nd floor lobby/restrooms; they came up with 4,434 square feet and Coats says they are treating more than just the square footage. He says the surfaces will be positively charged, since viruses are negatively charged they are pulled in and the nanospikes will pierce the cell wall or the viral coat. He says his company has done Wright County Courthouse. Presiding Commissioner Verkamp asks for another reference: County Living Assisted Living in Mountain Grove, with Joe Golden. Martin asks about other businesses they might be in contact with. Their estimate was \$1480.46 for treatment of this extent and their estimate was supplied to Building and Grounds for further review and consideration.

IN THE MATTER OF
PUBLIC ADMINISTRATOR:

Public Administrator Kathy Oliver provided a report on her clients and the cases of coronavirus. Subsequently there was a discussion of the bonding requirements for the office with her successor coming in.

IN THE MATTER OF
FLOODPLAIN BUYOUT:

As moved by Commissioner Hicks and seconded by Commissioner Stratman, a letter to Mo SEMA stating there had been no program income earned through interest for the buyout funds was approved and signed.

IN THE MATTER OF
ADULT ABUSE BOARD:

Commissioner Hicks moved and Commissioner Stratman seconded that the appointments of Crystal Cox and Janice Cunningham effective 12/9/2019 for three-year terms and PCSD Lt. Mike Kirn to the board effective today.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of 22 and 11 invoices for \$35,957.97 and \$10,501.07, respectively. These were contract pay, general invoices and employee benefits, deductions and garnishments.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 3, 2020 Eighteenth day of the October term

Now at this the 3rd day of December 2020 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
COUNTY MASK ORDINANCE:

Local resident and business owner Matt Sanders, local resident Joey Auxier and Phelps County Focus Staff Writer Andrew Sheeley were present. Commissioner Stratman provided an update of the distribution of masks throughout the county. Sanders brought the hard copy of an email sent to the Commission, the Director of the Phelps/Maries Health Department, St. James Mayor Rick Krawiecki and the clerk. He asked that this email be entered into the county record. The text of the email follows:

Commissioners,

Thank you for your time at last week's meeting. It was appreciated and did not go unnoticed. I felt you listened with intent and asked pointed questions. I came to the meeting to plead not only for time to review this with you but I offered 40-50 hours of my time to make sure this was done right without the loopholes and threats against our livelihoods. Many since have offered to help in this process. Please accept our help. My requests and the requests of 5000 or so small business owners and their respective employees for whom which I was trying to represent fell on deaf ears. I believe I represented well but fell short. All of us understand this is a crisis. I want this virus gone yesterday as much as anyone but that being said I won't be bullied to cower in a corner. It won't happen. This mandate took effect Monday November 30th, 2020 has multiple loopholes and opens businesses up for lawsuits. We will comply but many of our patrons will refuse. If even a small percentage of those walk away it could shutter our businesses. Most are just paying their bills without profit and some haven't paid themselves in months. Most businesses have large fixed costs associated with owning an operating their businesses. These don't change even in times of decreased income. This public email is a plea to amend some of the more drastic threats to our livelihoods.

The good:

Thank you to the commission for your hours of dedication to Phelps County and the residents therein. Your efforts have not gone unnoticed and are appreciated.

1. Removal of the restrictions on churches. Thank you
2. Removal of capacity limits for businesses. We can and will be safe but would be unable to survive under the city's current mandate.

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COUNTY MASK ORDINANCE, Continued:

The bad:

1. The medical loophole that you could drive a truck through. Most business owners and managers will assume that an individual who is unmasked has a medical condition. We can't and won't ask you to produce documentation of any kind
2. Masks are undefined in this mandate. The show of protest by a few at the City Council were crochet masks. As I sat 4 feet away from nearly sixty speakers at the lectern I had my concerns. Many will protest in this form in the future.
3. I believe most will carry their own mask with them from place to place. I appreciate the county for providing some masks to business owners although I believe those efforts will be very short lived and currently should be based on weekly customer counts.
4. The threats to business owners, their families are real and present dangers. I've heard rumors that the County Commission won't enforce these draconian measures. Please state that publicly or we have to take your written words at face value.
5. There is no arbitration process included in this mandate. It's either comply or face fines, prosecution or loss of your business. I would volunteer to sit on an arbitration board. I would just ask that business owners be included. This one is most important to me and probably most I'm representing.

Questions for the Commissioners:

1. The mandate does not state that there will be no conflict between the municipalities and the county. I worry that my business owner friends in the city could be penalized more harshly. Which mandate supersedes? [Commission said double fines in the city were possible.]
2. Will the county acquiesce in its own facilities to those that state they have a medical condition? {Commission said yes.]
3. 1.05 states in the first paragraph that, "Noncompliance with this order may also disqualify businesses from future financial benefits". As most have, I've paid a lot to the county and in exchange received work on roads, bridges etc. Could you please explain what this means? [This was meant to imply grants such as Cares Act funds might be less likely.]
4. Who in the Phelps/Maries Health Department Determines when a business closure is warranted? What is the process? Again will any arbitration be available? [Laid out in state law.]
5. 1.05b It has been brought to my attention that proving when a person was infected with a virus is a false statement. Most believe that this is unprovable. Could you please provide documentation to the contrary?

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COUNTY MASK ORDINANCE, Continued:

6. 1.05c states at the industry level a subset of businesses within this community may be shuttered if there is an association of transmission. This might include restaurants, bars, exercise studios, personal care services, manufacturers, retail stores and many other subsets of businesses. Who is determining the high water mark at which this may happen where an entire a subset of businesses may be forced to close? If these conversations are happening the public should be aware and allowed to voice their opinions. Again many believe that this is unprovable.
7. It is stated that inpatient bed capacity in central Missouri is at 29%. Could the commission share where those numbers came from? Many feel we are being lied to. What constitutes central Missouri? Is this defined? The county residents are demanding more information if you would share. [Presiding Commissioner Verkamp said the Commission takes number from others; Commissioner Stratman thought the data may have come from SEMA Region I.]

Businesses will do everything in our power to ensure customers are protected and complying with the county mandate. Most will achieve eighty percent or higher compliance. The coming weeks will tell the story. However some may push back. Signs that mock, show resistance and the like will be present in windows and on doors as a silent protest. You only have yourselves to thank for such acts of defiance. Most will be tongue and cheek, some even adding a flare of humor.

Any conversations moving forward with myself will be public only. I will work with you behind the scenes without hesitation but please understand that work needs to withstand public scrutiny and will be shared. Too many elected officials want to speak off the record and I can't in good conscience not share those statements with the public. Phelps county is better than this and will do better in the future.

Out of the rubble of Covid-19 many great things will happen in this community. Currently I have 15 balls in the air. Unfortunately were thrown by Patrick Mahomes so many will be uncatchable. If you have skills in this area please reach out. Associations are being formed and the community is rallying together. Strike that. Protesting together. The commissions email addresses and phone numbers are available publicly at www.phelpscounty.org/directory/county-commission/

The regular meetings of the Phelps County Commission are held Tuesday and Thursday mornings (holidays excepted), from 9:00 a.m. to noon, in the Commission Hearing Room of the Phelps County Courthouse. The address is 200 N. Main St., Suite 105, Rolla, MO 65401. This room is accessed through the County Clerk's office, which is Suite 102. The public is welcome to attend.

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COUNTY MASK ORDINANCE, Continued:

I thank the Phelps County Commission for their time and their efforts. Let's work together to find some common ground. Collectively the small business community is the largest employer in Phelps County. "A stool with 2 legs will not stand". You need our help and without it we will be having this same conversation in the spring. We can help.

Community thoughts may be shared with me privately as well but I would encourage all to reach out to the commission. Please be respectful of them and their families. They are elected officials but are not the enemy. Constructive ideas I believe will be listened to if many will reach out. Full disclosure I am not a lawyer or legal advisor of any kind. I am not a medical professional of any kind. I'm a cook just trying to help.

I again thank the Phelps County Commission for their work and devotion to this county and its residents.

(signed) Matt Sanders
Owner, Matt's Steakhouse

Sanders submitted two additional questions in a separate email:
8. Will the legal defense for the county, provided there are legal challenges, come from the county coffers or will they come from the association of county commissions. We deserve to know who is paying the legal defense expenses provided any are needed. [Presiding Commissioner Verkamp said there were two possibilities for the legal defense of the County: the County Prosecuting Attorney, and Missouri Association of Counties Prepaid Legal Services.]

9. 1.06 covering Immunity. Many do not believe the commission has the authority to immunize itself or its employees from legal action. Would you please provide the statutes that provide that specific authority and answer whether or not this has ever been tested in court? [A reference to statute was promised.] Referring to question #6, Sanders wondered when and how the county might shut down an entire swath of business types, and if a panel of both business and commissioners could weigh in on this matter. He believes there is a lot of power concentrated with one Health Department Director. Presiding Commissioner Verkamp responded that the state of Missouri grants that power to be used. Commissioner Stratman said that businesses would appeal to the Commission; lists the directors of the departments who are not elected. Stratman said, addressing question #7, "As far as every bed being full, that's not true...but as far as COVID rooms, they're full and their ICU is full. We paid \$75,000 to get four more beds ready." Sanders said the hospital had a large payroll and wondered if the reports were accurate. He says he has spoken with other business owners and anecdotally the decline in revenue was significant after the city mask mandate went into effect, roughly 25%. He believes many of the businesses will post "Mask requested; if you do not wear one, we will assume you have a medical condition." Commissioner Stratman raised the possibility of bed shortages in referring hospitals, and beds unavailable for medical emergencies in Phelps Health. Sanders wondered how many suicides will result from these chilling effects on businesses and people's

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COUNTY MASK ORDINANCE, Continued:

livelihoods; inclement winter weather alone in 2019 caused a drop of over \$100,000 in his revenue. Verkamp reported on 28 deaths in November from COVID reported by Coroner Andy Davis. Sanders said there is about a 50% push-back on these things and raises the possibility of litigation against businesses that refuse service based on no mask compliance; he thinks the lawsuit will be based on being a veteran or another member of a protected class. Sanders then left at 0945.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of invoices for CARES Act Funds to St. James Caring Center (\$5,000.00); Investment Realty (\$5,000.00); St. James Chamber of Commerce (\$315.17); Phelps County Assessor (\$10,374.60); Anderson Foot Clinic (\$4,519.87); 3 invoices for Rolla Westside Economic Activity Taxes (EATS) for \$14,737.15; 41 and 24 invoices in the amounts of \$25,117.11 and \$38,003.48, respectively. The clerk mentioned the possibility of funds being clawed back at which point Sheeley left at 1000.

IN THE MATTER OF
CARES ACT FUND APPLICATIONS:

Commissioner Hicks moved, Commissioner Stratman approved the following private business CARES Act fund applications:

Cohen Architectural Woodworking, LLC - \$4,965.92
Red Door Gifts, LLC - \$1,996.00 (air purifier)
St. James Auto & Truck Parts - \$1,996.00 (air purifier)

As moved by Commissioner Stratman, seconded by Commissioner Hicks, the application was approved:

Phelps/Maries Health Department Director for labor and direct expenses in October, 2020 was approved in the amount of \$52,960.78.

As moved by Commissioner Hicks, seconded by Commissioner Stratman, the third application from the Phelps County R-3 School District in the amount of \$17,093.57 was approved. As moved by Commissioner Stratman and seconded by Commissioner Hicks, the application from St. James R-1 School District, their third, for \$110,357.29 was approved. Also approved was the third submission from Rolla-31 Public Schools, for \$76,975.23, as moved by Commissioner Hicks and seconded by Commissioner Stratman. Missouri S&T's request for funds, half of which were for for their COVID testing program, in the amount of \$116,357.73 was approved as moved by Commissioner Stratman and seconded by Commissioner Hicks. Phelps Health requests #3 and #4 in the amounts of \$162,138.07 and \$73,884.64, respectively, were approved as moved by Commissioner Stratman and seconded by Commissioner Hicks. Commissioner Hicks moved and Commissioner Stratman seconded the approval of Hampton Inn's request for \$5,000; Commissioner Stratman moved and Commissioner Hicks seconded the request from Kean, Wiggins & Co. in the amount of \$2,639.71. As Greentree Learning Center had already received

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December 3, 2020 Eighteenth day of the October term

CARES ACT FUND APPLICATIONS, Continued:

\$4,800.00 with their first request, their second request for \$3,815.76 was reduced to \$200.00 and was approved by Commissioner Stratman and seconded by Commissioner Hicks. Finally some pending requests were quickly tabulated to assess the rough balance of the CARES Act funds.

IN THE MATTER OF
ALLIANCE TECHNOLOGIES:

Sissy Korich and Steve Gamache of Alliance Technologies entered at 1028. Commissioner Stratman prompted them to describe the scope of the services they currently provide to the Phelps County Sheriff's Department. Gamache said they have a managed services contract; they monitor PC's, they can remote in to the PC's and support users and servers. He described the support as somewhat "virtual". There is a security suite on the PC's and the Servers. If they were to work for the system in the Courthouse, they would be managing the server and network equipment, other systems that go through the network. Sissy would still manage the desktops. Subsequently more details of their proposed work were discussed; it was apparent they anticipated most of their support would be remote. Generally, the company has two dozen employees, split roughly between the technology side and the application side; the company has existed since 2009. Korich and Gamache left at 1050.

IN THE MATTER OF
BID AWARD, SINGLE AUDIT:

As moved by Commissioner Stratman and seconded by Commissioner Hicks, the single audit bid was awarded to McBride, Lock and Associates, LLC.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of 272 invoices for election judge pay in the amount of \$20,698.26.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 8, 2020 Nineteenth day of the October term

Now at this the 8th day of December 2020 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
COUNTY BROADBAND:

Presiding Commissioner Verkamp reported on the recent auction for broadband services upgrades which permitted bidding by "census blocks" and a company called Whisper got a couple of Phelps County's census blocks. Phelps County Focus Staff Writer Andrew Sheeley was also present. Sheeley described finding information through the census or GIS.

IN THE MATTER OF
NOVEL CORONAVIRUS COVID-19
AND COUNTY MASK MANDATE:

Phelps/Maries Health Department Director Ashley Wann came to report on the current situation. She said that S&T, despite returning after Thanksgiving, has done well. She is still doing contact tracing of schools and congregant homes but no others. Joey Auxier then entered, and a few moments later Collector Faith Barnes entered. Ashley Wann asked for clarification of the mask order, believing the statutory citation at the bottom of first page should be corrected to 192.020.1. Commissioner Hicks asked Wann to send her recommended corrections. Wann feels that the order "throws her under the bus" and she is concerned about the enforcement authority; the placement of the words on the paper make it look like she has enforcement authority (Class A Misdemeanor) and fines and regrets not being able to proof read it. She says they are currently overwhelmed with cases and phone calls which won't stop, and she doesn't have the staff to go and close businesses. Another concern she has is that "face covering" is not clearly defined; Commissioner Stratman says the intention of the order was to make it as appealing as it could be and not make it over-burdensome. Commissioner Stratman says it disappoints him and angers him in a real big way that people are not complying. Wann wonders if the complaints she receives should be forwarded to the commission. Commissioner Stratman said modifications can be made and Presiding Commissioner Verkamp said her suggestions would be welcome. The proposed 100-day nationwide mask mandate suggested by presumed president-elect Biden was discussed as supplanting any county mask order.

IN THE MATTER OF
COLLECTOR:

Faith introduces Valarie Harris her new seasonal employee, and after a brief visit, they left. Wann then left.

IN THE MATTER OF
THE MISSION:

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THE MISSION, Continued:

Recently the Mission had fundraising that gathered an anonymous \$100,000.00 donation; the remainder was essentially \$30,000 in various donations that were matched by a matching donor for \$30,000. Sheeley says most of the people at The Mission are "from here"; he then told the Commission about Rainbow Rideshare which has a local "pin" for Rolla and it's the WM parking lot. Sheeley says it's a national transportation network originally just set up for Rainbow Gatherings; now behind WM you can see the transportation (vans, campers) there. It's a closed group or network but Sheeley says there's no organization or "organized chaos" and they all have smart phones so they can get into this network. What followed was a discussion of the clientele at The Mission; some are definitely struggling with substance abuse difficulties and some are mentally ill.

IN THE MATTER OF
ASSESSOR:

Bill Stoltz enters at 0936 and reports that everyone is thankful that his door is locked and that he is doing things remotely. If 'we can just get them to file their forms electronically or mail them in' sometimes they have people who want to come in and get help person-to-person. "We are taking the measures we can to keep everybody safe," Stoltz said.

IN THE MATTER OF
CARES ACT FUND APPLICATIONS:

Both requests from Recorder of Deeds Robin Kordes, being \$1,595.86 and \$634.00, were approved as moved by Commissioner Hicks and seconded by Commissioner Stratman. The request for \$27,435.00 from Edgar Springs Rural Fire Protection District was approved as moved by Commissioner Hicks, seconded by Commissioner Stratman. As moved by Commissioner Stratman, seconded by Commissioner Hicks the application from Cohen Architectural Woodworking, LLC for \$4,965.92 was increased per MRPC request to \$5,000.00 and was approved. Treasurer Carol Green mentions that she has trouble tying the itemized lists of charges on the S&T and Phelps Health back to the totals on their requests. She is awaiting a returned call from MRPC.

IN THE MATTER OF
BRO-B081(13) ROAD 7100:

Commissioner Hicks moved, Commissioner Stratman seconded approval of progress invoice #12 for this project. Commissioner Hicks will check with the Superintendent of Roads Walter Snelson and GRE to see if there is any need for test holes to be dug.

IN THE MATTER OF
REAL ESTATE COURT ORDER:

As moved by Commissioner Hicks and seconded by Commissioner Stratman, a court order for the removal of nuisance fees on a property at the request of the city of Rolla was approved.

PHELPS COUNTY COMMISSION RECORD

December 8, 2020 Nineteenth day of the October term

IN THE MATTER OF
CLOSED SESSION:

Commissioner Stratman moved, Commissioner Hicks seconded that the meeting go into closed session at 1053 (personnel); the meeting returned to open session as moved by Commissioner Hicks and seconded by Commissioner Stratman.

IN THE MATTER OF
EMPLOYEE HEALTH INSURANCE:

Treasurer Carol Green returned to speak about 11:30 a.m. about Group Benefit Services.

IN THE MATTER OF
MASK ORDINANCE:

Local resident Karen Harris spoke by phone with Presiding Commissioner Verkamp about having a public hearing, establishing a sunset for the mask order, and wondering what would be the next step.

IN THE MATTER OF
TDD:

Presiding Commissioner Verkamp provided an update on a recent meeting of the TDD; of note, I-44 will have to be closed for completion of the pedestrian walkway on December 28, and the following week also.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 10, 2020 Twentieth day of the October term

Now at this the 10th day of December 2020 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
BROADBAND:

Phelps County Focus Staff Writer Andrew Sheeley came and supplied some details about recent developments. Local resident Joey Auxier was also present.

IN THE MATTER OF
SALES TAXES:

Due to Treasurer Carol Green being in a Zoom Conference for Worker's Compensation, the sales tax report for December was supplied to the clerk. YTD revenue was up 5.35% compared with 2019.

IN THE MATTER OF
CHRISTMS EVE:

As moved by Commissioner Hicks, seconded by Commissioner Stratman, the courthouse will be closed for all of Christmas Eve, Thursday, December 24.

IN THE MATTER OF
PROPERTY TAX:

Collector Faith Barnes entered and discussed the merits of funding government through personal versus real estate taxes. Barnes said that the only break for property taxes are a 100% disabled veteran who had been a POW. Barnes then left. Sheeley left shortly after this.

IN THE MATTER OF
CARES ACT FUND APPLICATION:

As moved by Commissioner Hicks and seconded by Commissioner Stratman, the application by Master Donuts in the amount of \$2,011.20 was approved.

FLOOD BUYOUT
DOCUMENTS:

Commissioner Stratman moved, and Commissioner Hicks seconded, that paperwork for the flood buyout be completed.

IN THE MATTER OF
ROADS:

Superintendent of Roads Walter Snelson and Michelle Bock of the Road Department arrived at 0935 to discuss Flagstone Circle. A

PHELPS COUNTY COMMISSION RECORD

December 10, 2020 Twentieth day of the October term

ROADS, Continued:

resident named Ray Skinner was very pleased with road plans. Bock and Snelson had paperwork to provide the residents with his recommendations for handling water run-off. Curbs, grates and larger culverts (15" enlarged to 24") were discussed. Road specifications and engineering of the development were reviewed. There are a couple roads in the subdivision which have not been accepted, and there are ditches and cross pipes not installed. Discussion then turned to county line roads shared with Crawford County.

IN THE MATTER OF
CARES ACT FUND REQUESTS:

As moved by Commissioner Hicks and seconded by Commissioner Stratman, Cares Act funds for Public Administrator for \$665, Phelps County Support Services for \$17,989.14 and St. James Fire Protection District for \$8,970 were approved.

IN THE MATTER OF
ROAD AND BRIDGE EQUIPMENT:

Snelson discussed the matter of keeping equipment in operating condition: they need another 1-ton truck for patching with pull-down sides on a flat bed and a replacement boom mower, which has had hydraulic problems. Snelson said that it was "too bad that they couldn't spray" but the fogger/mist sprayer that they used in the past didn't work. Randy said that the comparison of doing the spraying vs. cutting was "no contest." Verkamp said they should consider looking at this again in the next year. Auxier weighed in on the subject of herbicide spraying; Snelson said clearing the roadsides was enormously time-consuming.

IN THE MATTER OF
NOVEL CORONAVIRUS COVID-19:

Commissioner Stratman provided a report on the county recently being 28% positive. The positivity rate continues to climb, but there are fewer people in the tent and there are still people in the hospital, "It's still climbing," according to Stratman. Hicks said he thought he saw information that 25% of staffed ICU beds might be available at present.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved payment of 34 and 88 invoices in the amounts of \$50,498.59 and \$84,709.13, respectively.

IN THE MATTER OF
PERSONAL PROPERTY COURT ORDERS:

Personal Property Court Orders numbered 2034 through 2037 were reviewed and approved. These were add-ons for November 2020 for the years of 2016 through 2020.

PHELPS COUNTY COMMISSION RECORD

December 10, 2020 Twentieth day of the October term

IN THE MATTER OF
FLOOD BUY-OUT:

The Commission reviewed and approved signing of documents which were Statement of Voluntary Participation for Acquisition of Property for Purpose of Open Space, under FEMA's Hazard Mitigation Assistance Programs. The property owners and addresses were as follows:

<u>Owner(s) Name</u>	<u>Property Address</u>
Shepherd, Billy Lee and Carrie Diane	22806 Pvt. Dr. 9002, Jerome, MO 65529
Anderson, Earl and Sandra	22596 Pvt. Dr. 9002, Jerome, MO 65529
Dobcinski, Adam	22509 Co. Rd. 9000 Dixon, MO 65459
Kelly, Patrick S. And Katherine M.	21596 Pvt. Dr. 8496 Newburg, MO 65550
Reagan, James and Catherine	22592 Pvt. Dr. 9002 Jerome, MO 65529
Reagan, James and Catherine	22650 Pvt. Dr. 9002 Jerome, MO

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 15, 2020 Twenty-first day of the October term

Now at this the 15th day of December 2020 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
TECHNICAL ASSISTANCE CONTRACT
WITH MRPC, CARES ACT FUNDS:

The contract was reviewed and briefly discussed; as moved by Commissioner Hicks and seconded by Commissioner Stratman, this was as approved, and the invoice for \$7,650.00 was approved. Local resident Joey Auxier and Kaitlyn Brothers of the Phelps County Focus were also present.

IN THE MATTER OF
CARES ACT FUND APPLICATIONS:

Curators of the University of Missouri had submitted a \$399,206.75 request for CARES Act funds; additionally, Student Health at S&T had submitted a request for \$99,050.00. The City of St. James' request for \$15,205.00 in funds was reviewed; it was primarily funding for website development which had not been budgeted; it was held. Phelps/Maries Health Department Director Ashley Wann entered about 0920 and discussed 13 additional deaths in one long term care (LTC) facility reported to her that morning through 11/30 through 12/12. She states her department started working with LTC more the past couple weeks; the medical director of the LTC facility is the one who categorized the deaths. She says individuals are coming off of the active case list even in the LTC's but they are experiencing more deaths being reported, though some of the facilities have no active resident cases at this point. Hicks asks if there is contact tracing being performed; Wann says that DHSS issued a priority CT list comprised of school-aged children, individuals over 65 and at-risk, plus their household contacts. Verkamp asked if she had any information on immunizations being made available to her; she said no at present. As moved by Commissioner Stratman and seconded by Commissioner Hicks, the CARES Act request for the city of Rolla in the amount of \$214,977.55 was approved. Commissioner Stratman moved, Commissioner Hicks seconded, that the S&T Student Health application for \$99,050.00 be approved.

IN THE MATTER OF
HARTMANN:

Deputy Clerk Peter Cook reported on Chapter 100 and its impact on Hartmann, LLC's property taxes. He questions if only roughly \$400,000 in personal property was added in Phase II, which was supposed to be at 12/31/2019. Presiding Commissioner Verkamp called and asked Assessor Stoltz to return his call.

IN THE MATTER OF
BRO-B081(13) ROAD 7100:

PHELPS COUNTY COMMISSION RECORD

December 15, 2020 Twentieth day of the October term

BRO-B081(13) ROAD 7100, Continued:

Jeff Banderet and James Sutton of Great Rivers Engineering (GRE) entered for the Pre-Construction Conference. Doug Thomas with MoDOT was brought in on Face Time. Tony and Christen Haile with Gene Haile Construction entered. Banderet made introductions and Sutton lead with an outline. Contact information completed. The County Inspector is a position that needs to be filled; discussion regarding whether Commissioner Hicks or Superintendent of Roads Walter Snelson would be the one to do this daily log. Commissioner Hicks asked who would be the County Inspector; a Road Supervisor in Crawford recently filled that role. Sutton said that it could be more than one person. Strategies for daily completion of the log book were discussed. Doug Thomas with MoDOT wants to meet with the person in charge prior to starting; Tony Haile said that would occur in the middle to end of January. Regarding landowner contacts, TCS Enterprise provided an easement and was willing to work with them and they will want to meet today to make sure their topsoil is dealt with as they wish. The Modesitt family is not interested in working with the project. Banderet recounts that there is a shallow sewer line (Doolittle) especially on the N side. Phone line is near the box and will be hard to avoid and was not relocatable. Tony Haile asks for power company contact. Subcontractor list was reviewed. GRE needs to interview every subcontractor and also see their work. Sutton says any materials always have to say "Phelps County" and BRO number on them. Material certifications, permits, labor compliance were discussed, as were safety, inspections and further notes. Doug Thomas also then reviews his agenda. GRE will be reviewing and approving Haile payrolls. Notice to proceed letter is needed by him, as well as an electronic copy of the contract. Wage rate and determination cards are not strictly required but Doug says that he likes to see those posted after they are approved. Thomas goes through his agenda in exacting detail. Banderet provided documents for Commissioners to sign.

IN THE MATTER OF
CARES ACT FUND APPLICATIONS:

Applications for the following were given pre-approval:

- Mid-Missouri Media, \$377.51
- Vessell's Fitness, \$4,891.18
- Rolla Mission, \$5,000.00
- Vessell's Massage and Wellness, \$4,936.76
- Budget Deluxe Motel, \$4,822.96

A partial approval was given to the Christian Live Center which had asked for \$5,000.00 but part of this was for keyless entry of their building.

IN THE MATTER OF
ACCOUNTS PAYABLE:

The Commission reviewed and approved 119 invoices in the amount of \$922.04 for Petit Jury pay; one invoice for an election judge in the amount of \$125.75; and Care Act Fund disbursements for the following:

- Public Administrator, \$665.00
- Support Services, \$17,989.14

PHELPS COUNTY COMMISSION RECORD

December 15, 2020 Twentieth day of the October term

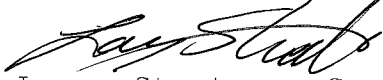
ACCOUNTS PAYABLE, Continued:

- St. James Fire Protection District, \$8,970.00
- Phelps Health #3 (of 5), \$162,138.07.

READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 17, 2020 Twenty-first day of the October term

Now at this the 17th day of December 2020 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
PHELPS COUNTY EMERGENCY
FOOD AND SHELTER PROGRAM:

Collector Faith Barnes came to inquire about a request for funds to be provided to this board through the CARES Act. Local resident Joey Auxier, Phelps County Focus Staff Writer Andrew Sheeley, and Assessor Bill Stoltz were also present. She said her committee meets twice a year and currently has \$14-16,000 to disburse; the source of funds is federal. There may be FEMA CARES Act money available; the Commission recommended she contact MRPC to be sure the group does not engage in "double-dipping."

IN THE MATTER OF
HARTMANN, LLC PERSONAL
PROPERTY TAX AND CHAPTER 100:

The abatement of the personal property tax for Phase 1 was taken up and as moved by Commissioner Hicks, seconded by Commissioner Stratman, this Personal Property Court Order was approved. Barnes and Stoltz then left; Sheriff Rick Lisenbe then entered but left after a few moments.

IN THE MATTER OF
CARES ACT FUND APPLICATIONS:

As moved by Commissioner Hicks and seconded by Commissioner Stratman, the following applications were approved:

- [PB-26] Merle's Music, amount \$899.73
- [PB-25] First United Methodist Church, amount \$995.25

As moved by Commissioner Stratman, seconded by Commissioner Hicks, the following applications were approved:

- [PB-36] Animal Health Center, amount \$5,000.00
- [P-46] Phelps/Maries County Health Department, amount \$65,101.38
- [PC-10] Phelps County Road Department, amount \$1,788.30
- [PC-9] Phelps County Circuit Court, amount \$2,467.61
- [PB-31] Christian Life Center, amount requested \$5,000.00 but \$3,183.77 approved, leaving out amount for keyless entry system
- [P-36] City of St. James, amount \$15,205.00
- [P-44] City of St. James, amount \$16,501.60
- [PB-24] Burin LLC (IHOP 3554), amount \$5,000.00

PHELPS COUNTY COMMISSION RECORD

December 17, 2020 Twenty-first day of the October term

CARES ACT FUND APPLICATIONS, Continued:

As moved by Commissioner Stratman, seconded by Commissioner Hicks, the following were pre-approved:

- [PB-22] Mid-Missouri Media, amount \$377.51
- [PB-27] Vessell's Fitness, amount \$4,891.18
- [PB-28] The Rolla Mission, amount \$5,000.00
- [PB-29] Vessell's Massage & Wellness LLC, amount \$4,936.76
- [PB-30] Budget Deluxe Motel, amount \$4,822.96

As moved by Commissioner Hicks, seconded by Commissioner Stratman, the following was pre-approved:

- [PB-35] Uptown Bridal & Florist, amount \$4,369.42

Two additional applications, from the Curators of the University of Missouri in the amounts of \$399,206.75 and \$46,165.34, were held for further review.

IN THE MATTER OF
LIABILITY INSURANCE:

Dan Cavender with BPJ came to review the county's liability insurance renewal. Shortly after his arrival Tom Sowers also entered. Cavender said everything was "flat" save for the LE Liability, which is up \$20,000. There's some exposure with the 2 vacant homes on the 2nd Street lots, since they haven't been torn down. Presiding Commissioner Verkamp referred Cavender to Sheriff Mike Kirn; Commissioner Hicks said that there were no longer tenants in the house more recently occupied, which was acknowledged as an important contributor to liability.

IN THE MATTER OF
QUARRY SUBDIVISION
STORMWATER MANAGEMENT PLAN:

Sowers said it cost him \$6000 to have this evaluation done for Quarry II and III; he said it was done 10 years ago and was very detailed. It was also done for possible additional development. Sowers has a map that shows the extent of the work. He says he understands that the homeowners have been given the specs on the roads, the modifications that need to be made. Commissioner Hicks refers to the stormwater plan and the fact that it may not have been followed by the contractors. Commissioner Stratman said this would be "good for the HOA to have" and Sowers says that it was presented to the HOA by Mr. Mace at that time. Presiding Commissioner Verkamp says that the builder, or whomever did the landscaping (and there may have been 6 builders) did not follow the stormwater drainage plan, and that the builder needs (or builders need) to be apprised of this requirement. Sowers said they did riprap, screen fencing, but at that time there was no building yet. Commissioner Hicks says "it's up to you [Tom] as a developer" to make sure they follow the stormwater plan.

IN THE MATTER OF
SALES PRESENTATION:

PHELPS COUNTY COMMISSION RECORD

December 17, 2020 Twenty-first day of the October term

SALES PRESENTATION, Continued:

Charlie Thomas with Viebrock Sales visited with the Commission.

IN THE MATTER OF
REAL ESTATE COURT ORDERS:

Certificate 2020000043 for Parcel # 2020-13279.01 which was damaged by fire, and Certificate 2020000042 for Parcel # 2020-4058.18 for acquisition by a tax exempt entity, were approved as moved by Commissioner Stratman and seconded by Commissioner Hicks.

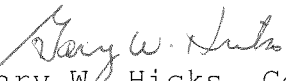
IN THE MATTER OF
PUBLIC ADMINISTRATOR'S BOND:

The bond requirements for incoming Public Administrator Dana Sooter were reviewed.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 22, 2020 Twenty-second day of the October term

Now at this the 22nd day of December 2020 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2

Minutes were taken by Deputy Clerk Lisa Dowdy in the absence of the clerk.

IN THE MATTER OF ASSESSOR'S OFFICE CLOSING:

Collector Faith Barnes came to present some concerns on this circumstance. Local resident Joey Auxier and Phelps County Focus Staff Writer Andrew Sheeley were also present. Barnes said that the assessor's office would be closed until December 29th, due to several cases of Covid-19 presently in the office. The phones have not been forwarded by the department and their phone message lacks any particular contact information. Presiding Commissioner Verkamp called Assessor Bill Stoltz who returned the call; he will try to work on getting his office phones forwarded.

IN THE MATTER OF SHERIFF'S DEPARTMENT TRAINING:

Lt. Mike Kirn, Sheriff-elect, presented a contract for free training, between Phelps County and the Missouri Sheriff Association, Continuing Law Enforcement Education. As moved by Commissioner Hicks, seconded by Commissioner Stratman, this was approved.

IN THE MATTER OF ACCOUNTS PAYABLE:

The Commissioners reviewed and approved \$135,602.68 and \$93,689.15 in general invoices as well as 21 payments for Cares Act requests, previously individually approved.

IN THE MATTER OF LIABILITY INSURANCE WITH MOPERM:

Dan Cavender attended to report on the progress for the 2021 liability coverage. Because the county is a third-class county, with budget not necessarily approved until February 1, a letter from the clerk stating this will suffice to permit the county to pay the invoice by March 1, 2021.

IN THE MATTER OF COUNTY ORGANIZATION:

Commissioner Stratman presented a new organizational chart for departments led by unelected directors: Road and Bridge, Health Department, Support Services, and perhaps now Chief Technology Officer and Building Superintendent positions. Housekeeping could possibly report to the Building Superintendent.

PHELPS COUNTY COMMISSION RECORD

December 22, 2020 Twenty-second day of the October term

IN THE MATTER OF
MISSOURI 911 AWARD:

A joint funding application between Phelps and Maries counties as Public Service Access Points (PSAP) had been accepted and the agreement signed by Maries County Presiding Commissioner Vic Stratman was also signed by Presiding Commissioner Verkamp. The award is for \$242,047.13 in grant funding. The purpose of the project funding will be to improve the existing 911 system; promotion of consolidation of PSAPs, where appropriate; mapping and addressing of all county locations; ensuring primary access and texting abilities to 911 services for disabled residents; and implementation of emergency medical dispatch services, including prearrival medical instructions in counties where those services are not offered as of the date of the application.

IN THE MATTER OF
SENIOR COMPANIONS IN-KIND SUPPORT:

For July 1 through December 31, 2020 the value of treasurer's audit cost (\$2,500.00), bookkeeping (\$1,500.00), donated office space (\$4,151.50), office utilities (\$750.00), janitorial services (\$1,200.00) and meeting space for in-service gatherings (\$1,200.00) were presented for authorization by the Commission by the Phelps County Senior Companions program. This totaled \$11,301.50 for the second six months of 2020, as in-kind support. As moved by Commissioner Stratman, seconded by Commissioner Hicks, this was approved.

IN THE MATTER OF
CART FUNDS:

Treasurer Carol Green presented the CART funds for December. The year's totals showed \$606,313.18 (CART gas tax), \$192,414.72 (motor vehicle sales tax), \$91,323.86 (motor vehicle fees). The budgeted amounts for the 2020 year had been \$641,160; \$132,834; \$89,700, respectively. This shows an increase of all three amounts of 3.1% from what was anticipated, though gas tax underperformed while motor vehicle sales taxes and fees overperformed.

READ AND APPROVED:


Randy Verkamp, Presiding Commissioner


Larry Stratman, Commissioner District 1


Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 29, 2020 Twenty-third day of the October term

Now at this the 29th day of December 2020 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Larry Stratman, Commissioner District 1
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

IN THE MATTER OF
CARES ACT FUNDS, EXTENSION:

President Trump having signed H.R. 133 on 12/27/2021, an extension of the timeframe for direct recipients of the Coronavirus Relief Fund (CRF) to incur eligible costs would be in effect, through CY 2021. Local resident Joey Auxier, Coroner Andy Davis, Deputy Coroner and Coroner-Elect Ernie Coverdell and Phelps County Focus Staff Writer Andrew Sheeley were present. The Governor's office on 12/28/2021 approved a potential extension for sub-recipients of the fund to incur eligible costs through June 30, 2021. This extension would be predicated on timely reporting of CRF data through December 30, 2020, reported by January 31, 2021 to the state. The clerk reported that she had kept MRPC, administering the funds, frequently updated with reports and this requirement should be quite achievable.

IN THE MATTER OF
DEPUTY CORONER:

Coverdell notified the Commission that he would choose Keith Grayson, a long-time resident of the county and paramedic since 1976, to serve as his deputy in the new year. He will be brought in to be sworn in on January 5, 2021. Davis brought up the coroner's salary, which he continues to feel very inadequate for the work load, but the Commission cautioned that a mid-term raise might be prohibited. Presiding Commissioner Verkamp called Travis Elliot, the prepaid legal services attorney with Missouri Association of Counties (MAC); Elliot said that the salary commission would need to meet before an increase in coroner's salary. Local residents Joshua Vroman and Chester Kojro entered at 0925 as Davis and Coverdell left.

IN THE MATTER OF
FACE COVERING ORDER:

Vroman wanted to speak regarding Order 2020-11-24(1) and stated that the face covering order was not on the agenda; Commissioner Stratman said that the inclusion in every agenda, "Any other matters that may come before the Commission" and asked Vroman what his point was? Vroman said he wondered if state statute was violated; RSMo 77.530 for the city of Rolla (for abatement) and RSMo 192.300 cites prevention of entry and was referenced in the county order. Vroman said that if this order had come in March, 2020 that may have applied, but in late November the infectious illness, COVID-19, was already in the county. Presiding Commissioner Verkamp reported on the Phelps Health administration coming and asking for help with the dire situation and pressure on the hospital. Vroman maintained that RSMo 192.300 did not give the Commission the authority to enact a Face Covering Order. He then asked about the publication

PHELPS COUNTY COMMISSION RECORD

December 29, 2020 Twenty-third day of the October term

FACE COVERING ORDER, Continued:

requirement, allowing for public review of a proposed order. Vroman said that the Commission should rescind the order; he thinks it may be illegal; it does not comply with the law. Presiding Commissioner Verkamp said Vroman's points were well taken; then asked if Vroman would concur with the need or requirement to protect the health of the citizens of the community, and Vroman said he would not disagree with that goal.

IN THE MATTER OF
COURTHOUSE TELEPHONE BIDS, OPENING:

The sole bid received for new courthouse telephones was opened as scheduled at 1000; Acting Director of Support Services, Building & Grounds Sissy Korich was present. The bid was received from Tech Electronics, Inc. of 6421 Dale Ave., St. Louis, MO 63139. The bid was segregated into three separable components; the new handsets numbering 128 (base model) and 72 (upgraded, cordless handset model) and 2 conference phones; this was \$53,793.88. Section 2 of the bid consisted of two Analog Services Unit, required for Fax operation, among other things. This was priced at \$5,769.64. Section 3 of the bid consisted of the \$2.00 buyback for most of the desk phones, up to \$10.00 for a smaller number of handsets. As moved by Commissioner Stratman, seconded by Commissioner Hicks, the bid was taken under advisement and Korich left at 1015.

IN THE MATTER OF
SANITIZING IN THE COURTHOUSE:

Cleaning in the courthouse with an eye toward infection control was discussed.

IN THE MATTER OF
INMATE HEALTH CARE:

Sheriff Lisenbe entered at 1020 and reported that he was searching for improvement in the inmate healthcare arrangements, and that he had spoken with Phelps Health.

IN THE MATTER OF
SURPLUS TAX:

The Commissioners approved the disbursement of surplus tax funds in the amount of \$3,166.68 to Jeannette S. Clares on a property with parcel # 71-05-9.0-30-003-001-019.000 sold at the Collector's Tax Sale, Tax Certificate #2017-00009.

IN THE MATTER OF
PAYROLL:

The Commissioners reviewed and approved payroll for 12/31/20, representing work dates 12/1-15/20, in the amount of \$186,795.89 net salaries, \$57,970.46 federal and \$7,715.50 state withholding.

IN THE MATTER OF
ACCOUNTS PAYABLE:

PHELPS COUNTY COMMISSION RECORD

December 29, 2020 Twenty-third day of the October term

ACCOUNTS PAYABLE, Continued:

The Commission reviewed and approved \$2,238.45 in grand juror stipends; \$280.02 to Great America Financial, and 13 CARES Act Fund (CRF) payments previously approved. As moved by Commissioner Stratman, seconded by Commissioner Hicks, the city of Rolla's CRF request in the amount of \$45,651.48 was approved as was the check in payment.

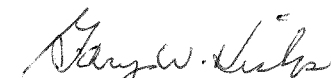
READ AND APPROVED:



Randy Verkamp, Presiding Commissioner



Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2

PHELPS COUNTY COMMISSION RECORD

December 31, 2020 Twenty-fifth day of the October term

Now at this the 31st day of December 2020 the Commission met pursuant to adjournment and a quorum was present of the following members:

Randy Verkamp, Presiding Commissioner
Gary W. Hicks, Commissioner District 2
Pamela K. Grow, Phelps County Clerk

First District Commissioner Larry Stratman was absent.

IN THE MATTER OF
SURPLUS TAX:

The request for surplus tax funds on a property sold at the Collector's Tax Sale in August 2018, from then-owner Jeannette Clares was reviewed, as were other supporting documents. The property address was 21625 Private Drive 8496, Newburg, MO 65550, Collector's Account No. 4647. The taxes against the property were \$1,833.32 and it was sold August 27, 2018 for \$5,000.00 which left \$3,166.68 in Surplus Tax funds. As moved by Commissioner Hicks and seconded by Presiding Commissioner Verkamp, disbursement to Clares of the surplus was approved, and a letter to the treasurer so stating was approved.

IN THE MATTER OF
BUDGET AMENDMENTS:

The clerk presented amendments to the 2020 budget. Some of these were data entry errors, and some were more in the vein of true amendments. Some amendments were to be only for the State Auditor's Office (SAO) budget book, as the financial software (Tyler New World) was correct. These amendments were as follows:

Fund 102: Correct 2019 revenues which were misstated as \$843.00 and should have been \$853.00. This affected the cash balance.

Fund 200: Correct the 25th Circuit Juvenile Reimbursement revenue from \$404,582.00 (four counties including Phelps' costs) to \$\$266,822.00 (three counties reimbursing Phelps County).

Fund 200: Correct duplicated expense for indigent burial, removing from coroner's budget the \$1,100.00 on page 18 of the budget book.

Fund 200: Correct the amount for indigent burial in county revenue miscellaneous department from \$1,000.00 to \$1,100.00 on page 20 of the budget book.

Fund 220: Correct the amount listed in the Teen Outreach Program from \$7,000.00 to zero, on page 49 of the budget book.

Fund 220: Correct the amount listed in the United Way Program from \$2,000.00 to zero, on page 49 of the Budget book.

Fund 220: Add Expense lines for Program Expense Substance Use Response - DHSS and - Other, \$7,000.00 and \$2,000.00, respectively, which were omitted from the budget book (new for 2020).

PHELPS COUNTY COMMISSION RECORD

December 31, 2020 Twenty-fifth day of the October term

BUDGET AMENDMENTS, Continued:

Following were budget amendments which were to be made both to the SAO budget book as well as Tyler New World:

Fund 407: Increase Transfer, Other expense line by \$65,770.00 on p. 75 of book, and NW, for Land Purchase.

Fund 410: Increase Transfer, Other revenue line by \$65,770.00 on p. 83 of book, and NW, for Land Purchase.

Fund 410: Reduce Vehicle Purchase expense line by \$65,000.00 on p. 85 of book, and NW, to accommodate a Land Purchase.

Fund 410: Increase Land Purchase expense line by \$65,000.00 on p. 85 of book, and NW, for Land Purchase at 407 W. 2nd St.

Fund 410: Reduce Vehicle Purchase expense line by \$40,000.00 on p. 85 of book, and NW, to accommodate a Land Purchase.

Fund 410: Increase Land Purchase expense line by \$40,000.00 on p. 85 of book, and NW, for Land Purchase at 12236 Co. Rd. 3410.

Fund 800: Increase Assessor's Salary by \$1,124.00 to \$57,305.00 p. 31 of book, and NW, due to omission of 2% COLA.

Fund 800: Increase Assessor's Insurance and Bonds expense by \$1,650.00 p. 31 of book, and NW, to correct Assessor's fund for paying its share of employment-related liability costs.

Fund 995: The Covid-19 Relief Fund revenue of \$5,229,302.00 and additional interest, was deposited with the County months after the 2020 budget was finalized. For bookkeeping purposes this money was placed in its own dedicated fund from which CARES Act requests were paid. The SAO book will be amended to reflect this.

The budget amendments were approved as moved by Commissioner Hicks and seconded by Commissioner Verkamp.

IN THE MATTER OF
COURTHOUSE TELEPHONES:

Acting Director of Support Services, Building and Grounds Sissy Korich entered and discussed the bid recently received for telephone replacements. As moved by Commissioner Hicks, seconded by Presiding Commissioner Verkamp, sections 1 and 3 of the bid were rejected. Korich will seek sale of the used equipment through GovDeals, perhaps. As moved by Commissioner Hicks and seconded by Presiding Commissioner Verkamp, section 2 representing analog services unit and connectivity was accepted.

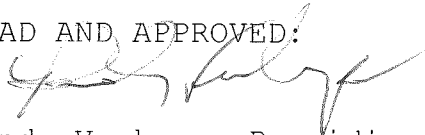
IN THE MATTER OF
PREPAID LEGAL SERVICES:

The clerk will request a breakdown of the hours utilized over the past year through Missouri Association of Counties Prepaid Legal Services, which represented the first year.

PHELPS COUNTY COMMISSION RECORD

December 31, 2020 Twenty-fifth day of the October term

READ AND APPROVED:



Randy Verkamp, Presiding Commissioner

(Absent)

Larry Stratman, Commissioner District 1



Gary W. Hicks, Commissioner District 2